

## ADDENDUM 1

(please sign and return with the submittal)

### **DELETE AND REPLACE**

1. Paragraph 1.4 Timeline, Schedule of Events, is amended by deleting the Mandatory Site Visit line and replacing with the following:

<b>Optional Site Visit</b>	January 17, 2024 at 9:00 AM
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2. Paragraph 1.5 Mandatory Site Visit is amended by deleting the entire section and replacing with the following:

#### 1.5 Optional Site Visit

**Prospective Offerors interested in attending the Site Visit must confirm attendance by emailing the Procurement Officer no later than forty-eight (48) hours prior to the commencement of the Site Visit and include the number of personnel attending.**

Attendees must check in and meet at the lobby front desk at the Aviation Headquarters building prior to the start time. The Site Visit will include touring post-security areas at the Airport, so all attendees will be subject to Transportation Security Administration (TSA) screening. Please bring a TSA-approved form of identification (e.g. state-issued driver's license or U.S. passport).

Offerors are strongly encouraged to attend the in-person Site Visit. However, Site Visit attendance is not mandatory. The City reserves the right to change dates, times, and locations as necessary of the Site Visit.

To request reasonable accommodation or alternative format for any public meeting in this procurement process, please contact Kyle Brack no later than one (1) week prior to a meeting at 602-683-3886/Voice or 7-1-1/TTY, or email [kyle.brack@phoenix.gov](mailto:kyle.brack@phoenix.gov).

The balance of the specifications and instructions remain the same. Offeror must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the Offer submittal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_