

## ADDENDUM 2

### VENDOR'S INQUIRIES AND CITY'S RESPONSES

Please make the following changes to the above-referenced solicitation:

#### QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	<p>Contract Terms and Conditions – is the City willing to entertain changes to specific provision of the contract terms and conditions – specifically modifications to 4.14 Advertising, 5.7 Intellectual Property Rights, and 7.1 Standard General Defense and Indemnification?</p> <p>If yes, should we include those contract modification requests in our proposal?</p>	<p>No, the City of Phoenix will not entertain exceptions to these sections and your proposal will be deemed non-responsive and disqualified from further consideration.</p>
2.	<p>Does the City want the Reference form to be completed by all team members or only the lead contractor? How about the Debarment &amp; Exclusion form?</p> <p>Can the Housing Department of the City be listed as a reference if applicable?</p>	<p>These should be references for the legal entity submitting and signing the offer.</p> <p>Yes, the Housing Department of the City can be listed as a reference, if applicable.</p>
3.	<p>For some of the tasks identified in the scope of work, there is potentially wide variability in the level of effort. We can take our best guess, but it will be based on certain assumptions that may not hold true. Will there be an opportunity to revisit the scope and fee as each group of tasks moves forward? What guidance can the City provide? Some examples include:</p> <p>Under Choice Neighborhoods Planning Grant Application:</p> <p>Subtask F – if the application is not successful in the first round, the possibility of</p>	<p>Please see Addendum 1 with revised pricing template. These “if needed and as needed” items have been separated and require an hourly rate only.</p>

	<p>submitting additional applications in the future</p> <p>Under Community Planning Coordination and Technical Assistance</p> <p>Task 6, Subtasks G, H and I – “as needed” meetings, support and review</p> <p>Under Choice Neighborhoods Implementation Grant Application:</p> <p>Subtask E – if the application is not successful in the first round, additional application submissions may be necessary</p> <p>Under Ongoing Technical Assistance – Implementation:</p> <p>Task 1, Subtasks E, G, I, J – “as needed” review, support, technical guidance, and meeting participation</p>	
4.	<p>Does the City intend to conduct a solicitation for a master developer/housing developer during the planning process, or will the City self-develop?</p>	<p>It is unknown at this time. This question will be answered at a future date and as part of the planning process.</p>
5.	<p>For any proposed community engagement under this RFP, should the proposer include the following costs in their bid or will these items be provided by the City:</p> <ul style="list-style-type: none"> <li>- translation of materials</li> <li>- translation during meetings</li> <li>- meeting space rental costs (if needed)</li> <li>- food/refreshments</li> </ul>	<p>These four items will be provided by the City of Phoenix:</p> <ul style="list-style-type: none"> <li>- translation of materials</li> <li>- translation during meetings</li> <li>- meeting space rental costs (if needed)</li> <li>- food/refreshments</li> </ul>
6.	<p>Based on population demographics, we assume that all materials and meetings will need to be provided/conducted in English and Spanish. Is this correct and are there any other languages that also need to be accommodated?</p>	<p>It is correct that all materials and meetings will need to be provided/conducted in English and Spanish. Other languages that may need to be accommodated include: Arabic, Chinese Mandarin, Chinese Cantonese, Filipino, Korean, Navajo, Swahili, and/or Vietnamese.</p>
7.	<p>If you are part of this planning effort can you also be part of the implementation team?</p>	<p>This RFP is specific for consultation services for the planning effort. If the City should elect to hire a developer/co-</p>

	Could a developer be part of the planning team?	developer for implementation, the City will issue a separate RFP at that time. Being on the planning team would not prohibit the selected consultant/consultant team member from being part of the implementation team.
8.	Who is the tax credit investor for the renovations that took place in 2013?	Boston Capital is the Low-Income Housing Tax Credit investor at Marcos de Niza. The investor will be made aware of the upcoming planning effort.
9.	Are you looking for a response to the questions in Attachment A, or are you also looking for a statement of work?	We are looking for a <i>specific</i> answer to the questions in Attachment A.
10.	Do offerors need to provide proof of insurance with their response?	No
11.	It was mentioned during the pre-bid conference that Marcos de Niza was a JobsPlus site. Is that grant still ongoing or has it been completed? If completed, when did the JobsPlus grant wrap up?	The Jobs Plus grant was completed in August 2022.
12.	For the Ongoing Technical Assistance – Implementation, the most recent Choice Implementation Grant Notice of Funding Opportunity had a period of performance of 8 years. Should offerors be pricing out providing services for 8 years or some other duration?	Offerors should put the cost for the full duration of the Implementation period (currently 8 years) in Part 1 of the pricing template and then break out the hourly rate in Part 2.
13.	In the updated pricing template, for some tasks in Part 3, there could be multiple personnel providing the services. Should we provide the hourly rate for each of the possible staff that could be providing services, or do you only want a single blended rate?	In the pricing template, please provide an hourly rate for each possible staff that could be providing services.
14.	Under Community Planning Coordination and Technical Assistance, Task 1, Subtask D, should the offeror include a market analyst on their team or will this third-party professional be identified at a later date?	The Offeror should include a market analyst on their team.
15.	Would you be able to provide a timeline for the ongoing technical assistance and duration for said services?	Offerors should put the cost for the full duration of the Implementation period (currently 8 years) in Part 1 of the

		pricing template and then break out the hourly rate in Part 2.
16.	Does the city have a proposed budget for the project?	The City does not have a budget specific to the scope in this RFP.
17.	Is there a page limit to the response?	No
18.	Can we submit responses to attachment A as part of the 9.2A (Offeror's proposal page 51) or do you want us to fill that out as a separate form in addition to 9.2A?	9.2A means all the submittal attachments A through G completed and filled out. That is the "Offeror's Proposal".

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_