**ADDENDUM [Insert Number]**

(please sign and return with the submittal)

[Possible Options]

**CHANGES**

Section 1, Instructions, Subsection 1.4, Timeline – Schedule of Events is amended. The Offer Due Date is extended to October 18, 2022 at 2:00 p.m.

**VENDOR’S INQUIRIES AND CITY’S RESPONSES**

Please make the following changes to the above-referenced solicitation:

**QUESTIONS AND ANSWERS:**

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

|  |  |  |
| --- | --- | --- |
| **No.** | **Question** | **Answer** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |

**CHANGES**

Change 1 - [Insert Change] {Example: Section 1, Instructions, Subsection 1.4, Timeline – Schedule of Events is amended. The Offer Due Date is extended to October 18, 2022 at 2:00 p.m.}

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_