

SPORTS COMPLEX CONCESSIONS (FOOD AND BEVERAGE)

REQUEST FOR PROPOSALS

August 10 & August 11
9:00 AM

Parks and Recreation
Department

PKS-RFP22-CON1

City of Phoenix



Agenda

- Timeline
- Instructions
- Opportunity #1
- Opportunity #2
- Minimum Qualifications
- Questions and Responses



Timeline

ACTIVITY (All times are local Phoenix time)	DATE / ADDITIONAL DETAILS
Pre-Proposal Conference and Optional Site Tours (listed below) <i><u>*Potential Proposers Must Pre-Register by 5:00pm August 8, 2022 if interested in attending</u></i>	August 10, 2022 @ 11:30 AM
Written Inquiries Due Date	August 16, 2022 by 12:00 PM
Proposal Due Date (electronic)	August 23, 2022 at 12:00 PM
Proposal Submittal Location	Via email to Isis Sanchez at isis.sanchez@phoenix.gov



Instructions

Items to Consider

- Two Separate “Instruction” Sections
 - Section II- Information and Instructions to Proposers (Pages 5-6)
 - Section IV- Proposal Instructions (Pages 12-18)
- Signed/Electronic
- Addenda
- Scope of Work vs. Evaluation



Opportunity #1

OPPORTUNITY #1	
Desert West Softball Complex	6602 W. Encanto Boulevard, 85035
Papago Softball Complex	1802 N. 64 th Street, 85008
Rose Mofford Sports Complex	9833 N. 25 th Avenue, 85021

Liquor License Required



Opportunity #2

OPPORTUNITY #2	
Reach 11 Sports Complex SITE-DIAMONDBACKS' YBC	2425 E. Deer Valley Road, 85050
Reach 11 Sports Complex SITE-WEST	2425 E. Deer Valley Road, 85050

NO Liquor License Requirement



Minimum Qualifications

C. MINIMUM QUALIFICATIONS

Each proposer must provide sufficient documentation to demonstrate the proposer meets the minimum qualifications. The minimum qualifications include:

1. Proposals must identify, on cover or first page of proposal, if the proposal is for Opportunity #1, Opportunity #2 or Both or the proposal will be disqualified as non-responsive.
2. Must have a minimum of two (2) years of experience in operating concession sales, food handling and preparation at a fixed retail concession stand, mobile food and/or beverage unit for large events.
3. Must have a current Maricopa County Health license to operate a fixed concession stand and Food Handlers Card(s).
4. In "Good Standing" with the City if previously or in a current contract. Good Standing refers to compliance with all contractual provisions, including payments or financial obligations and performance reporting.



Minimum Qualifications *cont.*

5. Must demonstrate sufficient financial capability commensurate with the proposal being submitted and must be licensed to do business in the State of Arizona. Requires tax statements for the previous three years or if the organization has been in business in less time.
6. For all sites within Opportunity #1, the City of Phoenix holds a liquor license for the sale of wine and beer at the concession facilities. **For Proposers planning to submit a Proposal in response to Opportunity #1**, proposers must identify any previous attendance of the State required liquor license management classes per Arizona Department of Liquor License and Control (Title 4 ARS 4-112(G)(2) or indicate their ability to complete the course within 10 days of contract execution. ***NOTE: Prospective contractors will be required to sign and enter into agreement with the City for a separate Liquor Concessions Agreement.***
7. Proposals must demonstrate in their proposal how they meet the minimum qualifications specified herein or proposal(s) will be rejected as non-responsive. All proposals must include a response for Section I through Section IV as described in **IV. Proposal Instructions- B. Format of Proposals** on page 12.



Questions

**Responses to questions will be
posted within 48 hours.
THANK YOU**