



**City of Phoenix**  
OFFICE OF THE CITY ENGINEER  
DESIGN AND CONSTRUCTION PROCUREMENT  
200 W. Washington Street, 5<sup>th</sup> Floor  
Phoenix, Arizona 85003-1611

**INDEPENDENT CONSTRUCTION COST EVALUATION  
ON-CALL SERVICES  
RFx 600001514**

**NOTIFICATION LETTER NO. 1**

**DECEMBER 11, 2023**

This notification letter shall become part of the Request for Qualifications for the above referenced project.

**1) Add the following:**

**SECTION IA – PROJECT DESCRIPTION**

This will be for a 36-month duration or \$3,000,000 per contract, whichever occurs first. The contracts will include an option to renew, based on the Consultant's satisfactory performance, the City's need for additional services, and funding availability. The option to renew will be for an additional 24-month term or the balance of the maximum contract amount of \$5,000,000, including all amendments.

**2) Clarification on the following scope of work item:**

- Evaluating claims and providing support during settlement process

This statement refers to services evaluating potential construction contract claims submitted by the contractor per the City's construction contract. The City is not requesting any legal services be provided with this on call contract.

**3) Submittal of Statement of Qualifications:**

Due to technical issues with the ProcurePHX RFx system, submittal of Statement of Qualifications (SOQ) Independent Construction Cost Evaluation On-Call Services are to be emailed to [elizabeth.blakley@phoenix.gov](mailto:elizabeth.blakley@phoenix.gov) by 12:00 noon, Phoenix time (Arizona time), on Friday, December 15, 2023.

Any SOQ received after 12:00 noon, Phoenix time, on December 15, 2023, will be disqualified.

All other terms and conditions remain unchanged.

Elizabeth Blakley  
Contracts Specialist  
CITY OF PHOENIX  
DESIGN AND CONSTRUCTION PROCUREMENT

\*\*\*\*\*END OF NOTIFICATION\*\*\*\*\*