



PRE-BID MEETING

CITY OF PHOENIX

STATE ROUTE 85 LANDFILL MONITORING
WELL DESIGN-BID-BUILD

PUBLIC WORKS DEPARTMENT

PROJECT PW16810007

PROCUREPHX PRODUCT CATEGORY CODE:
912000000

RFX NUMBER: 6000001515

MARCH 12, 2024

WELCOME AND INTRODUCTIONS

Heather Roye, Contracts Specialist II
602-261-8894
heather.roye@phoenix.gov

Katherine Phillips, Project Manager, Public Works Department

Doug Sawyer, Project Manager, Public Works Department

David Smith, Vertical Project Manager, Streets/Office of the City Engineer

MEETING OVERVIEW

Sign-in sheet and PowerPoint will be posted on City of Phoenix's ProcurePHX system (RFx: 6000001515):

<https://eprocurement.phoenix.gov/irj/portal>

(or)

<https://solicitations.phoenix.gov/>

It is your responsibility as a RFQ holder to determine, prior to submittal, if any Notifications have been issued.
Due to technical issues with ProcurePHX system, please use both sites to find information.

This is your **ONLY** opportunity to discuss this solicitation with City staff.

REGISTRATION

REGISTRATION HELP



Call Help Desk
(602) 262-1819


Email Help Desk
vendor.support@phoenix.gov

All Firms **MUST** be registered in the Vendor Management System **PRIOR TO** submitting a Proposal


New Firms – After registering, the City will send an e-mail with a vendor **number** in approximately two days

Information on how to register with the City is available at:

<https://www.phoenix.gov/finance/vendorsreg>



BECOME A VENDOR



1. **Gather** Your Business Info
2. **Scan** Your Signed W-9
3. **Register** in System 
4. **Set-Up** ID & Password

To do business with the city you must register in **procurePHX**. To register, you must have a signed, scanned copy of your W-9. **Need Help?** Email vendor.support@phoenix.gov or call (602) 262-1819.

- Instructions >
- Registration >
- ProcurePHX Login >

PROJECT DESCRIPTION/BACKGROUND

State Route 85 Monitoring Well

- Groundwater resources are limited and declining each year.
- A new, deeper well replacement is needed to replace MW-6.
- Well installation is required for monitoring of new landfill cell.



SCOPE OF WORK / SERVICES

- The City of Phoenix SR-85 is an active landfill located at 28633 W Patterson Rd, Buckeye.
- Well will be installed up to 800 feet bgs with 5-inch PVC Schedule 80 casing.
- The well location is relatively flat and open, with minimal vegetation, and access roads.
- Mud rotary drilling is assumed.
- Water supply is available from a non-potable pond on-site.
- Mud must be containerized and disposed off-site.
- Well must be developed to a turbidity of 10 NTUs or less.
- Development water will be able to be disposed of to the ground at the well location. Hoses may be needed to direct the water to an appropriate disposal point.
- Project specifications will be available in the bid packet.



QUESTIONS

FOR THE PROJECT MANAGER

There will be on SBE Program Requirements for this project

IMPORTANT DATES: SELECTION SCHEDULE

Event:	Date:
Pre-Bid Meeting	March 12, 2024
Last Day for Questions	March 19, 2024
Bid Opening	March 26, 2024

BIDDERS SHOULD REVIEW

- Information for Bidders (IFB) Section:
- Bid Submittal Checklist
 - Items due at time of bid submittal
- Post-Bid Submittal Checklist
 - Items due within 3 calendar days after Bid Opening by 5 P.M.
 - These can be emailed to heather.roye@phoenix.gov

BID SUBMITTAL CHECKLIST

- Acknowledge all addenda (Page P-1)
- Complete all of the bid proposal forms (Pages P-1-P-2 and P.S.-1)
- Include your bid bond (Rated A- OR Better For The Prior Four Quarters) or Guarantee Cashier's Check? (Page S.B.-1)
- Complete list of major subcontractors and suppliers form (Page L.O.S.-1)
- Complete letter of intent to perform as subcontractor/supplier (L.O.I-1)

Please do not submit the entire specification book when submitting your bid. Include only the required bidding documents.

POST-BID SUBMITTAL CHECKLIST

All bidders wishing to remain in contention for award of the contract must submit completed contract documents listed below. The documents must be submitted to the Street Transportation Department Design and Construction Procurement section, 8th floor, or can be sent by email to heather.roye@phoenix.gov

- Complete list of all subcontractors and suppliers form (L.O.S.-2)
- Bidders Disclosure Statement (Pages B.D.S.-1 TO 4)
- Submit Affidavit Of Identify (If You Are A Sole Proprietor) (Page A.O.I.-1)

GROUNDS FOR DISQUALIFICATION

- Receipt of Bid after the specific cut-off date and time
- Deposit of Bid in the wrong location
- Violating the “Contact with City Employees” policy

BIDS DUE DATE

- 2:00 P.M. Phoenix time
- Tuesday, March 26, 2024

Sealed bids will be submitted to the Design and Construction Procurement bid box located on the 1st Floor Lobby:

Phoenix City Hall Building
200 W. Washington Street
Phoenix, AZ 85003

PROCUREMENT WEBSITE

<https://www.phoenix.gov/streets/procurement-opportunities/>

Solicitations Website

Procurement Newsletter

Submitter's Handbook

The screenshot shows the City of Phoenix website's Procurement Opportunities page. At the top, there is a dark blue header with the City of Phoenix logo and name on the left, and a yellow box for 'Convention Center Public Meetings' on the right. Below the header is a search bar with the text 'Search...'. A navigation bar contains links for 'PHX At Your Service', 'PHX Pay Online', 'Map It', 'Find Public Records', 'PHXTV', and 'Translate'. The breadcrumb trail reads 'City of Phoenix > Street Transportation > Procurement Opportunities'. The main heading is 'Consulting & Construction For Capital Improvement Programs'. The introductory text states: 'Design and Construction Procurement coordinates the contracting process for capital improvement projects using Design-Bid-Build, Job Order Contracting, Design-Build, and Construction Manager at Risk project delivery methods. The section handles all aspects relating to the contracting process from advertiser through contract award and execution under A.R.S. Title 34 and the direction of the City Engineer.' A notice in red text says: '*EFFECTIVE MONDAY, MARCH 11, 2019 ALL DESIGN AND CONSTRUCTION PROCUREMENT WEB PAGE LINKS NOW DIRECT TO THE MAIN CITY OF PHOENIX SOLICITATIONS PAGE.' The page lists several sections: 'Current Opportunities' (Request for Qualifications, project plans, and specifications for projects that are currently available, as well as project amendments, notifications, plan holders list, pre-bid or pre-submittal sign-in sheets and PowerPoint presentations), 'Project Interviews' (Firms recently short-listed to participate in interviews for professional services and construction opportunities, as well as firms short-listed for 2-Step procurement processes), 'Bid Results and Project Selections' (Preliminary and final bid results are for Design-Bid-Build procurement opportunities. Preliminary bid results do not reflect the responsiveness or responsibility of any received bids. Project Selections identify firms to be awarded professional services and construction opportunities with the City), and 'Subscribe to Procurement Newsletter' (Register to be on the distribution list for the free weekly newsletter that advertises design and construction opportunities). A note states: 'In an effort to decrease paper costs, Design and Construction Procurement will place all construction plans, specifications, and addendum/notifications on the City of Phoenix website for downloading. Interested parties can download the information and print at their own offices or copy the information to a disk and take to any reprographics company of their choice.' Under 'Other Useful Resources', there are links for 'Protest Policy', 'Submit Protest to City Clerk', 'Submitter's Handbook', 'Public Records Request', and 'SBE/DBE Directory'.

City of Phoenix

Convention Center Public Meetings

Search...

PHX At Your Service PHX Pay Online Map It Find Public Records PHXTV Translate

City of Phoenix > Street Transportation > Procurement Opportunities

Consulting & Construction For Capital Improvement Programs

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Other Useful Resources

- Protest Policy
- [Submit Protest to City Clerk](#)
- Submitter's Handbook
- Public Records Request
- SBE/DBE Directory

CITY OF PHOENIX SOLICITATIONS WEBSITE



- 1. Project-specific RFQs, Notifications, Sign-in Sheets, PowerPoint Presentations**
- 2. Link to “Tabulations, Awards and Recommendations” web page**

<https://solicitations.phoenix.gov>

City of Phoenix Solicitations Tabulations, Awards, and Recommendations

Solicitations

The City of Phoenix is committed to the principles of open competition and fairness for the procurement of goods and services. Working with customers, the City strives to ensure that our community receives the best value for the tax dollars that are expended.

The following is a list of all formal solicitations estimated to cost \$100,000 or more available for open competition. The list is inclusive of all formal solicitations issued by all City Departments for goods and services and for A.R.S Title 34 professional and construction services through the Office of the City Engineer. Please read the solicitation for submission instructions and requirements.

For information about the results of recent solicitations, [visit the Tabulations, Awards, and Recommendations web page.](#)

Search and Filter Options:

Search for Solicitation by:

Number Title Department NIGP Code

Solicitation number "contains" searched term

Search Clear

Limit to NIGP...

All

Clear

QUESTIONS AFTER TODAY?

Email all questions to:
heather.roye@phoenix.gov

Reference **RFx 6000001515**
in your email subject line



Thank You for