

***WELCOME***

**CITY OF PHOENIX**

**CATHODIC PROTECTION REHABILITATION AND  
REPLACEMENT JOB ORDER CONTRACT JOC229**

**&**

**CATHODIC PROTECTION SYSTEM PROFESSIONAL  
SERVICES**

**JOB ORDER CONTRACT - RFX NUMBER: 6000001555  
PROFESSIONAL SERVICES – RFX NUMBER: 6000001556**

**Please MUTE your microphone &  
turn OFF your camera**



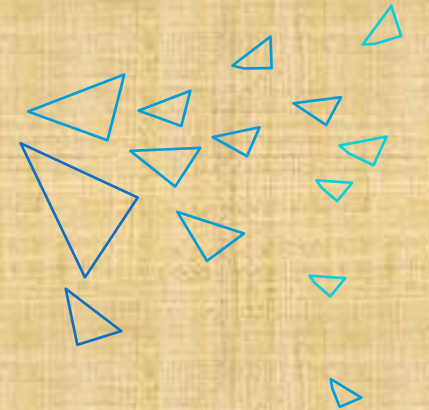
# ***WELCOME AND INTRODUCTIONS***

## **City of Phoenix Representatives**

**Julie B. Smith**, Contracts Specialist II  
*Point of Contact for Submittals and RFQ Questions*  
Office of the City Engineer  
[julie.b.smith@phoenix.gov](mailto:julie.b.smith@phoenix.gov) (602) 5354-2418

**Frank Dubasik, PE**, Civil Engineer III  
Water Services Department

**Karina L Matthiessen**,  
*Point of Contact for SBE Requirements and Questions*  
Equal Opportunity Department  
[business.relations.eod@phoenix.gov](mailto:business.relations.eod@phoenix.gov) (602) 261-8873





# ***AGENDA***

- ❑ Meeting Overview
- ❑ Vendor Registration
- ❑ EOD Overview and SBE Program Requirements
- ❑ What is Job Order Contracting
- ❑ Job Order Contract (JOC) Description
- ❑ Scope of Work
- ❑ SOQ Evaluation Criteria / RFQ Overview
- ❑ Selection Process
- ❑ Submittal Requirements / Disqualification
- ❑ Selection Schedule / Important Dates
- ❑ Questions After Today



# **MEETING OVERVIEW**

To be added to the Attendance Sheet, send an email by 5:00 PM today to [julie.b.smith@phoenix.gov](mailto:julie.b.smith@phoenix.gov) with the following:  
Your Name, Firm Name, Phone Number, and E-mail address

The Attendance Sheet, PowerPoint and any Notifications will be posted on City of Phoenix's ProcurePHX system at: (RFX 6000001555 & 6000001556)

<https://eprocurement.phoenix.gov/irj/portal>

**AND** posted on City of Phoenix's Procurement website:

<https://solicitations.phoenix.gov>

*It is your responsibility as a RFQ holder to determine, prior to submittal, if any Notifications have been issued.*

*This is your ONLY opportunity to discuss this solicitation with City staff.*

# VENDOR REGISTRATION

- ❑ All Firms MUST Be Registered in the Vendor Management System PRIOR TO SUBMITTING A PROPOSAL
- ❑ New Firms – After registering, the City will send an e-mail with a vendor number approx. 2 days
- ❑ NEW: NEW: Information on how to register with the City is available at: <https://www.phoenix.gov/finance/vendorsreg>



# ***EOD OVERVIEW AND SBE REQUIREMENTS***

***Karina L Matthiessen,***  
**Point of Contact for SBE Requirements  
and Questions**

Equal Opportunity Department

**[business.relations.eod@phoenix.gov](mailto:business.relations.eod@phoenix.gov)**

**(623) 760-8052**



# ***SBE PROGRAM***

- ❑ Phoenix Mayor and City Council have a long-standing commitment to fostering the participation of small businesses in all aspects of the City's contracting efforts.
- ❑ The City of Phoenix strives to advance the economic growth of small businesses through its **Small Business Enterprise (SBE) Program**.





# ***SBE PROGRAM***

The Equal Opportunity Department is responsible for ensuring contractors and consultants achieve full compliance with all requirements related to the Small Business Enterprise (SBE) Program:

- Solicitation
- Bid Verification
- Subcontractors Approval
- Compliance Monitoring
- Sanctions and Penalties



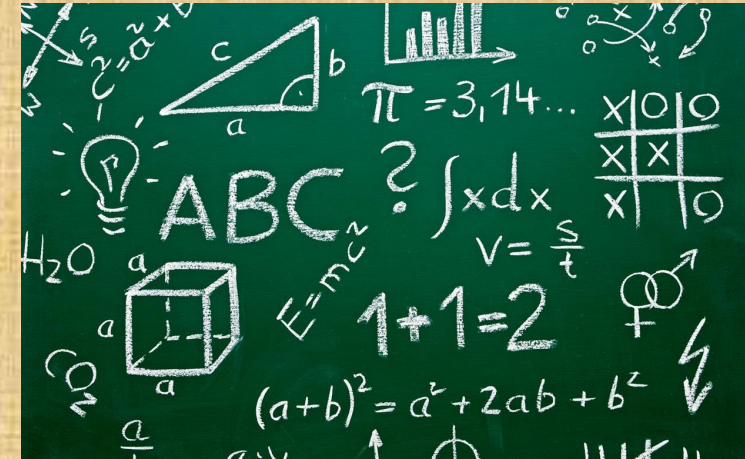




# SBE PROGRAM

## Required SBE Goal: 1.5%

1. At time of JOA:  $\frac{\text{Proposed \$ to SBEs}}{\text{Total JOA Value}}$



2. Annual Reviews:  $\frac{\text{Total Countable \$ Paid to SBEs}}{\text{Total Payment on all JOAs During Year}}$

3. At time of Completion:  $\frac{\text{Total Countable \$ Paid to SBEs}}{\text{Total Payment on Contract}}$



# **SBE PROGRAM**

**SBE Requirements @ Solicitation:**  
**None!**

**SBE Requirements Post-Award:**  
**Use SBEs and Report**

**All** proposed SBE Subcontractors must be listed in Phoenix SBE Directory and certified in specified scopes of work at the time of performance.

*We can't count what we can't monitor.* Share with EOD the ***Proposed Statement of SBE Utilization*** at beginning of each JOA.

Eligible SBEs can be found at:  
[www.phoenix.diversitycompliance.com](http://www.phoenix.diversitycompliance.com)



# ***SMALL BUSINESS SUB-CONTRACTING GOAL***

- SBE REQUIREMENT IS 1.5%
- THIS SOLICITATION IS OPEN TO ALL CONTRACTORS
- NO SBE DOCUMENTS DUE AT THIS TIME
- SBE DOCUMENTS DUE TO EOD AT JOA CONTRACT TIME



# ***SBE PROGRAM***

## **GOOD FAITH EFFORTS**

In order to be a successful Prime Contractor in the SBE Program, you must show that you took all necessary and reasonable steps to achieve an SBE goal or other requirements of the SBE Program. The steps must be steps which could reasonably be expected to obtain sufficient SBE participation, **even if such steps were not fully successful.**



***Karina L Matthiessen, Program Assistant***  
**Point of Contact for SBE Requirements**  
**and Questions**

Equal Opportunity Department

[business.relations.eod@phoenix.gov](mailto:business.relations.eod@phoenix.gov)

(623) 760-8052





# ***WHAT IS JOB ORDER CONTRACTING***

- ❑ Alternative Project Delivery Method
- ❑ The JOC RFQ is a 1-Step Qualifications-Based Selection
- ❑ Process based on the criteria in the RFQ
- ❑ Not a Bid
- ❑ No guarantee of work
- ❑ Projects are on an “As-Needed” basis
- ❑ No Federal Funding



# ***JOC DESCRIPTION***

- ❑ Seeking qualified contractors on as-needed basis
- ❑ One contractor may be selected for a contract
- ❑ JOC for 36-month duration or complete utilization of initial contract value w/ one 24-month option to extend and increase capacity for a total contract amount of \$4 million.
- ❑ Job Order Agreements (JOAs) may be executed up to \$2,000,000 each in construction costs
- ❑ Must be able to bond up to \$2M per JOA



***PROJECT MANAGER***

**Frank Dubasik,  
P.E., Project Manager**



# ***SCOPE OF WORK***

## **Professional Services**

The consulting firm will be required to perform assessment services on an as-needed basis to support the work of the Water Services Department (WSD) Cathodic Protection JOC Program. The consulting firm will assess the condition of the City's existing pipeline cathodic protection (CP) systems to provide recommendations and design services for the repair and replacement of existing impressed current and galvanic CP components including but not limited to rectifiers, anodes, and test stations; assess the need for new CP

# SCOPE OF WORK

- Act as Subject Matter Expert on any items related to CP for the Water Services Department
- Review CP test data and conduct field investigations to determine the condition of existing sacrificial anode and impressed current CP systems;
- Provide a prioritized recommendation for the repair and replacement of CP systems and system components based on criticality (Probability of Failure (PoF) x Consequences of Failure (CoF));
- Provide cost estimates and advise the City on budgetary planning for the rehabilitation and construction of CP systems;
- Conduct CP testing on an as-needed basis;
- Review design documents for CP systems on new transmission main projects to assure overall technical correctness;
- Advise the City and provide recommendations as needed for CP system standards.
- Provide engineering design and CA&I services as needed;
- Provide oversight and reviews on other CP contractors for the Water Services Department. Coordinate with other City departments, other jurisdictions, and customers, as needed;
- Assist with decision-making regarding technical project issues; and
- Project lead maintains NACE/AMPP CP4 certification and is a registered P.E. in the state of Arizona.

# SCOPE OF WORK

## JOC

At a minimum, the Contractor will be expected to successfully perform the following construction services, including, but not limited to:

- Replacement of sacrificial anodes for galvanic CP systems
- Ability to drill new replacement deep wells for impressed current CP systems;
- Repair and replacement of rectifiers
- Conduct Annual CP system testing
- Develop reports on conditions of CP systems
- Repair of cathodic protection (CP) test stations, leads, terminal boards, and other CP related hardware;
- Removal & Replacement of Concrete, Asphalt, Landscaping, etc., as needed, to complete CP system repairs;
- Development of Design submittals for CP systems
- Maintains NACE/AMPP CP4 certification;
- Maintains a current General Contracting License



# ***JOC - SOQ EVALUATION CRITERIA***

***Maximum number of Points 1,000***

- |   |                        |
|---|------------------------|
| A. General Information                          | <i>(150 pts. Max.)</i> |
| B. Experience and Qualifications of the Firm    | <i>(250 pts. Max.)</i> |
| C. Experience of Key Personnel to be Assigned   | <i>(250 pts. Max.)</i> |
| D. Approach to Performing the Required Services | <i>(350 pts. Max.)</i> |

***\*Reference Checks (21 Points Maximum)***

***These points are in addition to the 1,000 points for the SOQ\****

- Provide responses in the order listed in RFQ*
- Be complete, be concise*

# **PROFESSIONAL SERVICES SOQ EVALUATION CRITERIA**

***Maximum number of Points 1,000***

- |   |                        |
|---|------------------------|
| A. Experience of Prime Firm                       | <i>(250 pts. Max.)</i> |
| B. Experience of Key Personnel and Subconsultants | <i>(250 pts. Max.)</i> |
| C. Project Understanding and Approach             | <i>(350 pts. Max.)</i> |
| D. Staffing Information for Key Personnel         | <i>(150 pts. Max.)</i> |

**\*Reference Checks (21 Points Maximum)**

*These points are in addition to the 1,000 points for the **SOQ\****

- *Provide responses in the order listed in RFQ*
- *Be complete, be concise*

# ***SELECTION PROCESS***

- Each SOQ will be evaluated according to the evaluation criteria in the RFQ.
- One contractor may be selected to enter into a contract for the Job Order Contract Services.
- One firm will be selected for the Professional Services
- Contracts will be executed upon completion of negotiations of contract terms and City Council approval.



# ***SUBMITTAL REQUIREMENTS***

**MAXIMUM** pages permitted is  
**10 pages:**

The following will **NOT** be counted in  
the max page count:

- Front and back covers
- Information Sheet
- Table of Contents

## **Grounds for disqualification:**

- Submission of the SOQ to the wrong email (julie.b.smith@phoenix.gov).
- Submitting SOQ to the assigned CS after submittal due date/time.
- Violating the “Contact with City Employees” policy contained in the RFQ
- Failure to submit **Bonding Statement for JOC**

Submit One (1) page Information Sheet:

project title/number; RFx number; firm name, address, phone number, vendor number; project contact person name, title, email address and signature. ***Do not include any additional information.***

Paper Size 8½” x 11”; Font size no less than 10 pt.

Each page containing resumes, evaluation criteria, and additional content will be counted toward the maximum page limit

Pages that have project photos, charts and/or graphs will be counted toward the maximum page limit noted above



# ***Procurement Webpage***

**<https://www.phoenix.gov/streets/procurement-opportunities>**

- Current Opportunities – Project Specific RFQs / CFBs
- Notifications (if any)
- Pre-Submittal Sign-in Sheet and Power Point Presentation
- Awards / Results



# ***SELECTION SCHEDULE***

Pre-submittal meeting.....	March 18, 2024
SOQs Due.....	March 29, 2024
Notice of Award.....	April 2024
Job Order Workshop.....	April 2024

# QUESTIONS AFTER TODAY

E-mail your questions to:  
[Julie.b.smith@phoenix.gov](mailto:Julie.b.smith@phoenix.gov)

Julie B. Smith, Contract Specialist II  
(602)534-2418

Thank you for your interest in this project!!!