



**Camp Colley Maintenance and Operation
Request for Proposals**

SOLICITATION ADDENDUM #1

Solicitation Number: PKS-RFP22-CC1 Addendum #1

Solicitation Due Date: February 16, 2023 @ 12:00 p.m. Local Time

**CITY OF PHOENIX
Parks and Recreation
Department
Phone: (602) 262-6862
Procurement Officer:
Isis Sanchez**

QUESTIONS:

QUESTION #1	What are some examples on how we provide to demonstrate sufficient financial capability?
ANSWER #1	SECTION IV. SCOPE OF WORK- Subsection B.4 on Page 13 describes the documents required for submittal under Financial Capacity and Longevity. The City will review the information with Fiscal staff to assist with the scoring of proposals and the information provided in this section.
QUESTION #2	Will it be helpful for us to provide a narrative of equipment when submitting our proposal?
ANSWER #2	It can be helpful to support your capability of supporting the scope of work.
QUESTION #3	What are the City of Phoenix policies relating to Firearms at the site either for Instruction based activities or for personal possession??
ANSWER #3	<i>To be determined during contract negotiations.</i>
QUESTION #4	How can we work (Communicate) with the City of Phoenix on expectations during the RFP Process??
ANSWER #4	During the solicitation process please contact the Procurement Officer listed in the proposal with any questions. Only the Procurement Officer is authorized to communicate with potential proposers.
QUESTION #5	Are we allowed to connect with foundations regarding potential support?
ANSWER #5	Yes, proposers may connect with additional organizations for support efforts.
QUESTION #6	Is there a possibility on reinstating "family camp"?
ANSWER #6	Proposer's may include any additional program activities that fall within the scope requirements. A "family camp" would fall within the normal camp requirements.
QUESTION #7	What are the specified dates of the seasons needing to be in operation?
ANSWER #7	Depending on the proposer's program offering this can be determined during contract negotiations.



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QUESTION #8	In the Scope of Work sub section "K" it states the trash will be the contractor's responsibility, is there any negotiations?
ANSWER #8	There is currently only one service provider for Camp Colley's remote location. The City does not have a contract with that service provider.
QUESTION #9	What is the current Inventory of the items relating to lodging equipment Ex. Remote Tents, Cots, Bunks?
ANSWER #9	The property currently has eight (8) tent pads at the remote camp and the tents/frames to set up all eight (8) are currently stored on the property until in use. There are at approximately 80 cots (no bunks) for the remote camps eight (8) pads. The Bunk House has six (6) bunks for a total of 12 beds for individual sleeping areas. The Lower Cabin in the main house has six (6) bunks for a total of 12 beds for individual sleeping areas.
QUESTION #10	There is no info relating to the basement on the scope, is the basement apart of the scope for usage?
ANSWER #10	The basement of the Main House has a separate locking entrance and is available for staff use and includes a room with a bed, wash and dryer, bathroom six (6) bunks for a total of 13 beds for individual sleeping areas.
QUESTION #11	Is there a separate location to store horse feed (hay) at the site?
ANSWER #11	The current facilities do not have any designated storage areas or locations for hay.
QUESTION #12	Is there a location to house the livestock (horses) away from the natural elements?
ANSWER #12	Currently, the barn has been repurposed as a secured storage area for various equipment and tools, as well as home to the battery room for the solar system. The camp operator will be able to provide temporary shelter accommodations (stalls and shade/cover, isolation pen in a location away from general equine population) at their own expense. The city will work with the operator to identify the placement of such temporary structures.
QUESTION #13	Can any stalls of the barn be used to house horses in case of severe weather or to provide stall rest/quarantine due to equine illness or injury?
ANSWER #13	See Question and Answer #12 above.
QUESTION #14	Can any of the areas in or around the barn be used to store 3-string bales of hay, such as the stall closest to the arena?
ANSWER #14	The current facilities do not have any designated storage areas for hay in and/or around the barn. The selected proposer will be allowed to provide temporary storage structures, with the City's prior written consent if needed.



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QUESTION #15	Is there suitable shelter from the elements in the existing fenced horse area (adequate shade from the June heat when temps can still reach into the 90's, protection from hail, heavy wind and rain, etc.?)
ANSWER #15	The existing fenced horse area is intended to be an outdoor open-air arena for horse activities, instructional classes and training purposes. While it can be used as a temporary turn out area, it is not intended for full-time housing of animals, so it does not have shelter amenities.
QUESTION #16	Can you please describe the expected timeline for contractor reimbursements from City of Phoenix?
ANSWER #16	The City of Phoenix does not have any contractor reimbursements for the maintenance and operation of Camp Colley, as per SECTION III. SCOPE OF WORK- C. Operation Requirements . Any reference to contractor reimbursements is boiler plate language used for standard purposes.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____