



WELCOME

**CITY OF PHOENIX
EDISON IMPACT HUB ABATEMENT AND DEMOLITION
DESIGN-BID-BUILD
PRE-BID MEETING**

**Project No.: AH20300003
PROCUREPHX PRODUCT CATEGORY CODE: 912000000
RFx Number: 6000001427**

Meeting will start at 10:00 a.m.

July 17, 2023

Please **MUTE your microphone and turn **OFF** your camera**



WELCOME AND INTRODUCTIONS

City of Phoenix Representatives

Annette Perez, Contracts Specialist II
Point of Contact for Submittals and Bid Questions
Office of the City Engineer, Design and Construction Procurement
annette.perez@phoenix.gov (602) 534-1423

Gary J. Nelson, AIA, NOMA, NCARB, Vertical Project Manager
Street Transportation Department

Brad Puffer, Project Manager
Housing Department

Alex Rivera, Compliance Project Manager
Point of Contact for Davis Bacon and Section 3 Requirements
Housing Department
alex.rivera.iii@phoenix.gov (602) 262-6017





AGENDA

Mute your microphone and turn off camera

Questions are welcome after each presentation

Unmute, Identify yourself, and Ask Question

OR

Enter question/s into the Chat Box and Identify yourself

- Meeting Overview
- Project Location and Scope of Work
- Labor Compliance and Federal Program Requirements
- Submittal Requirements
- Grounds for Disqualification
- DCP Procurement Webpages
- City of Phoenix Solicitation Webpages
- ProcurePHX for RFX
 - Vendor Registration
- Questions After Today



MEETING OVERVIEW

To be added to the Attendance Sheet, sign the Attendance Sheet in person or send an email by 5:00 PM today to annette.perez@phoenix.gov with the following:
RFX 6000001427 attendance, your name, firm name, phone number, and e-mail address

The Attendance Sheet, PowerPoint and Addendums will be posted on City of Phoenix's ProcurePHX system at: (RFX 6000001427)

<https://eprocurement.phoenix.gov/irj/portal>

AND posted on City of Phoenix's Procurement website:

<https://solicitations.phoenix.gov>

It is your responsibility as an IFB holder to determine, prior to submittal, if any addendums have been issued and to acknowledge on the bid submittal.

This is your ONLY opportunity to discuss this solicitation with City staff.



PROJECT MANAGER

Brad Puffer



PROJECT LOCATION

1855 E. Garfield Street,
Phoenix, AZ 85006

General location – Just South
of Roosevelt, between 18th
and 19th Street

Located in the Edison-
Eastlake community and part
of the Choice Neighborhoods
Revitalization Efforts





SCOPE OF WORK

- Abatement and Demolition of part of a former children's hospital. Originally constructed in the 1940's.
- Abate asbestos and LBP per the Asbestos and Lead Paint Abatement Technical Specifications by Adam's and Wendt
- Preparing the site for renovation (renovation will be a separate procurement)
- Demolition of approximately 19,000 SF of 1960's addition. 1940's structure will remain.
- Removal of all contents, including furniture, office supplies, etc.

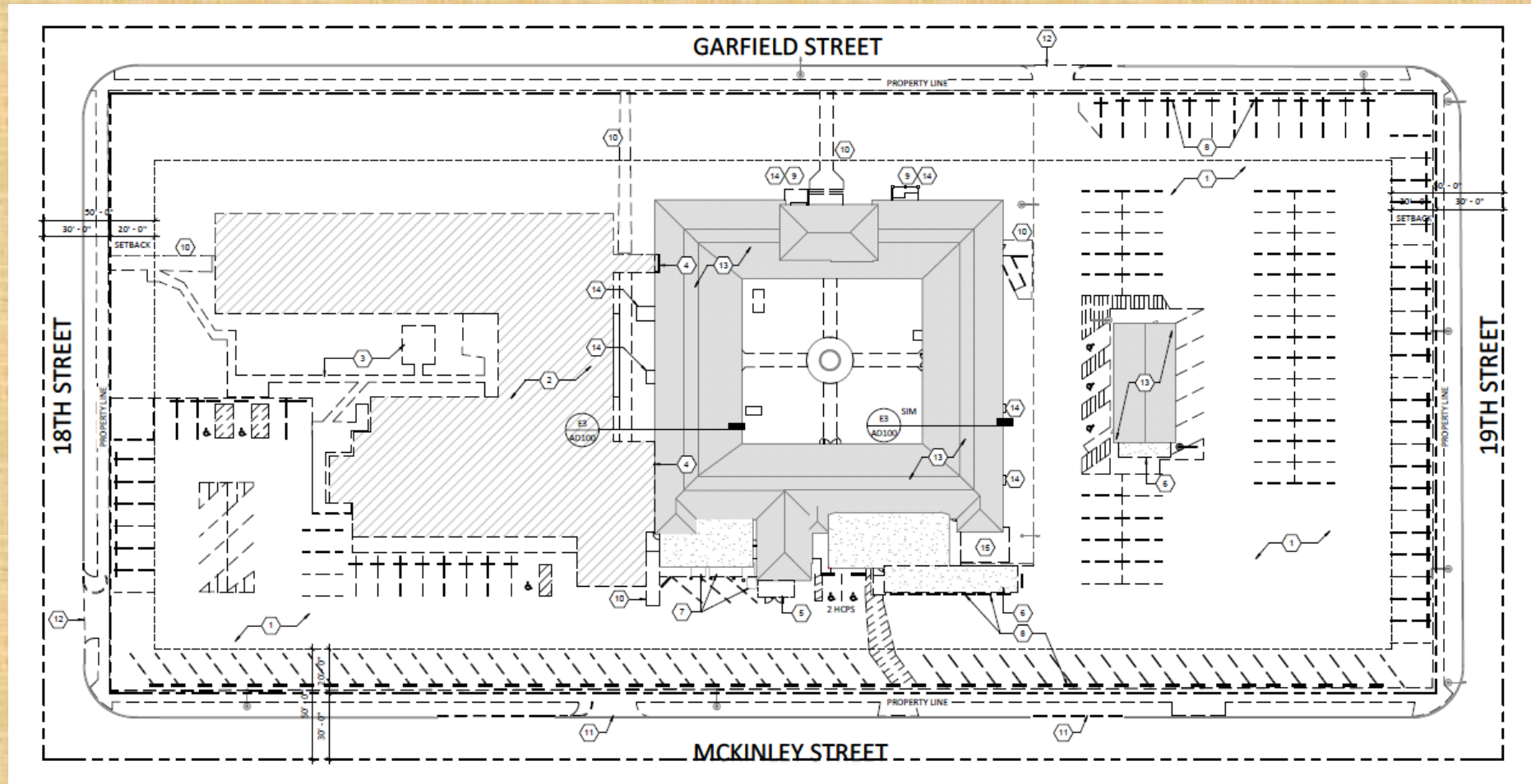


SCOPE OF WORK

- Removal of electrical, plumbing, HVAC equipment, some interior walls, flooring, ceiling and, wall finishes. A small portion of underground sewer will remain.
- Asphalt, trees, shrubs, carport, will be removed.
- Additions to the South will stay.
- Most windows, exterior doors, and roofing will stay at the 1940's structure for now.
- Garage will stay. No work on garage.
- Chain link fence will stay.



SCOPE OF WORK





SCOPE OF WORK

- Archaeologically sensitive site – Archaeological monitor must be scheduled for ground disturbing activities. City has an archaeological firm under contract for monitoring.
- Federally funded project so Davis Bacon “Building” wages and Section 3 requirements apply.



PRE-BID MEETING CONTINUES
TO PROJECT LOCATION SITE

TOMORROW,

TUESDAY, JULY 18TH

AT 9:00 AM

1855 E. Garfield Street,
Phoenix, AZ 85006





QUESTIONS





CITY OF PHOENIX HOUSING DEPARTMENT

ALEX RIVERA
Compliance Project Manager



City of Phoenix
HOUSING DEPARTMENT

DAVIS-BACON

Overview for General Contractors
and Subcontractors





DAVIS-BACON ACT

- Requires payment of prevailing wage rates to laborers
- Consists of Federally assisted construction projects in excess of \$2,000
- Includes building, repairing or demolishing of any public structure or building
- Requires one- and one-half pay for overtime of 40 hours per week
- Criminal prosecution and penalty fees are enforced for intentional violations

DAVIS BACON ACT

EMPLOYEE RIGHTS UNDER THE DAVIS-BACON ACT

FOR LABORERS AND MECHANICS EMPLOYED ON FEDERAL OR FEDERALLY ASSISTED CONSTRUCTION PROJECTS

THE UNITED STATES DEPARTMENT OF LABOR WAGE AND HOUR DIVISION

PREVAILING WAGES You must be paid not less than the wage rate listed in the Davis-Bacon Wage Decision posted with this Notice for the work you perform.

OVERTIME You must be paid not less than one and one-half times your basic rate of pay for all hours worked over 40 in a work week. There are few exceptions.

ENFORCEMENT Contract payments can be withheld to ensure workers receive wages and overtime pay due, and liquidated damages may apply if overtime pay requirements are not met. Davis-Bacon contract clauses allow contract termination and debarment of contractors from future federal contracts for up to three years. A contractor who falsifies certified payroll records or induces wage kickbacks may be subject to civil or criminal prosecution, fines and/or imprisonment.

APPRENTICES Apprentice rates apply only to apprentices properly registered under approved Federal or State apprenticeship programs.

PROPER PAY If you do not receive proper pay, or require further information on the applicable wages, contact the Contracting Officer listed below:

or contact the U.S. Department of Labor's Wage and Hour Division.
For additional information:
1-866-4-USWAGE **WHD**
(1-866-487-9243) TTY: 1-877-889-5627 U.S. Wage and Hour Division
WWW.WAGEHOUR.DOL.GOV
U.S. Department of Labor | Employment Standards Administration | Wage and Hour Division

To Order Any Additional Required Postings Or For More Information Please Call... **1-888-306-7377** **OSHA4LESS.com**



COPELAND ACT (ANTI-KICKBACK ACT)



- Federal crime for anyone to require a laborer to kickback any of their wages
- Requires all Subcontractors to submit weekly certified payroll reports (CPR)
- Regulates permitted payroll deductions



FAIR LABOR STANDARDS ACT (FLSA)

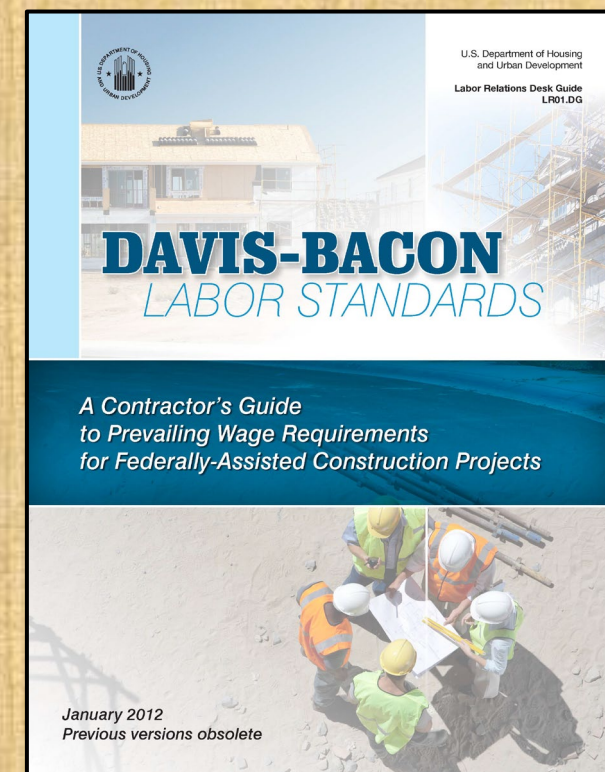
- Oversees Federal minimum wage rates and overtime requirements
- Laborers must be paid appropriate wages and fringe benefits for classification of work performed
- If performing work in more than one classification, must pay rate for each classification
- Must visibly post Davis-Bacon poster, wage determination, and Employee Rights poster at worksite





GENERAL CONTRACTOR

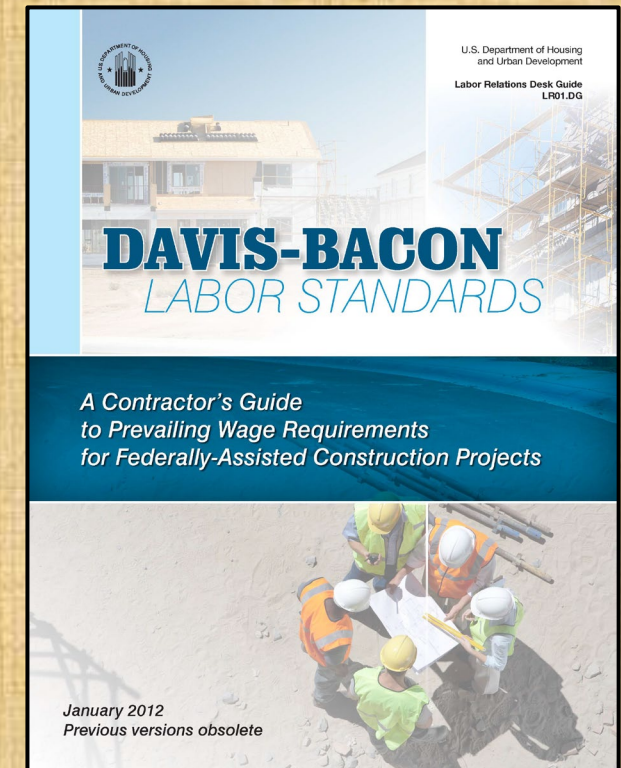
- Responsible for all Subcontractors complying with Federal labor standards while working on project
- Review each Subcontractor's payroll reports for compliance
- Keep sets of all payrolls for every Subcontractor for 3 years after completion of project
- Accountable for restitution for underpayment, including liquidated damages owed by Subcontractors
- Must post Davis-Bacon poster, wage determination, and Employee Rights poster at worksite





CONTRACTORS/SUBCONTRACTORS

- Must select work classification as on wage decision for work performed and submit weekly payroll reports on LCP Tracker
- If employee performs carpentry work, laborer must be paid as listed under carpentry work even if not fully trained as a carpenter
- Can make “Other” payroll deductions as permitted by DOL, but must be authorized by employees using a wage deduction authorization form
- Must also keep payroll records for 3 years after completion of project
- Responsible for administering and enforcing Federal labor standards covered by Davis-Bacon.





COMPLIANCE OFFICER

- Conduct remote or on-site interviews with construction workers
- Review project payroll for compliance
- Provide support and advice on proper wage decisions
- Prepare reports for HUD and DOL





CERTIFIED PAYROLL REPORTS (CPR)

Called “certified” because Contractors sign each report certifying information is true and correct.



SUBMIT WEEKLY

Begin the first week of work and every week thereafter until work is completed

NUMBER PAYROLLS

Start with #1 and last payroll for project as “Final”

NO WORK WEEKS

Submit “no” work week payrolls when there is a temporary break on project



WAGE DECISIONS

WWW.WDOL.GOV/DBA.ASPX



- Example - List of different work classifications, with minimum wage rates and fringe benefits that must be paid under classifications

General Decision Number: AZ170001 02/17/2017 AZ1
Superseded General Decision Number: AZ20160001
State: Arizona

Construction Type: Residential
County: Maricopa County in Arizona.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories)

Modification Number	Publication Date		
0	01/06/2017		
1	01/20/2017		
2	02/17/2017		

* BRAZ0003-007 01/01/2017

	Rates	Fringes
BRICKLAYER.....	\$ 25.36	6.98

ENGI0428-005 09/01/2016		
	Rates	Fringes
POWER EQUIPMENT OPERATOR (Grader/Blade).....	\$ 27.69	9.68

IRON0075-008 08/01/2015		
	Rates	Fringes
IRONWORKER, STRUCTURAL.....	\$ 26.00	21.77

PLAS0394-006 07/01/2013		
	Rates	Fringes
CEMENT MASON/CONCRETE FINISHER...\$	22.84	8.57

SUAZ2011-001 07/28/2011		
	Rates	Fringes
ALARM INSTALLER, Includes Wiring and Installation.....	\$ 13.91	0.00
CARPENTER, Excludes Drywall Hanging, and Form Work.....	\$ 18.16	0.00
DRYWALL HANGER.....	\$ 15.00	0.58
ELECTRICIAN, Excludes Low Voltage Wiring and Installation of Alarms.....	\$ 15.45	0.01
FORM WORKER.....	\$ 14.37	0.00
GLAZIER.....	\$ 13.45	0.00

Total Wages
\$32.34
\$37.37
\$47.77
\$31.41



WAGE DETERMINATION



- If classification is not on Wage Decision list, contractor should go to General Contractor and request
- General Contractor to complete Form 1444 and submit to Compliance Administrator
- Compliance Administrator to review and approve within 10 days of request if in conformance with wage determination in area
- If not, DOL to approve classification, **only** when work to be performed is not classified in geographic area by construction industry – processing from DOL takes up to 6 weeks



APPRENTICES AND TRAINEES

PERMITTED

Registered/certified in program by DOL, such as Employment and Training Administration, Office of Apprenticeship, Employer and Labor Services, or State Apprentice Agency

WAGE RATES

Paid as on wage decision or approved program for work performed, or for level of skill

RATIO

Ratio of apprentices and trainees to journeymen in any classification **CANNOT** be greater than ratio permitted by program



WAGE RATES AND FRINGE BENEFITS

- Basic Wage Rate + Fringe Benefits Rate = Total Hourly Wage Rate
- Fringe benefits include health insurance, retirement contributions, life insurance, training, vacation, and paid leave
- Does not include payments required by Federal, State or local laws (i.e. Federal and State taxes, Social Security, and disability insurance)
- Overtime work in excess of 40 hours in one week, must be paid one- and one-half times the rate for work performed



- Compliance Administrator will notify General Contractor and Subcontractors in writing of any underpayments during payroll reviews
- Subcontractors are required to pay wage restitution in full to affected employees within 30 days
- Restitution must be reported on certified payroll reports
- Subcontractors must provide copy of Restitution Confirmation form to General Contractor and Compliance Administrator



UNFOUND WORKERS



- If worker has moved or relocated, Subcontractors must inform Compliance Officer
- Subcontractors must submit restitution amount to General Contractor
- General Contractor is required to place restitution in deposit or escrow account
- Subcontractor is then responsible in attempting to locate worker for 3 years after completion of project
- If not found, money must be forwarded to HUD by Compliance Administrator



LCP TRACKER

Construction compliance management software system for certified payroll and reporting.

- All Subcontractors assigned to project must use and enter certified payrolls in LCP Tracker for performing and non-performing weeks
- Start with first week of work on project
- Pay all workers weekly and maintain up-to-date payrolls
- If owner-operator has NO staff, must have another person certify payrolls



LCP TRACKER

WWW.LCPTRACKER.NET

Sign into LCPtracker
For Electronic Submission and Management of Certified Payroll Reports

Username

Enter a user id

Password

[SIGN IN](#)

Remember me
[Forgot Password?](#)
Invalid login. Attempt 2 of 5. Passwords are case sensitive.

Ignite
Hosted by LCPtracker
[Register Now](#)

LCPtracker Annual User Conference
Compliance and Workforce Education
May 30th - June 2nd, 2017

[Contact Sales](#) [Contact Support](#) [About](#) [Webinar Sign Up](#) [Demo Sign Up](#)
Copyright LCPtracker, Inc. All Rights reserved

- Once you receive an email verifying assignment to project, create a username and password
- Upload required documents
 1. Labor Standards Certification
 2. Employee wage deduction authorizations
 3. Certificate of Understanding of Section 3
 4. Estimated Project Workforce Breakdown
- Error notices will occur if documents are not current



STANDARDS AND ENFORCEMENT



- All employment shall be in compliance with laws and regulations of Equal Employment Opportunity
- No employee shall be discharged or discriminated by a Contractor for providing testimony or filing complaint relating to labor standards
- Contractors found in breach of contract or in willful violation of labor standards can be debarred, and ineligible to participate in any Federal assisted contracts for 3 years
- Contractors found to have willfully falsified payroll reports or corrections on certified payrolls are subject to civil or criminal prosecution



City of Phoenix Housing Department

SECTION 3 FOR HOME PROJECTS



SECTION 3

- Provision of U.S. Housing and Urban Development (HUD) Act of 1968. Helps foster local economic development, neighborhood improvement, and self-sufficiency.
- **Requires employment to be directed to low- and very-low income residents, especially those receiving housing assistance.**
- City of Phoenix is a recipient of HUD financial assistance; therefore, development of housing and community projects are subject to comply with Section 3.





QUESTIONS



City of Phoenix
HOUSING DEPARTMENT

Assistance

- Alex Rivera
- 602-262-6017
- alex.rivera.iii@phoenix.gov

Labor Standards and Related Forms

- WWW.HUD.GOV

Department of Labor (DOL)

- WWW.DOL.GOV



BIDDERS SHOULD REVIEW

◆ Information for Bidders (IFB) Section:

Questions

All questions regarding plans and specifications must be received to me, via email, minimum 7 calendar days prior to bid opening (**by July 25, 2023**)

Bid Submittal Checklist

Items due at time of bid submittal

Post-Bid Submittal Checklist (the three lowest bidders)

Items due within 3 calendar days after bid opening by 5:00 p.m.

Hand deliver to Annette Perez or

E-mail to: **annette.perez@phoenix.gov**



SUBMITTAL REQUIREMENTS

Bid Submittal Checklist

Items due at time of bid submittal

- Acknowledge all Addenda P-1
- Completed Bid Proposal P-1 to P-2 & P.S.-1
- Included your Bid Bond or Guarantee Cashier's Check (Page S.B.-1)
- List of Major Subcontractors & Suppliers Form (Page L.O.S.-1)
- Completed Certification with Regard to Equal Opportunity Clause for Contractor and Subcontractors (Page E.E.O.C.-1)



SUBMITTAL REQUIREMENTS (CONTINUED)

- Completed HUD 2992 Certificate Regarding Debarment and Suspension (Pages H2992-1 to 2)
- Completed HUD 2530 Previous Participation Certification (Pages H2530-1 to 5)
- Completed HUD 5369A Certifications, Representations and Other Statements of Bidders Form (Pages H5369A-1 to 3)
- Non-Collusion Affidavit (Page N.C.A.-1)
- Certification of Non-Segregated Facilities (Page N.S.F.-1 to 2)



POST SUBMITTAL REQUIREMENTS

THE THREE LOWEST BIDDERS MUST PROVIDE WITHIN THREE (3) CALENDAR DAYS AFTER BID OPENING DATE BY 5:00 P.M.:

- ✓ List of All Subcontractors and Suppliers – Form L.O.S.-2
- ✓ Bidders Disclosure Statement – B.D.S.-1 to 4
- ✓ Affidavit of Identity – A.O.I.-1 (if a sole proprietor)

Failure to submit = Non-Responsive

Prior to Contract Execution:

- ✓ Contractor must provide proof of license required to perform the work
- ✓ Verification of Experience Modification Rate (EMR)



GROUNDS FOR DISQUALIFICATION

- Receipt of Bid after the specified cut-off date and time
- Deposit of Bid in the wrong location
- No acknowledgement of Addenda/s
- Violating the “Contact with City Employees” policy



- Bids Will Be Due:
Tuesday, August 1, 2023 at 2:00 P.M.

- Submitted into the Design and Construction Procurement bid box located on the 1st Floor lobby:

Phoenix City Hall Building
200 W. Washington Street
Phoenix, Arizona, 85003

***SEALED
BIDS DUE
DATE***





DCP PROCUREMENT WEBPAGES

[HTTPS://WWW.PHOENIX.GOV/STREETS/PROCUREMENT-OPPORTUNITIES](https://www.phoenix.gov/streets/procurement-opportunities)

- **Current Opportunities:**
 - *Project-specific RFQs, Notifications, Sign-in Sheets, Presentations*
<https://solicitations.phoenix.gov>
- **Project Interviews, Bid Results, and Project Selections:**
<https://solicitations.phoenix.gov/awards>
- **The ProcurePHX online portal will be used for Solicitations only**
<https://eprocurement.phoenix.gov/irj/portal>



DCP PROCUREMENT WEBPAGES

▶ <https://www.phoenix.gov/streets/procurement-opportunities/>

- ❖ Invitation for Bids (IFB) = Specs / Plans / Addenda
- ❖ Pre-Bid Power Point Presentation & Sign-In Sheet
- ❖ Preliminary Bid Results
- ❖ Final Results & Bid Tabulation

Solicitations
Website

Procurement
Newsletter

Submitter's
Handbook

City of Phoenix Convention Center Public Meetings

Search...

PHX At Your Service PHX Pay Online Map It Find Public Records PHXTV Translate

City of Phoenix > Street Transportation > Procurement Opportunities

Consulting & Construction For Capital Improvement Programs

Design and Construction Procurement coordinates the contracting process for capital improvement projects using Design-Bid-Build, Job Order Contracting, Design-Build, and Construction Manager at Risk project delivery methods. The section handles all aspects relating to the contracting process from advertisement through contract award and execution under A.R.S. Title 34 and the direction of the City Engineer.

***EFFECTIVE MONDAY, MARCH 11, 2019 ALL DESIGN AND CONSTRUCTION PROCUREMENT WEB PAGE LINKS NOW DIRECT TO THE MAIN CITY OF PHOENIX SOLICITATIONS PAGE.**

Current Opportunities – Request for Qualifications, project plans, and specifications for projects that are currently available, as well as project amendments, notifications, plan holders list, pre-bid or pre-submittal sign-in sheets and PowerPoint presentations.

Project Interviews – Firms recently short-listed to participate in interviews for professional services and construction opportunities, as well as firms short-listed for 2-Step procurement processes.

Bid Results and Project Selections – Preliminary and final bid results are for Design-Bid-Build procurement opportunities. Preliminary bid results do not reflect the responsiveness or responsibility of any received bids. Project Selections identify firms to be awarded professional services and construction opportunities with the City.

Subscribe to Procurement Newsletter – Register to be on the distribution list for the free weekly newsletter that advertises design and construction opportunities.

In an effort to decrease paper costs, Design and Construction Procurement will place all construction plans, specifications, and addendum/notification on the City of Phoenix website for downloading. Interested parties can download the information and print at their own offices or copy the information to a disk and take to any reprographics company of their choice.

Other Useful Resources

- Protest Policy
- [Submit Protest to City Clerk](#)
- Submitter's Handbook
- Public Records Request
- SBE/DBE Directory



CITY OF PHOENIX SOLICITATIONS WEBSITE

1. **Project-specific RFQs, Notifications, Sign-in Sheets, PowerPoint Presentations**
2. **Link to “Tabulations, Awards and Recommendations” web page**

<https://solicitations.phoenix.gov>

The screenshot shows the City of Phoenix Solicitations website. At the top, there is a dark blue navigation bar with the City of Phoenix logo and the text "City of Phoenix Solicitations Tabulations, Awards, and Recommendations". A yellow arrow labeled "1" points to the "Solicitations" link, and a green arrow labeled "2" points to the "Tabulations, Awards, and Recommendations" link. Below the navigation bar, the page title is "Solicitations". The main content area contains a paragraph about the City's commitment to open competition, a paragraph listing all formal solicitations estimated to cost \$100,000 or more, and a link to the "Tabulations, Awards, and Recommendations" web page. Below this, there is a "Search and Filter Options" section with a search form and a filter dropdown.

City of Phoenix Solicitations Tabulations, Awards, and Recommendations

Solicitations

The City of Phoenix is committed to the principles of open competition and fairness for the procurement of goods and services. Working with customers, the City strives to ensure that our community receives the best value for the tax dollars that are expended.

The following is a list of all formal solicitations estimated to cost \$100,000 or more available for open competition. The list is inclusive of all formal solicitations issued by all City Departments for goods and services and for A.R.S Title 34 professional and construction services through the Office of the City Engineer. Please read the solicitation for submission instructions and requirements.

For information about the results of recent solicitations, [visit the Tabulations, Awards, and Recommendations web page.](#)

Search and Filter Options:

Search for Solicitation by:

Number Title Department NIGP Code

Solicitation number "contains" searched term

Search Clear

Limit to NIGP...

All

Clear



VENDOR REGISTRATION
VENDOR.SUPPORT@PHOENIX.GOV
602.262.1819



procurePHX

Have you
signed up?



REGISTRATION HELP



Call Help Desk
(602) 262-1819

Email Help Desk
vendor.support@phoenix.gov

VENDOR REGISTRATION

- **All Firms MUST** be registered in the Vendor Management System
- Information on how to register with the City is available at:
<https://www.phoenix.gov/finance/vendorsreg>
- **New Firms** – After Registering, the City will send an e-mail with a vendor number in approx. 2 days
- If your firm is already registered with the City of Phoenix's ProcurePHX system, login and access the electronic solicitation at:
<https://eprocurement.phoenix.gov/irj/portal>
- Product Category Code is: 912000000
- RFx Number is: 6000001427
- The **VENDOR NUMBER** is to be included in the Proposal Submittal Form (Page P.S.-1)



procurePHX

Have you
signed up?

BECOME A VENDOR



1. **Gather** Your Business Info
2. **Scan** Your Signed W-9
3. **Register** in System 
4. **Set-Up** ID & Password

To do business with the city you must register in **procurePHX**. To register, you must have a signed, scanned copy of your W-9. **Need Help?** Email vendor.support@phoenix.gov or call (602) 262-1819.

Instructions >

Registration >

ProcurePHX Login >



**QUESTIONS
AFTER TODAY?**

***Stay for
ProcurePHX
Overview***

**THANK YOU FOR
ATTENDING!!!**

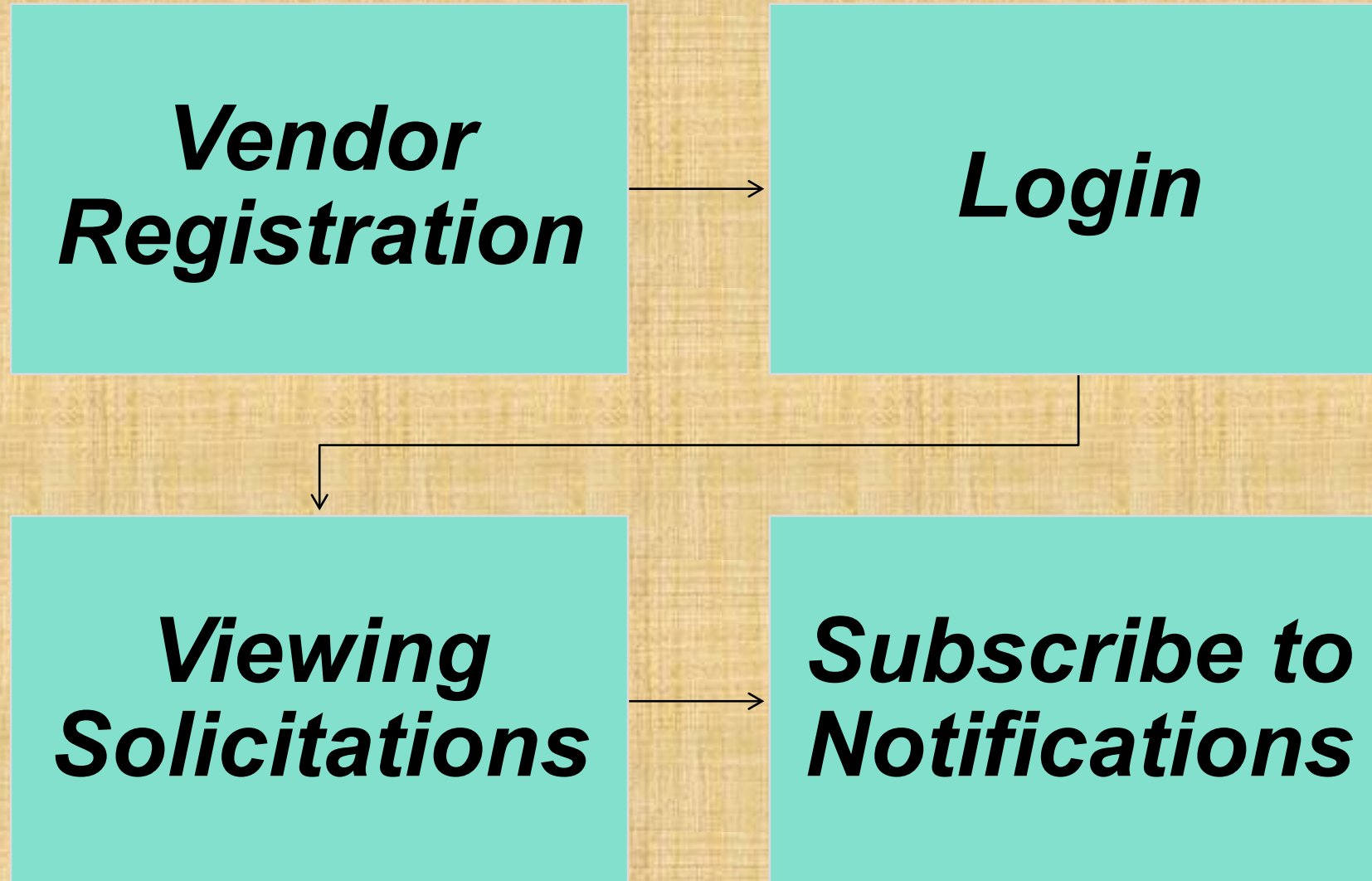
Email all questions to:
annette.perez@phoenix.gov

Reference RFx Number:
6000001427 in your email subject
line

Or call Annette Perez at:
(602) 534-1423



PROCUREPHX AND RFX OVERVIEW





LOGIN TO PROCUREPHX

If your firm is already registered with the City of Phoenix's ProcurePHX system, visit <https://eprocurement.phoenix.gov/irj/portal> to login and access the electronic solicitation

*Product Category Code is: 912000000
RFx (Event) Number is: 6000001427*

*Note: The **VENDOR NUMBER** is to be included on the cover of the Statement Of Qualifications*

The screenshot shows the ProcurePHX login interface. At the top left is the ProcurePHX logo, which includes a pink shopping bag icon and the text 'procurePHX'. Below the logo are two input fields: 'User *' and 'Password *'. To the right of the 'Password *' field is a 'Log On' button. At the bottom left of the login area, there is a link that reads 'Logon Problems? [Get Support](#)'.



RFX TIPS

▶ Brief overview for online submissions

- Click “**Refresh**” often
- Make sure your Pop-Up blocker is turned **OFF**
- Application is accessible with **Google Chrome (NOT Internet Explorer)**
- When in the application, check for Notifications and other uploads by scrolling to the far right until you see a vertical ribbon. Then scroll down on the ribbon.
- When finished, always click “**Close**” on current screen, then click “**Log Out**” on upper right corner, following you can click the “**X**” in the upper right corner of the internet application.



RFX HOME SCREEN - LOGIN

Once you are logged in to ProcurePHX portal:

<https://eprocurement.phoenix.gov/irj/portal>

Select RFX and Auctions tab on the Ribbon

You will be taken to the RFX Overview (Event) Page

SAP

◀ Back Forward ▶ History Favorites Personalize View Help

RFX and Auctions Administration Messages

Home Create Users Own Data Company Data

Administration > Home

Thank you for your interest in becoming a vendor in the
As a Vendor Administrator for your company you have



FINDING SOLICITATIONS

Click **Refresh** Button on the RFX Overview (Event) Page to see the most current information.

Find the solicitation you'd like to view from the list, by RFX (Event) Number.

For this solicitation, your RFX (Event) Number is:
6000001427

The screenshot shows the 'RFX and Auctions Overview' page. At the top, there are navigation tabs for 'RFX and Auctions', 'Administration', and 'Messages'. Below these is a breadcrumb trail: 'RFX and Auctions > Overview > RFX and Auctions'. The main content area is divided into sections: 'Active Queries' showing counts for eRFxs (All 7, Published 1, Ended 0, Completed 0) and eAuctions (All 0, Published 0, Ended 0, Completed 0); 'eRFxs - All' with a 'Show Quick Criteria Maintenance' button; and a table of RFX events. The table has columns for Event Number, Event Description, Event Type, and Event Status. A 'Refresh' button is highlighted with a red box in the top right corner of the table area.

Event Number	Event Description	Event Type	Event Status
6000000583	PHX-19-R-ZCIP-63-000004-001	RFX for CIP	Published



VIEW SELECTED SOLICITATION

RFx and Auctions Administration Messages

Overview

RFx and Auctions > Overview > RFx and Auctions

Active Queries

eRFxs [All \(7\)](#) [Published \(1\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eAuctions [All \(0\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eRFxs - All

► Show Quick Criteria Maintenance

View: [Standard View] | Create Response **Display Event** Display Re

Event Number	Event Description
6000000583	PHX-19-R-ZCIP-63-000004-001
6000000578	PHX-19-R-ZCIP-84-000001

1. Click the gray box next to the RFx (Event) Number you'd like to view. Then,

2. Click **Display Event**

This will open a new window to view the selected RFx

*If you don't see the new window, check your **POP-UP BLOCKER**.*



WOULD YOU LIKE UPDATES ON THIS SOLICITATION?



Display Rfx :

Print Preview | | Close Participate Do Not Participate Tentative Create Response

Rfx Number 6000000583 Smart Number PHX-19-R-ZCIP-63-000004-001 RFX Status
Rfx Version Type Active Version

RFX Information

Items

Notes and Attachments

Rfx Parameters | Questions | Notes and Attachments | Table Extensions

Time Zone: MSTNO

* Start Date: 07/11/2018 13:30:00

* Submission Deadline: 07/11/2018 14:00:00

Opening Date: 07/11/2018 14:00:00

Currency: USD

* Title: SOILS AND MATERIALS TESTING ON-CALL SERVICES CALENDAR

Update your **Participation Status** accordingly

1. Click Participate. *This will ensure you to get email notifications regarding your Rfx Event, i.e. Notifications, New Attachments.*
2. Review **Rfx Information** Tab for Start/Due dates/ Title of Solicitation

QUESTIONS

