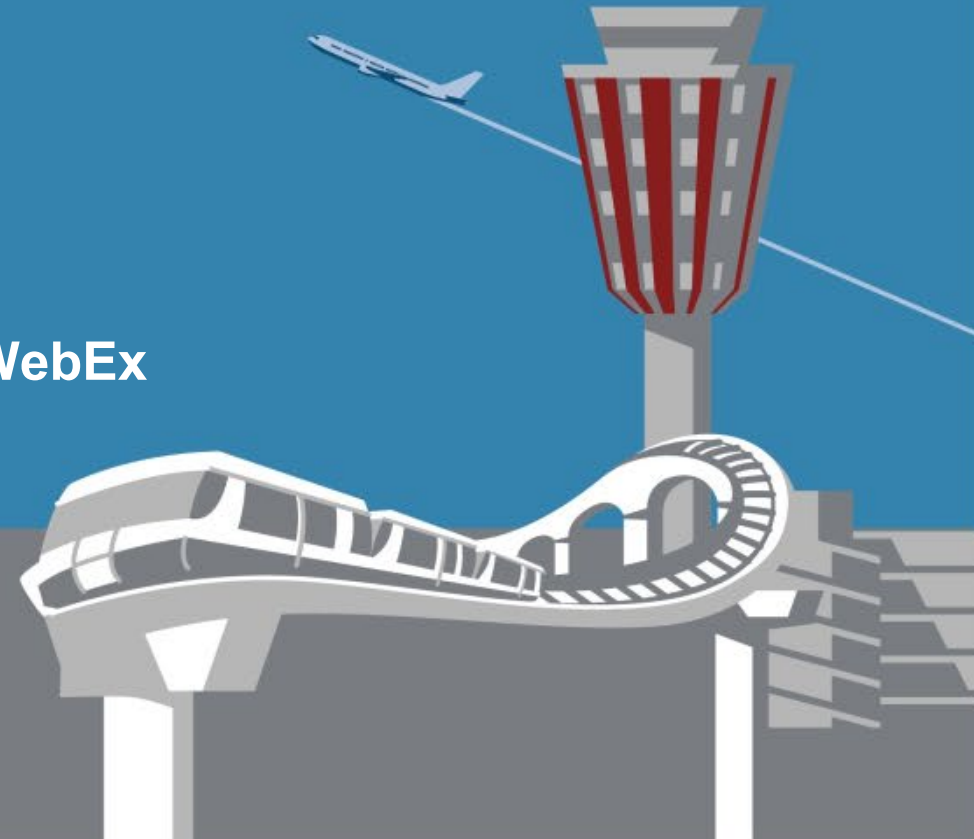


Pre-Proposal Meeting

FIRE STATION ALERTING SYSTEM

AVN RFP 24-002

October 19, 2023 – 10:00 A.M. via WebEx





Welcome & Housekeeping



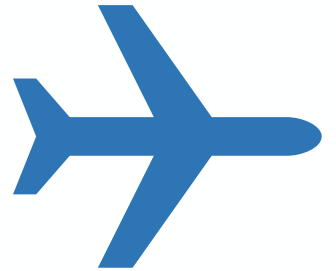
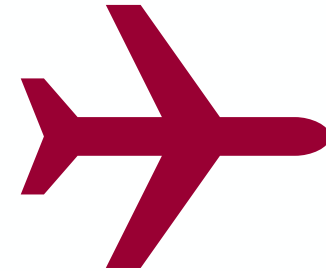
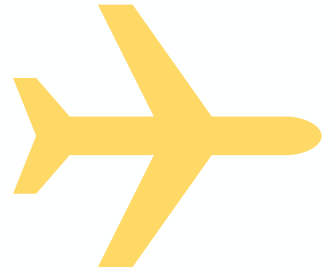
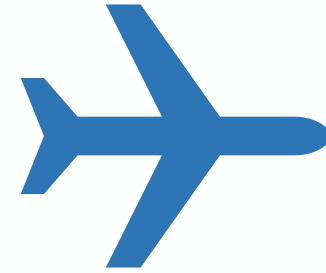
- ✈ Your Device is Automatically Muted.
- ✈ Use the “Chat” Function to Submit Your Questions.
- ✈ Questions will be answered at the end of the Presentation.
- ✈ Presentation will be available at:

<https://solicitations.phoenix.gov/Solicitations/Details/1626>



Agenda

- ✈ Introductions
- ✈ Solicitation Transparency Policy
- ✈ RFP Overview
- ✈ Solicitation Award
- ✈ Minimum Qualifications
- ✈ Evaluation Criteria
- ✈ Submittals
- ✈ Scope Overview
- ✈ Questions





Contracts Services Division

Michael Soto, Senior Buyer

Technology Division

Jamie Ritchie, Lead Information Technology Systems Specialist

Walter Barbee, Senior User Technology Specialist



Solicitation Transparency Policy

OFFERORS THAT VIOLATE THIS POLICY WILL BE DISQUALIFIED!

All communication **must** be directed to the Procurement Officer.

Effective

Date/Time Solicitation is issued.
October 6, 2023

Discussion & Requests

Only discuss matters of this RFP with the
Procurement Officer.

Phoenix City Code

Chapter 43, Section 43-36

Public Meeting

Discussion may occur with City staff in a Public
Meeting, requested through Procurement Officer

Policy Ends

City Council approves award.
Projected May 2024.



RFP Overview: Questions and Answers

Written Questions ONLY

- ✈ Written answers supersede verbal answers.
- ✈ All questions and responses will be published via an addendum.

Q&A and Addendums Available at:

<https://solicitations.phoenix.gov/Solicitations/Details/1626>





Questions Deadline

- **Thursday, October 26, 2023**
- **3:00 P.M. local Arizona time.**
- Email: avn.solicitations@phoenix.gov and michael.soto@phoenix.gov
- Include the RFP Number and Title in the email.



Answers Posted:

- <https://solicitations.phoenix.gov/Solicitations/Details/1626>



RFP Overview: Offer Due Date



***Thursday, December 7, 2023
at 3:00 P.M.
Local Arizona Time**

LATE OFFERS WILL BE DISQUALIFIED

Public Notice of Tabulations and Award Recommendations

<https://solicitations.phoenix.gov/Awards>

(Sort by Department: Aviation)

**All Dates and Time are Subject to Change*



RFP Overview: Submittal Location



Physical Submittal

Aviation Headquarters
2485 East Buckeye Road
Phoenix, AZ 85034

Monday – Friday, 8:00 a.m. to 5:00 p.m.



RFP Overview: Submittal Location



Electronic Submittal

Submit Offers via email to:
avn.solicitations@phoenix.gov

File size limitation of 100 mb.



Solicitation Award

- The term of this award is 7 years commencing on or about June 1, 2024.



RFP Overview: Minimum Qualifications



Meeting Minimum Qualifications:

- ✈ Must meet Minimum Qualifications (MQ).
- ✈ Demonstrate in Response.
- ✈ Failure to meet MQ equals a non-responsive Response.

Minimum Qualifications:

1. Offeror must have been engaged in the business of designing, installing and maintaining Fire Station Alerting systems for a minimum of three (3) years within the last five (5) years.



RFP Overview: Evaluation Criteria

Refer to AVN RFP 24-002 for specific details.

**Method of Approach to
Design, Build and
Implement and Commission
the Alerting System**

350 Points

**Qualifications and
Experience of Firm**

300 Points

**Maintenance and Technical
Support of Alerting System**

200 Points

Pricing

150 Points



RFP Overview: Fee Schedule



- Offeror must provide a detailed fee schedule in their Offer.
- The fee schedule shall provide detailed costs and breakdown within the larger categories:
 - Software licenses
 - Professional services/labor
 - Hardware
 - Annual maintenance
 - Overhead
 - Handling
 - All associated costs and other times necessary to perform the Scope of Work and required services.
Refer to Exhibit E



Fee Schedule Continued

Offeror: [Respondent Name]				
I. INITIAL IMPLEMENTATION (PRODUCTION, DEV, TEST ENVIRONMENTS)				
Item No.	Description	Price	Quantity	Total
	I. SOFTWARE LICENSE FEES (List all software licenses and applicable fees individually. Any proposed solution requiring physical server(s) should list requirements for any OS or database licensing below.) *Exclude any virtual server related software such as OS, VM, antivirus, or database licensing which will be provided by the City of Phoenix.			
1		\$ -		\$ -
2		\$ -		\$ -
3		\$ -		\$ -
4		\$ -		\$ -
5		\$ -		\$ -
6		\$ -		\$ -
7	I. Subtotal			\$ -
	II. MAIN COMPONENTS This is for purpose of solicitation, quantities to be verified after award. Spare parts are included in quantities. *Add any additional proposed hardware not listed			
8	Exterior horn/strobe device	\$ -	26	\$ -
9	Noisy environment speaker	\$ -	10	\$ -
10	Interior speaker – heart friendly	\$ -	140	\$ -
11	Interior light – heart friendly	\$ -	90	\$ -
13	Interior flashing light	\$ -	30	\$ -
14	Auto-opening bay door	\$ -	8	\$ -
15	Auto-opening bay door w/ bypass	\$ -	6	\$ -
16	Audio amplifier multi-zone	\$ -	16	\$ -
17	In room system shunt (disables speaker and light)	\$ -	12	\$ -
18		\$ -		\$ -
19		\$ -		\$ -
	II. Subtotal			\$ -



Fee Schedule Continued

	III. PROFESSIONAL SERVICES (List all proposed professional services by major project activities to deliver the scope of work such as project management, design, installation, testing, etc.)			
14		\$ -		\$ -
15		\$ -		\$ -
16		\$ -		\$ -
17		\$ -		\$ -
18		\$ -		\$ -
19		\$ -		\$ -
20	III. Subtotal			\$ -
	IV. TRAINING (List all proposed training in this section with duration in days for each)			
21	User training (sessions)	\$ -	6	\$ -
22	Technical training (sessions)	\$ -	2	\$ -
23		\$ -		\$ -
24		\$ -		\$ -
25	IV. Subtotal			\$ -
	V. OTHER FEES (please explain)			
26		\$ -		\$ -
27		\$ -		\$ -
28		\$ -		\$ -
29		\$ -		\$ -
30	V. Subtotal			\$ -
31	TOTAL IMPLEMENTATION FEES			\$ -



Fee Schedule Continued

Exhibit E - Fee Schedule Worksheet

RFP 24-002 Fire Station Alerting System

Offeror: [Respondent Name]

IV. Optional Items

Instructions: Provide a price for the optional ancillary items from Section VI, Item 9.

1. List any other optional items or equipment that may be necessary over the course of the contract term including items necessary to transmit audio of the phone call to an existing Project 25 (p25) radio talk group.
2. Discount percentage off list price for new or replacement components, devices, materials, software, hardware, and equipment required to complete repairs, additions to the existing systems or complete new installations.
3. List any professional services roles available from the Contractor during the term of the Contract with an hourly rate. The City shall utilize this rate sheet for any services utilized beyond the initial implementation of the system.

Note: this section is optional and will not be a part of the evaluation.

	II. MAIN COMPONENTS (Add any additional proposed hardware)	Unit Price	Quantity	Total Price
1		\$ -		\$ -
2		\$ -		\$ -
3		\$ -		\$ -
4		\$ -		\$ -
	II. Subtotal			\$ -

5	Discount Percentage Off Description: Discount percentage off list price for new or replacement components, devices, materials, software, hardware, and equipment required to complete repairs, additions to the existing systems or complete new installations.	Discount Percentage: _____ %		
---	---	--	--	--

OPTIONAL RESOURCES			
Item No	Title	Role	hourly rate
6			\$
7			\$
8			\$
9			\$
10			\$



RFP Overview: Addenda



- ❑ Any changes to this RFP will be in the form of an addendum, available at:
<https://solicitations.phoenix.gov/Solicitations/Details/1626>
- ❑ The Offeror shall acknowledge receipt of any/all addendum by signing and returning the document with the offer submittal.
- ❑ If an addendum is released with material changes and the Offeror does not sign & submit, the Offer will be deemed non-responsive and rejected.
- ❑ It is the Offeror's responsibility to visit the City's website for update(s) to this solicitation including all addendums.



Refer to AVN RFP 24-002 for specifics.

Organization of Offer:

Tab 1: Method of Approach to Design, Build and Implement and Commission the Alerting System

Tab 2: Qualifications and Experience of Firm

Tab 3: Maintenance and Technical Support of Alerting System

Tab 4: Fee Schedule

Tab 5: Completed Offer Signed & Payment Terms & Options

Tab 6: Signed Addenda, if Applicable

Scope Overview

Technology Division





Description

The City is seeking proposals from qualified companies to the purpose of procuring a replacement and related services for the existing Fire Station Alerting System. The Contractor will be responsible for the installation design, installation, providing ongoing maintenance and technical support, and trainings for an alert system at PHX's two Aircraft Rescue and Fire Fighting (ARFF) Stations 19 and 29.



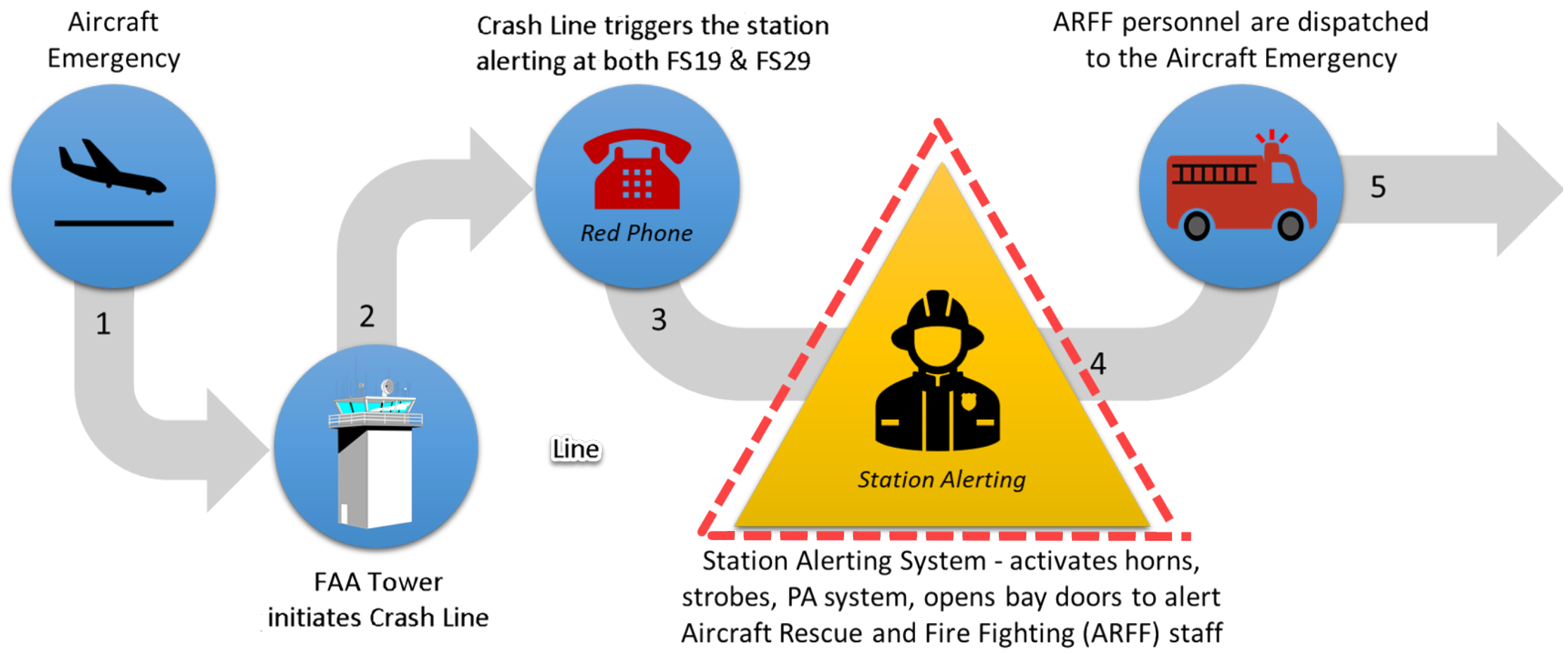
Scope Continued



PHX seeks a new Alert System that includes 24/7, 365 days of support and maintenance. This new system should include all functionality of the current system along with added functionality to improve the quality of the incident notifications and to improve response times.



Scope Continued



Scope Continued





Scope Continued



Project Phases

1. Planning and Design
 - I. Integration Design
 - II. Design
2. Implementation
3. Configuration
4. Installation
5. Validation and Acceptance Testing
6. Training
7. Endurance Period
 - I. System Go Live
8. Equipment Removal
9. Maintenance and Technical Support



Thank You for Attending!

