



SOLICITATION ADDENDUM

Solicitation Number: RFP-22-BWDD-71 Addendum #1 Page 1 of 1

Solicitation Due Date: January 11, 2023 at 3:00 p.m. Local Time

CITY OF PHOENIX
HSD Procurement
200 W. Washington Street
18th Floor
Phoenix, AZ 85003

Digital Literacy Training

In accordance with the Section I – Instructions, 9. Addenda, the Solicitation is hereby amended as set forth below.

The following questions have been received:

<u>Question</u>	<u>Answer</u>
1. For the convenience of program customers (students), can the offeror conduct the classes exclusively at ARIZONA@WORK Job Centers or other City of Phoenix locations?	The City's Job Centers are an option, but they are not always available which makes it pertinent that the vendor provides their independent locations as well.
2. Does the City provide translation services for non-English speaking customers?	Yes, upon request.
3. In the Scope of Work (Section II), Page 15, Subsection 4 Curriculum & Delivery, Item 4.1 states, "All digital literacy curriculum must be in-person instructor lead hands on training." In the Submittals (Section IV), Page 54, Subsection 15.2 Service Methodology, Question 4 states, "Describe how digital literacy is provided remotely." Can you please explain what information you are seeking here, as the classes are delivered in person and not remotely?	Based on need, the City reserves the right to request the contractor to deliver digital literacy remotely. In your response, please provide details for delivering this service remotely, as needed.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____