



**City of Phoenix**  
**HUMAN SERVICES DEPARTMENT**

**PUBLIC NOTIFICATION OF AWARD RECOMMENDATION**

**AWARD NOTICE DATE:** March 23, 2023  
**SOLICITATION NUMBER:** RFQu-22-MSD-73  
**SOLICITATION TITLE:** Event Space for Meetings and Conferences  
**SOLICITATION DUE DATE:** March 3, 2023

Recommendation

Offers received in response to the above referenced solicitation have been evaluated. The Evaluation Committee recommends a contract award to the following most highly rated offeror(s):

**C&A Event, LLC dba Versailles Palace**  
**Sodexo America, LLC dba Desert Willow Conference Center**

Evaluation

All offers were scored by an Evaluation Committee comprised of City of Phoenix staff. Offers were evaluated based on the following criteria:

<b><u>Evaluation Criteria</u></b>	<b><u>Possible Points</u></b>
Facility Set-up	400
Facility Accommodations	300
Accessibility	300

Procurement File

The procurement file for this solicitation is available as of the date of this notice and may be viewed at the Human Services Department Procurement Section. Please contact the Procurement Officer listed below if you wish to access this file.

Transparency Policy

As set forth in the solicitation, offerors are reminded that the City's Transparency Policy governing communications between offerors (and their representatives) and City of Phoenix executives remains in effect through the date of City Council Award. Offerors wishing to communicate with members of the City Council, the Mayor or other city executives regarding this solicitation shall direct all such requests through the Procurement Officer identified below.

Procurement Officer

Pamela M. Smith  
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