

Sports Complex Concessions (Food and Beverage) Request for Proposals

SOLICITATION ADDENDUM #1

Solicitation Number: PKS-RFP22-CON1 Addendum #1

Solicitation Due Date: August 23, 2022 @ 12:00 p.m. Local Time

CITY OF PHOENIX
Parks and Recreation
Department
Phone: (602) 262-6862
Procurement Officer:
Isis Sanchez

QUESTIONS:

QUESTION #1	Is the Liquor License only able to be used at adult-only games?
ANSWER #1 QUESTION #2	Yes, for all complexes with the exception of Reach 11. What is the city's responsibility for repairs and maintenance?
QUEUTION #2	What is the only s responsibility for repairs and maintenance:
ANSWER #2	The City of Phoenix Parks and Recreation Department (City) will maintain building repairs; the vendor is responsible for everything else located inside the Concession stand.
QUESTION #3	How do vendors deal with outside vendors selling in the parks?
ANSWER #3	The contractor can contact city staff to handle any outside vendor issues.
QUESTION #4	Who handles permits with County?
ANSWER #4	The vendor is responsible for coordinating inspection and permitting with Maricopa County Department of Health.
QUESTION #5	Can vehicles be driven into the park?
ANOWED 45	No, non-City vehicles are not allowed to be driven onto any of the pedestrian acces
ANSWER #5 QUESTION #6	park/complex areas for safety purposes. All deliveries must be carted into the park Whose responsibility is it for equipment needs & upgrades?
ANSWER #6	Per SECTION III. SCOPE OF WORK of the Request for Proposals (RFP), the selected Proposer will be responsible to provide and maintain all equipment used at the site.
QUESTION #7	Who supplies the point-of-sale system?
ANOMED 47	
ANSWER #7 QUESTION #8	Any point-of-sale system is the responsibility of the successful contractor. Who is responsible for Evaporative Cooler repairs?
Z-2-11011 110	Time to toops held to Evaporative cooler topulle.



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ANSWER #8	The City maintains the building evaporative coolers. Any portable evaporative cooler is the responsibility of the successful contractor to supply and/or service.
QUESTION #9	What equipment is being left?
ANSWER #9	The City does not anticipate any equipment will be left inside the Concession stand other than the City-owned walk-in cooler at Desert West.
QUESTION #10	Who manages food trucks during soccer at Rose Mofford?
ANSWER #10	The Tournament Promoters manage the coordination of food trucks during their events.
QUESTION #11	What are the expected times to be open at the basketball court concession?
ANSWER #11	The City will negotiate with the successful contractor an appropriate schedule for events and activities.
QUESTION #12	I would like clarification on the "References", is this the same as a recommendation letter from let's say a softball board of directors?
ANSWER #12	As per SECTION IV-PROPOSAL INSTRUCTIONS, Section 1-Qualifications and Experience, references can be submitted from organizations that the vendor has currently direct experience or have provided services to in the past.
QUESTION #13	What is the city responsible for maintenance and repairs at each stand?
ANSWER #13	The City is responsible for the maintenance and repairs of the building interior and exterior structural components including; electrical, plumbing and building evaporative coolers.
QUESTION #14	What is the concessionaire responsible for at each stand?
ANSWER #14	The responsibilities of the successful concessionaire are included in SECTION III. SCOPE OF WORK of the RFP. Responsibilities will be discussed and outlined in the subsequent contract.
QUESTION #15	When is payment due to the city, and what are the requirements to submit? I.E., forms, website, time frames, late fees, etc.
ANSWER #15	Payments and fees will be due within 30 days of invoice. There are currently no requirements for the vendor to submit. All events are automatically identified in the City's management event system.



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QUESTION #16	Can the city provide a copy of last year's schedule of events for each park?
	PLEASE SEE ATTACHED ADDENDUM 1- Exhibits (Note: Activities reflected in the
ANSWER #16	previous year still include pandemic levels of operation.)
QUESTION #17	Can you provide an annual or, at a minimum quarterly schedule of future
	reservations so we have a bit of advance notice of what may occur?
	The successful contractor will be provided annual and monthly tentative event
ANOMED #47	schedules. The final schedule will be provided within seven (7) days of event
ANSWER #17	activities.
QUESTION #18	Clarification. In the proposal, do we need to submit three years of tax statements as
	stated in section 1, C-5?
	Veg. on stated in SECTION I INTRODUCTION C. MINIMUM CHALLEGATIONS (E.
ANGWED #10	Yes, as stated in SECTION I. INTRODUCTION- C. MINIMUM QUALIFICATIONS (5)
ANSWER #18 QUESTION #19	of the proposal on page 4. It states that the new concessionaire may start as soon as October 1st. Would that
QUESTION #19	be the first possible date of operation?
	be the first possible date of operation:
	The successful contractor will enter into contract as soon as October 1, 2022.
	However, the City will negotiate with the contractor on the first date of operations
ANSWER #19	depending on availability and event activity.
QUESTION #20	How much time do you plan to give the new concessionaire to move in after the
	previous concessionaire moves out? I.E., cleaning organization, etc.
	The City will discuss with the current Concession stand contractor and the successful
ANSWER #20	proposer separately to determine a sufficient plan that works for all parties involved.
QUESTION #21	What is the cancellation policy of the city when it comes to field rentals from park
	users?
ANOMED #04	Companies the City data not have a consollation will be for finish which
ANSWER #21	Currently, the City does not have a cancellation policy for field rentals.
QUESTION #22	Is there internet wired to each stand?
ANSWER #22	There is no wired internet connection at the Sports Complex Concession stands
QUESTION #23	What is the most significant amount of electricity in each stand in volts and amps? Is
3020311 //20	there room in the electrical panel to add power if needed?
	, , , , , , , , , , , , , , , , , , , ,
	Each sports complex has various levels of volts/amps with multiple resources
ANSWER #23	utilizing shared electrical power. Parks is unable to determine whether more power



QUESTION #29

ANSWER #29

unit?

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Solicitation Due Date: August 23, 2022 @ 12:00 p.m. Local Time can be added to the electrical panels at this time. However, Parks will work with the successful contractor during negotiation and contract execution to ensure there is an understanding on how much electrical output can be utilized. **QUESTION #24** I noticed that some of the stands might have grease traps. Does the city currently have them pumped, and if so, how often is the service completed? **ANSWER #24** There are no grease traps at any of the Sports Complex Concession stands. **QUESTION #25** Does each location have A/C or Evap coolers? If so, does each of them work, and who is responsible for the service and repairs of the units? All the Sports Complex Concession stands listed in the RFP have evaporative **ANSWER #25** coolers with the exception of the Reach 11 WEST Concession stand. **QUESTION #26** Does the city have pest control services at each stand, and if so, how often are they serviced? The City manages the pest control services in the sports complex exteriors and City offices. The successful concessionaire is responsible for maintaining any pest control service inside their contracted Concession stand(s). **ANSWER #26 QUESTION #27** During the tours, it was stated that the RFP could only be a max of 10 pages; however, Section IV, B, (page 12) says, "the entire proposal cannot exceed 15 pages..." can you clarify the maximum number of pages? **ANSWER #27** The RFP is correct, the proposal submittal cannot exceed 15 pages. **QUESTION #28** (At the Papago location) It was stated that the city owns the desk in the concession stand. Who uses the desk and when? Can we have the desk removed from the stand? We are worried about the safety and security of our employees. The desk located inside the Papago Concession stand is City property. Use of the desk is for the sole purpose of the Concession stand operator. No City employees **ANSWER #28** utilize the desk. However, the City can remove the desk if requested.

(At the Desert West location) Walk in cooler. Who owns, services, and repairs the

The City owns the walk-in cooler located inside the Desert West Concession

stand and will perform any maintenance or repairs on the unit if required.

Name of Company:	 -
Address:	
Print Name and Title:	

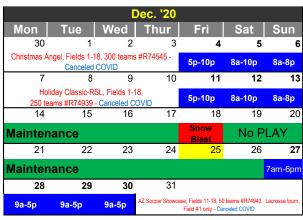
2020 - 2021 Reach 11 Sports Complex Tournament Calendar

			Aug. '20				
Mon Tu	ie W	ed Th	ur Fri	Sat	Su	ın	
					1	2	
Growing \$	Season						
3	4	5	6	7	8	9	
Growing \$	Season						
10	11	12	13	14	15	16	
Growing \$	Season						
17	18	19	20	21	22	23	
Growing Season							
24	25	26	27	28	29	30	
ASA games- Canceled 6p-	10p						

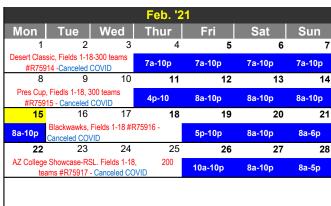
	Sept. '20							
Mon	Tue	Wed	Thur	Fri	Sat	Sun		
31	1	2	3	4	5	6		
Desert Elite	Cup, Fields 1- Canceled		#R73799 -	5p-10p	8a-10p	8a-7p		
7	8	9	10	11	12	13		
ASA Lea	gue Tournamen Canceled		#R74529-	5p-10p	8a-10p	8a-7p		
14	15	16	17	18	19	20		
Cactus Kick	Off-RSL, Fields	1-18,250 tea	ms #R74533	5p-10p	8a-10p	8a-8p		
21	22	23	24	25	26	27		
Over So	Over Seeding							
28	29	30	•		•			
Over So	Over Seeding							

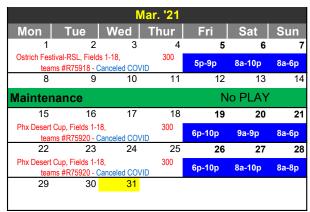
			Oct. '20)				
Mon	Tue	Wed	Thur	Fri	Sat	Sun		
			1	2	3	4		
Over S	eeding							
5	6	7	8	9	10	11		
Over S	eeding							
12	13	14	15	16	17	18		
Over S	eeding							
19	20	21	22	23	24	25		
Over S	Over Seeding							
26	27	28	29	30	31			
Over S	eeding							

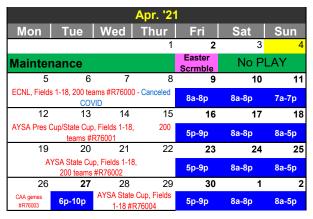




	Jan. '21								
Mon	Tue	Wed	Thur	Fri	Sat	Sun			
				1	2	3			
	Surf Cup - Can	celed COVID)	7a-9p	7a-9p	7a-9p			
4	5	6	7	8	9	10			
7a-9p		Tourn, Fields 5440 -Cance		7a-9p	7a-9p	7a-5p			
11	12	13	14	15	16	17			
7a-5p		, Fields 1-18 11 -Canceled		8a-10p	8a-10p	8a-10p			
18	19	20	21	22	23	24			
Tiger Sports So	ccer Tournamer	nt #R75443 - C	5p-9p	8a-7p	8a-7p				
25	26	27	28	29	30	31			
Ultimate Frisbe	e-Fields 1-10, 38 18 -	B teams #R754 Canceled CO		ourn, Fields 11-	8a-7p	8a-7p			







2021 Rose Mofford-Papago and Desert West Softball Complexes

		J	an. '21			
Mon	Tue	Wed	Thur	Fri	Sat	Sun
				1	2	3
					RM-PS	CTourn
4	5	6	7	8	9	10
					All 3 site	es tourn
11	12	13	14	15	16	17
					All 3 site	es tourn
18	19	20	21	22	23	24
					RM t	ourn
25	26	27	28	29	30	31
					RM-PS0	CTourn

Feb. '21							
Mon	Tue	Wed	Thur	Fri	Sat	Sun	
1	2	3	4	5	6	7	
					All 3 site	es tourn	
8	9	10	11	12	13	14	
					All 3 site	es tourn	
15	16	17	18	19	20	21	
					RM-PS	C Tourn	
22	23	24	25	26	27	28	
					All 3 site	es tourn	

		I	Mar. '2	1		
Mon	Tue	Wed	Thur	Fri	Sat	Sun
1	2	3	4	5	6	7
					All 3 sit	es tourn
8	9	10	11	12	13	14
					All 3 site	es tourn
15	16	17	18	19	20	21
					All 3 site	es tourn
22	23	24	25	26	27	28
					All 3 site	es tourn
29	30	31				

		A	pr. '21			
Mon	Tue	Wed	Thur	Fri	Sat	Sun
			1	2	3	4
					All 3 site	es tourn
5	6	7	8	9	10	11
					All 3 site	es tourn
12	13	14	15	16	17	18
					All 3 site	es tourn
19	20	21	22	23	24	25
					RM-PS0	Tourn
26	27	28	29	30		

			May '2	1		
Mon	Tue	Wed	Thur	Fri	Sat	Sun
					1	2
					RM	-AIA
3	4	5	6	7	8	9
					RM-	-AIA
10	11	12	13	14	15	16
					All 3 sit	es tourn
17	18	19	20	21	22	23
					All 3 sit	es tourn
24	25	26	27	28	29	30
					All 3 sit	es tourn

	June '21									
Mon	Tue	Wed	Thur	Fri	Sat	Sun				
	1	2	3	4	5	6				
7	8	9	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30								

	July '21									
Mon	Tue	Wed	Thur	Fri	Sat	Sun				
			1	2	3	4				
5	6	7	8	9	10	11				
12	13	14	15	16	17	18				
19	20	21	22	23	24	25				
26	27	28	29	30	31					

		_	Aug. '2	1		
Mon	Tue	Wed	Thur	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
					All 3 sit	es tourn

		S	Sept. '2	1		
Mon	Tue	Wed	Thur	Fri	Sat	Sun
30	31	1	2	3	4	5
					RM-PS	C Tourn
6	7	8	9	10	11	12
					All 3 sit	es tourn
13	14	15	16	17	18	19
					RM-DV	V Tourn
20	21	22	23	24	25	26
					All 3 sit	es tourn
27	28	29	30			

		C	oct. '21			
Mon	Tue	Wed	Thur	Fri	Sat	Sun
				1	2	3
					All 3 sit	es tourn
4	5	6	7	8	9	10
					All 3 sit	es tourn
11	12	13	14	15	16	17
					All 3 sit	es tourn
18	19	20	21	22	23	24
					All 3 sit	es tourn
25	26	27	28	29	30	31
					All 3 site	es tourn

	Nov. '21								
Mon	Tue	Wed	Thur	Fri	Sat	Sun			
1	2	3	4	5	6	7			
					All 3 site	es tourn			
8	9	10	11	12	13	14			
					All 3 site	es tourn			
15	16	17	18	19	20	21			
	;	Senior W	inter Wo	rld Series	All 3 sites	5			
22	23	24	25	26	27	28			
29	30								

		ļ	Dec. '2	1		
Mon	Tue	Wed	Thur	Fri	Sat	Sun
		1	2	3	4	5
					All 3 site	es tourn
6	7	8	9	10	11	12
					All 3 site	es tourn
13	14	15	16	17	18	19
					All 3 site	es tourn
20	21	22	23	24	25	26
27	28	29	30	31		

^{**}Note for Softball Complexes - Run Adult softball leagues Monday through Sunday year round 4 seasons of Play Winter, Summer Spring and Fall.

2020 - 2021 Rose Mofford Sports Complex Tournament Soccer Calendar

			20	Sept. "			
Sun	Sat	Fri		Thur	Ved	Tue	Mon
5 6	5	4	3		2	1	
12 13	12	11	10		9	8	7
19 20	19	18	17		16	15	14
р 8а-8р	8a-10p	5p-10p		ms #R77670	ls 1-4, 90 tear	ck Off-RSL, Fi	Cactus Ki
26 27	26	25	24		23	22	21
					30	29	28
					30	29	28

	Oct. '20									
Mon		Гие	Wed	Thur	Fri	Sat	Sun			
				1	2	3	4			
	5	6	7	8	9	10	11			
Arsenal F	C – A	Arsenal Cha	allenge soccer	Tournament	5p-10p	8a-10p	8a-8p			
	12	13	14	15	16	17	18			
	19	20	21	22	23	24	25			
Royals Cup-RSL, Fields 1-4					5p-10p	8a-10p	8a-8p			
	26	27	28	29	30	31	0			

		ı	Nov. '20			
Mon	Tue	Wed	Thur	Fri	Sat	Sun
1	2	3	4	5	6	7
	Rush Cup, Field	ds 1-4		5p-8p	8a-8p	8a-8p
8	9	10	11	12	13	14
I	Kick for the Cure	, Fields 1-4		5p-8p	8a-8p	8a-8p
15	16	17	18	19	20	21
	UDA Soccer	– UDA Soc	cer Camp	5p-8p	8a-8p	8a-8p
22	23	24	25	26	27	28
0	Desert Super Cup	, Fields 1-4		6p-10p	9a-4p	9a-12p
29	30					

	Dec. '20								
Mon	Tue	Wed	Thur	Fri	Sat	Sun			
		1	2	3	4	5			
UDA Soccer – UD	OA Soccer Can	np – Canceled C	OVID	5p-10p	8a-10p	8a-8p			
6	7	8	9	10	11	12			
Holiday Cla	assic-RSL-AZ,	Fields 1-4 Canc	elled Covid	5p-10p	8a-10p	8a-8p			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30	31					
				9p-3a					

Jan. '21							
Mon	Tue	Wed	Thur	Fri	Sat	Sun	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
NSSC	Tournament, F	ields 1-4 Cancelle	5p-10p	8a-10p	8a-8p		
24	25	26	27	28	29	30	

		ļ ,	eb. '21			
Mon	Tue	Wed	Thur	Fri	Sat	Sun
31	1	2	3	4	5	6
7	8	9	10	11	12	13
Desert Classic	c Tourn., Fields	1-4 Cancelle	ad Covid	6p-10p	8a-10p	8a-8p
14	15	16	17	18	19	20
Pr	resident Day tou	urn., Fields 1	I-4 Cancelle	6p-10p	8a-10p	8a-8p
21	22	23	24	25	26	27
8a-8p	Max Shacknai tourn., Fields 1-4 Cancelled Covid			6p-10p	8a-10p	8a-8p
28						

Man	17.70		larch. '21		C=4	C
Mon	Tue	Wed	Thur	Fri	Sat	Sun
	1	2	3	4	5	
RSL-AZ Showcase Tourn., Fields 1-4 Cancelled Covid				6p-10p	8a-10p	8a-8p
7	8	9	10	11	12	1:
Ostrich f	estival Tourn.,	Fields 1-4 Cance	6p-10p	8a-10p	8a-8p	
14	15	16	17	18	19	2
Phoeni	x Cup Tourn., F	ields 1-4 Cancel	6p-10p	8a-10p	8a-8p	
21	22	23	24	25	26	2
Phoenix Cup Tourn., Fields 1-4 Cancelled Covid				6p-10p	8a-10p	8a-8p
28	29	30	31			

April '21							
Mon	Tue	Wed	Thur	Fri	Sat	Sun	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

May '21							
Mon	Tue	Wed	Thur	Fri	Sat	Sun	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

