



**City of Phoenix**  
 OFFICE OF THE CITY ENGINEER  
 DESIGN AND CONSTRUCTION PROCUREMENT  
 200 W. Washington Street, 5<sup>th</sup> Floor  
 Phoenix, Arizona 85003-1611

**SOUTH MOUNTAIN ACTIVITY COMPLEX RENOVATION  
 CONSTRUCTION MANAGER AT RISK**

**PROJECT NO. PA77150023**

**PROCUREPHX PRODUCT CATEGORY CODE 912000000  
 RFx 6000001407**

**NOTIFICATION LETTER NO. 1**

**September 6, 2023**

This notification letter shall become part of the Request for Qualifications for the above referenced project.

**Response to Questions:**

1. **QUESTION:** Can the name of the Architect/Designer be released?  
**ANSWER:** Yes. The Designer of Record is J2 Engineering and Environmental Design, LLC.
2. **QUESTION:** What is the status of the permits?  
**ANSWER:** No permits yet but will have permits by contract time in 2024.
3. **QUESTION:** On page 4 of the RFQ at the bottom (first bullet point under “Submittals”) asks to provide a current EMR rating. Where should we provide this? Should we include it anywhere within the 10-page limit or on the information page?  
**ANSWER:** Provide the EMR rating on the Information Sheet. Verification will be required at contract award.
4. **QUESTION:** Do photos count on the cover/tab dividers if we don’t include any company information on it?  
**ANSWER:** As long as no ratable criteria is on the photos it will not count towards page count.

All other terms and conditions remain unchanged.

Annette Perez  
 Contracts Specialist  
 CITY OF PHOENIX  
 DESIGN AND CONSTRUCTION PROCUREMENT

\*\*\*\*\*END OF NOTIFICATION\*\*\*\*\*