

FACILITY LOCATIONS AND SPECIFICATIONS

GROUP 1 – FACILITY LOCATIONS AND SPECIFICATIONS

| Group 1 | | 1. 305 BUILDING | |
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| | | 305 W. WASHINGTON STREET | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 33,810 SF to be cleaned | |
| VCT | 5,820 | | |
| Ceramic Tile | 4,485 | | |
| Carpet | 22,390 | | |
| Concrete | 480 | | |
| Wood Laminate | 635 | | |
| Nature of Building | Utility payment center, parking garage office, offices/cubicles, lobby, meeting rooms, conference rooms, kitchens/break rooms, restrooms, mail/copy room, and parking garage elevators. | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Mail Room – Boxes are to be removed to appropriate exterior recycle bins, daily. b. Parking Garage Elevators- Dust/wet mop daily. c. Vacuuming in the Call Center before 8am only. | | |

| Group 1 | | 2. HISTORIC CITY HALL 17 S. 2 ND AVENUE | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 30,254 SF to be cleaned | |
| Carpet | 14,919 | | |
| Terrazzo | 6,799 | | |
| Concrete | 4,064 | | |
| Marble | 2,189 | | |
| Ceramic Tile | 2,043 | | |
| Wood | 240 | | |
| Nature of Building | Offices / Cubicle stations, conference rooms, breakroom, and restrooms. | | |
| Special Building Access | Contractor staff is required to check in with City personnel upon entering the building. | | |

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| | Due to the nature of the facility, no contracted employees will be given access rights. Staff will be required to check out an access badge and keys upon arrival, and return after completion of daily tasks. At no time is contracted staff permitted to take those items off site. |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Floor work will be permitted between the hours of 8:00am-10:00am and is to be performed on Wednesdays and Fridays. b. Grand staircase: Remove debris from railings and underneath staircase daily. Sweep area and follow with a pressure wash to remove remaining debris. This duty is to be performed prior to 8:00am to allow ample drying time. |
| Additional Duties to include the Police Museum | On Tuesdays and Thursdays, Contractor will be required to clean a single restroom located inside the Police Museum at E. Jefferson St. (South side of the Historic City Hall Building). Services will be performed while City Personnel are on site, between the hours of 8:00am-3:00pm. |

| Group 1 | | 3. PHOENIX CITY COUNCIL CHAMBERS 200 W. JEFFERSON STREET | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 9,072 SF to be cleaned | |
| Carpet | 4,973 | | |
| VCT | 2,500 | | |
| Terrazzo | 1,305 | | |
| Ceramic Tile | 294 | | |
| Nature of Building | Reception area, council chamber, assembly rooms, meeting rooms, and restrooms. | | |
| Events | Contractor staff will be responsible for all set ups, tear downs, room clean up and trash removal. All adjacent restrooms are to be cleaned and restocked during this process as well. It may require multiple set-ups per shift. a. Upper Floor –holds an average of 200 events annually. (The permanent setup needs to be clean after every event). b. Lower Floors – holds an average of 100 events annually. | | |
| Special Cleaning | Cleaning Tasks and Frequency apply All windows shall be cleaned inside and out, including ledges and frames. OSHA approved ladders and squeegees with extension poles may be used to accomplish task, upon request by Department Contact | | |

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| Group 1 | | 4. CALVIN C. GOODE BUILDING 251 W. WASHINGTON STREET | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 175,197 SF to be cleaned | |
| Carpet | 147,326 | | |
| VCT | 12,271 | | |
| Concrete | 10,821 | | |
| Terrazzo | 2,475 | | |
| Ceramic Tile | 2,304 | | |
| Nature of Building | Reception area, elevator lobbies, loading docks, basement, offices/workstations, conference rooms, kitchens/break rooms, cafeteria and restrooms, public elevators, staircases, loading docks and concourse. | | |
| Events | Contractor staff will be responsible for all set-ups, tear downs and room clean-up for all facilities within this group. All adjacent restrooms are to be cleaned and restocked during this process as well. May require multiple set-ups per shift. a. <u>10th Floor Conference Rooms</u> : There is an average of 500 events annually. b. <u>Lobby Area</u> : There is an average of 10 events annually | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. <u>Sidewalk ramp</u> - Sweep ramp from sidewalk to ground level up to the overhead door in the basement on the southwest side, daily. b. <u>Receiving area</u> - Remove all debris and or foreign substances including area around trash compactor unit, daily. c. <u>Ramp floor drains</u> - Remove grid and clean out floor drains. Securely replace grid upon completion, daily. d. <u>Concourse</u> - Thoroughly hose area, removing trash and debris, as requested/scheduled by Department Contact. | | |
| Minimum Building Staffing Level: Calvin C. Goode, Historic City Hall, City Council Chambers, and 305 building | Monday - Friday 5 Custodians 6:00am - 2:30pm 2 Custodians 9:30am - 6:00pm 1 Lead Custodian 6:00am - 2:30pm | | |

| Group 1 | | 5. 438 BUILDING 438 W. ADAMS STREET |
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| BUILDING SPECIFICATIONS | | |
| Flooring | Sq. Ft | Approximately 15,950 SF to be cleaned |
| Carpet | 14,698 | |
| VCT | 1,252 | |
| Nature of Building | Reception area, offices/workstations, conference rooms, kitchen/break room, and restrooms. | |

| Group 1 | | 6. 310 TRAINING CENTER 304 W. ADAMS STREET | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 2,521 SF to be cleaned | |
| Carpet | 1,999 | | |
| Ceramic Tile | 414 | | |
| VCT | 108 | | |
| Nature of Building | Conference room, kitchen/break room, and restrooms. | | |
| Special Cleaning | Cleaning Tasks and Frequency apply Contractor staff will be responsible for room clean up and trash removal after every event. All adjacent restrooms are to be cleaned and restocked during this process as well. (This room is a permanent set-up.) | | |

| Group 1 | | | 7. INFORMATION TECHNOLOGY DATA SERVICES 149 N. 4TH AVENUE |
|-------------------------|--------|---------------------------------------|--|
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 27,780 SF to be cleaned | |
| Carpet | 15,973 | | |
| Raised Floor | 9,440 | | |
| Linoleum | 1,301 | | |
| Ceramic Tile | 634 | | |
| VCT | 432 | | |

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| Nature of Building | Nature of Building: Secured computer rooms, printer area, computer / telecommunication equipment area, vote/ballot processing area, reception area, offices/cubicles, conference rooms, kitchen/break room, and restrooms. |
| Special Cleaning | Cleaning Tasks and Frequency apply Edition Room - Laminated Computer Floor to be dust mopped (with a micro-fiber pad only) to remove all dust, dirt and grime, daily. Dust mop (with a micro-fiber pad only) as requested by City Contract Monitor with neutral cleaner to remove all foreign substances including gum or tar. Maximum care will be taken to maintain the highest quality appearance. |

| Group 1 | | 8. PHOENIX CHANNEL 11/ AUDITOR 140 N. 3RD AVENUE | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 16,996 SF to be cleaned | |
| Carpet | 8,979 | | |
| Concrete | 2,400 | | |
| Concrete – | 2,084 | | |
| Raised Floor | 1,550 | | |
| VCT | 999 | | |
| Ceramic Tile | 984 | | |
| Nature of Building | Television studios, control rooms, dressing rooms, reception area, offices/workstations, conference rooms, restrooms, kitchen/break room, and parking area. | | |
| Special Cleaning Highly Technical Equipment | Cleaning Tasks and Frequency apply a. <u>Edition Rooms</u> – Laminated Computer Floors to be dust mopped (with a micro-fiber pad only) to remove all dust, dirt, and grime, daily. Dust mop (with a micro-fiber pad only) as requested by Department Contact with neutral cleaner to remove all foreign substances including gum or tar. Maximum care will be taken to maintain the highest quality appearance. b. <u>Engineering and Repair Shop</u> – Vacuum, as requested by Department Contact, to Include carpeted walk-off mats in high traffic areas. Remove debris, stains, deposits, gum and spills. c. <u>Production Room</u> – Damp mop, as requested by Department Contact, with neutral cleaner to remove all foreign substances including gum or tar. Maximum care will be taken to maintain the highest quality appearance. d. <u>Studio B</u> – One time per year, strip hard surface floors and refinish with two (2) coats sealer and three (3) coats of floor wax, as requested by Department Contract Monitor. Remove all old wax build-up especially in corners and along baseboards. | | |

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| | e. <u>Green Room Studio</u> – Painted (green) floors will not be damp mopped except upon request. They do require daily sweeping though. |
| Minimum Building Staffing Level: 438 Building, ITD/ITOC, 304 Conference Room and CH 11/ City Auditor | Monday - Friday 1 Custodian 6:00am - 2:30pm |

| Group 1 | | 9. PHOENIX CITY HALL 200 W. WASHINGTON STREET | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 549,000 SF to be cleaned | |
| Carpet | 443,000 | | |
| Terrazzo | 36,000 | | |
| VCT | 36,000 | | |
| Concrete | 20,000 | | |
| Ceramic Tile | 14,000 | | |
| Nature of Building | City Official Offices, general offices/worker stations conference rooms, assembly rooms, atrium, kitchens/break rooms, balconies, public/employee restrooms, loading docks, and parking area. | | |
| Events | Contractor staff will be responsible for set-up, tear down, and room clean-up for assembly rooms, conference rooms and atrium functions as needed. A minimum of three custodial staff will be required. All adjacent restrooms and kitchens are to be cleaned and restocked during this process as well. Multiple set-ups per shift may be required. a. <u>Assembly Rooms</u> – 3 assembly Rooms (A, B, and C) hold an average of 700 events annually. b. <u>Atrium</u> – holds an average of 120 events annually. | | |
| <u>Special Cleaning</u> 10 th Floor Cafeteria | Cleaning Tasks and Frequency apply Clean inside of employee microwave daily (10 th floor). Fridays: Scrub sales floor, wipe down and disinfect seating area tabletops using Degreaser. | | |
| Basement Level | Weekly sweep the parking area. | | |

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| Minimum Building Staffing Level: Phoenix City Hall | Monday - Friday 1 Lead Custodian 6:00am - 2:30pm 12 Custodians 6:00am - 2:30pm 2 Custodians 9:30am - 6:00pm 1 Lead Custodian 2:30pm - 6:00pm |
| Additional Duties to include: Walker Building | Every Thursday, before 1:00 pm, the custodian is needed to empty two (2) small kitchen garbage cans and recyclables on the 2 nd floor of the Walker Building located at 30 N. 3 rd Avenue (NW corner of 3 rd Avenue and Washington Street). |

| Group 1 | | 10. PHOENIX MUNICIPAL COURT BUILDING 300 W. WASHINGTON STREET |
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| BUILDING SPECIFICATIONS | | |
| Flooring | Sq. Ft | Approximately 368,369 SF to be cleaned |
| 8Carpet | 334,880 | |
| Terrazzo | 13,299 | |
| VCT | 10,416 | |
| Ceramic Tile | 8,484 | |
| Roppe | 795 | |
| Concrete | 495 | |
| Nature of Building | Court rooms, judge chambers, jury assembly rooms, attorney work rooms, police/security areas with holding cells, cashier counters/rooms, MVD counters/offices, public waiting/sitting areas, court employee offices/workstations, public/employee/prisoner elevators, employee kitchens, break rooms and dining area. | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. North Police Office and holding cells - Clean daily only while City staff is present. Holding cells must be cleaned between 6:00 a.m. and 7:00 a.m. only. b. South Police Office and Fingerprint Room - Clean daily only while City staff is present. c. Restrooms - Check a minimum of three (3) times daily and private restrooms a minimum two (2) times per shift for cleanliness and supplies. d. Vehicle Bays / Loading Dock Area - As requested by Department Contact, sweep, remove trash as directed. Lead custodian will be notified when service is needed. | |

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| | <p>e. Attorney Client Rooms – These are inside of the Court and Order of Protection Rooms and can be clean only by request. There are two (2) of each of these inside each of the Court and Order of Protection Rooms.</p> <p>f. MVD Office- Can only perform custodial duties after staff arrives, generally after 7:30 a.m., and finish by 8:00 a.m.</p> <p>g. Security Office – Access is only by Security Staff. Custodial duties can only be performed while Security Staff is present on Fridays after 11:00 a.m.</p> <p>h. Jury Assembly Room- Can only perform custodial duties between 6 a.m. and 7:45 a.m.</p> <p>i. Money Room- Perform custodial duties after 1:00 p.m. on Tuesday ad Friday only.</p> <p>j. Seating Area & Lobby - The seating needs deep cleaned quarterly.</p> <p>k. Trash – Ensure all kitchen trash cans are emptied between 5:00 p.m. and 6:00 p.m. on Fridays.</p> <p>l. Records Office- Clean only from 8:00 a.m. -5:00 p.m.</p> <p>m. Courtrooms – (Floors 2-7) - Must be cleaned thoroughly, on a daily basis, before the Court opens to the public - between 6:00 a.m. and 8:00 a.m. Must be done without interrupting court proceedings or disturbing audio or computer equipment. Do not touch or remove paperwork in the judge sitting area, or the tables where the attorneys and clients siting.</p> <p>n. Evidence Rooms – Clean only upon request.</p> <p>o. Darkened Courtrooms – Clean on an as-needed basis.</p> <p>p. Court hearing times are posted outside of each courtroom.</p> |
| Minimum Building Staffing Level: Phoenix Municipal Court Building | Monday - Friday 6- Custodians 6:00am - 2:30pm 2- Custodians 9:30am - 6:00pm 1- Custodian Lead 6:00am - 2:30pm |

| Group 1 | | 11. PHOENIX POLICE HEADQUARTERS 100 W. WASHINGTON STREET |
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| | | BUILDING SPECIFICATIONS |
| Flooring | Sq. Ft | Approximately 532,688 SF to be cleaned |
| Carpet | 294,300 | |
| Marble | 132,400 | |
| Granite | 37,710 | |
| VCT | 20,000 | |
| Ceramic Tile | 30,000 | |

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| EPX-2 | 2,688 |
| Sealed Concrete | 4,929 |
| RAF-2 Synthetic Turf | 712 |
| RVS-1 | 407 |
| LVT | 9,542 |
| Nature of Building | Communication floors, Conference / Briefing Rooms, green rooms, work rooms, police/security areas with holding cells, cashier counters / rooms, interview rooms, public waiting / sitting areas, employee offices / workstations, employee elevators, employee kitchens, break rooms and lobby and wellness area, training rooms, storage rooms, café room, lobby area, waiting area |
| Minimum Building Staffing Level: PHOENIX POLICE HEADQUARTERS | Monday - Friday 6- Custodians 6:00am - 2:30pm 2- Custodians 9:30am - 6:00pm 1- Custodian Lead 6:00am - 2:30pm |

GROUP 2 – FACILITY LOCATIONS AND SPECIFICATIONS

Facility specifications apply to the entire site or campus, to include all buildings located on the site or campus.

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| Group 2 | | 1. 27 th AVE TRANSFER STATION (5 BUILDINGS & 1 TRANSFER STATION) 3060 S. 27TH AVENUE | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 10,700 SF to be cleaned | |
| Carpet | 4,000 | | |
| Concrete | 3,200 | | |
| Ceramic Tile | 3,500 | | |
| Total | 10,700 | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Clean and stock driver assembly room restrooms and public restrooms a minimum of 3 times per day. Once in the morning, once in the afternoon, and once prior to leaving for the day. b. Empty all outside trash cans around perimeter of building and replace liners twice daily. Once in the morning and once prior to leaving for the day. c. Machine scrub ceramic tile in driver assembly room, breakrooms, and restrooms with a degreaser weekly. This will be done in addition to daily required custodial services and the price will be included in the regular monthly cleaning bid price. Requires a schedule for days and times of the floor services for the month. d. Sweep all patios and courtyards a minimum of one time per week. e. Power wash concrete at entryways, walkways, sidewalks, patios, and courtyard two times per year. This will be done in addition to daily required custodial services and the price will be included in the regular monthly cleaning bid price. Requires a quarterly schedule for days and times of the services. f. All standard cleaning specifications apply. | | |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm 1 Custodian 9:30am - 6:00pm | | |

| Group 2 | | 2. BROADWAY NEIGHBORHOOD RESOURCE CENTER 2405 E. BROADWAY ROAD | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 11,400 SF to be cleaned | |
| Carpet | 9,000 | | |
| Ceramic Tile | 1,500 | | |
| Concrete | 900 | | |
| Nature of Building | Offices, conference rooms, break rooms, police sub-station, restrooms, showers, locker rooms, and patio area. Restrooms, Kitchens, and Water Fountains: 4 restrooms, 10 stalls, 6 sinks, 2 urinals, 2 water fountains 2 locker rooms, 7 showers, 1 kitchen-2 sinks | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Empty trash cans around perimeter of building and replace liners twice daily. | | |
| Site Specification Information | a. Empty all trash cans once in the morning and once prior to leaving for the day. b. Clean exterior & interior windows and ledges on the perimeter of building once a week. c. Requires a schedule for the days and times for the floor service. | | |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 11:30am 1 Custodian 11:30am - 5:00pm | | |

| Group 2 | | | 3. CITY CLERK CUSTOMER SERVICE WAREHOUSE 2640 S. 22ND AVENUE |
|-------------------------|--------|---------------------------------------|---|
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 49,354 SF to be cleaned | |
| Concrete | 43,665 | | |
| Carpet | 2,893 | | |
| VCT | 2,313 | | |
| Ceramic Tile | 483 | | |

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| Nature of Building | <p>Offices, conference room, break room, restrooms, dark room, print shop production area, and warehouse.</p> <p>Restrooms, Kitchens, and Water Fountains: 4 Restrooms - 7 stalls, 1 urinal, 5 sinks, 2 water fountains 1 Kitchen - 1 sink</p> |
| Special Cleaning | <p>Cleaning Tasks and Frequency apply</p> <ul style="list-style-type: none"> a) Empty outside trash cans around perimeter of building and replace liners twice daily. Once in the morning and once prior to leaving for the day. b) Pick up debris and trash daily from exterior walkways, loading dock, entrance area and perimeter of building. c) Wheel recycle containers to designated location for weekly pickup d) Sweep warehouse once a week on Friday. e) Remove cobwebs up to 10ft. high interior of building and 10ft. high exterior of entrances within a 10ft. perimeter. f) Clean exterior & interior windows and ledges on the perimeter of building once a week. |
| <u>Minimum Building Staffing Level:</u> | <p>Monday - Friday 1 Custodian 11:30am - 5:00pm</p> |

| GROUP 2 4. FLEET SERVICES ADMINISTRATION & MAINTENANCE SHOPS A-H 2441 S. 22ND AVENUE | | |
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| BUILDING SPECIFICATIONS | | |
| Flooring | Sq. Ft | Approximately 6,320 SF to be cleaned |
| Carpet | 4,100 | |
| Rubber | 1,900 | |
| VCT | 320 | |

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| Nature of Building | Offices, work cubicles, conference rooms, computer rooms, training classrooms, and lunchrooms. Restrooms, Kitchens, and Water Fountains 2 Restrooms - 5 stalls, 2 urinals, 3 sinks, 1 water fountain 1 Kitchen - 2 sinks |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am – 2:30pm 1 Custodian 9:30am – 4:00pm |

| Group 2 | | 5. FACILITIES MANAGEMENT | |
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| | | 2631 S. 22ND AVENUE | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 58,430 SF to be cleaned | |
| Concrete | 13,645 | | |
| Carpet | 8,550 | | |
| VCT | 6,670 | | |
| Ceramic Tile | 29,565 | | |
| Nature of Building | Nature of Building: Offices, cubicles, conference rooms, warehouse, carpenter shop, restrooms, shower, kitchen/break rooms with sinks. | | |
| Special Cleaning | Cleaning Tasks and Frequency apply Additional Cleaning Specifications: <ul style="list-style-type: none">a) Empty outside trash cans around perimeter of building and replace liners twice daily. Once in the morning and once prior to leaving for the day.b) Clean patio area tables and benches daily. Sweep patio areas daily.c) Sweep/hose off a minimum of one time weekly all breezeways, entryways, patios, and sidewalks.d) Empty all trash cans once daily · Sweep concrete floors one time weekly in Building I warehouse, electricians’ shop, A/C shop, and carpenters’ shop.e) All monthly machine scrubbing of concrete floors in Building L warehouse, electricians’ shop, A/C shop, carpenters’ shop and Building K restroom will be done in addition to daily required custodial services and will be included in the regular monthly cleaning bid price. Requires a schedule for the days and times of the floor service. | | |
| | Site Specifications Information | <i>The Fleet Services Administration & Maintenance Shops will be cleaned at the same time as Facilities Management. The buildings will be priced separately.</i> | |

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| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm 1 Custodian 8:30am - 5:00pm |
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| GROUP 2 | | 6. OKEMAH SERVICE CENTER 3828 E. ANNE STREET | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 25,544 SF to be cleaned | |
| Concrete | 11,500 | | |
| Carpet | 144 | | |
| Ceramic | 600 | | |
| VCT | 10,200 | | |
| Rubber | 3,100 | | |
| Nature of Building | <p>Administration Building: Offices, workstations, assembly/breakroom, restrooms, locker rooms, showers.</p> <p>Fleet Services: Garages, office, workstations, restrooms, locker rooms, showers.</p> <p>Restrooms, Kitchens, and Water Fountains: 6 Restrooms - 14 stalls, 7 urinals, 11 sinks, 5 water fountains 2 Locker rooms – 1 shower 3 Kitchens - 4 sinks</p> | | |
| Special Cleaning | <p>Cleaning Tasks and Frequency apply</p> <p>a. Empty outside trash cans around perimeter of building and replace liners twice daily, including trash cans at fuel island and water station/ice station (not parking lot trash cans).</p> <p>b. Empty trash cans and replace liners a minimum of two times each custodial shift in the Fleet Services shop.</p> <p>c. Clean restrooms, showers and locker rooms in the Fleet Services building a minimum of one time each custodial shift.</p> <p>d. Second shift floor will spray buff all VCT, and rubber flooring and machine scrub all ceramic tile weekly.</p> | | |
| Minimum Building Staffing Level: | <p>Monday - Friday 1 Custodian 6:00am - 2:30pm</p> | | |

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| | 1 Custodian 9:30am - 6:00pm |
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| GROUP 2 | | | 7. SALT RIVER SERVICE CENTER 3045 S. 22ND AVENUE | | |
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| BUILDING SPECIFICATIONS | | | | | |
| Flooring | | Sq. Ft | Approximately 30,035 SF to be cleaned | | |
| Concrete | | 7,452 | | | |
| Carpet | | 9,139 | | | |
| Ceramic | | 6,977 | | | |
| VCT | | 144 | | | |
| Frizz Tile | | 6,323 | | | |
| Nature of Building | | Office cubicles, conference rooms, assembly and break rooms, maintenance shop areas, meter shop, restrooms, showers, lockers, and restrooms. Restrooms, Kitchens, and Water Fountains: 12 Restrooms - 26 stalls, 17 urinals, 24 sinks, 9 water fountains 5 Kitchens - 5 sinks 7 Locker rooms – 16 showers | | | |
| Special Cleaning | | Cleaning Tasks and Frequency apply a. Clean restrooms, showers, and locker rooms a minimum of one time each custodial shift b. Empty trash cans and replace liners a minimum of two times each custodial shift in the Administration and Fleet Shop c. Empty outside trash cans around the perimeter of building and replace liners twice daily including trash cans at the fuel island. d. Clean patio area tables and benches daily. Sweep patio areas daily. e. Hose down Building 3 restroom and remove excess water once a week. | | | |
| Minimum Building Staffing Level: | | Monday - Friday 1 Custodian 6:00am - 2:30pm 1 Custodian 9:30am - 6:00pm | | | |

| Group 2 | | 8. STREETS DESIGN & CONSTRUCTION | |
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| | | 1034 E. MADISON STREET | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 26,000 SF to be cleaned | |
| Concrete | 13,000 | | |
| Carpet | 9,000 | | |
| VCT | 4,000 | | |
| Nature of Building | Offices, conference rooms, restrooms, restrooms with showers, patio area, kitchen, and lab. Restrooms, Kitchens, and Water Fountains: 6 Restrooms - 11 stalls, 5 urinals, 11 sinks, 4 water fountains, 1 shower 2 Kitchens – 3 sinks | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Empty outside trash cans around the perimeter of building and replace liners twice daily. b. Clean patio area tables and benches daily. Sweep patio area daily. | | |
| Special Site Information | a. Empty all trash cans once in the morning and once prior to leaving for the day. b. Clean exterior & interior windows and ledges on the perimeter of building once a week (not parking lot trash cans). c. Requires a schedule for the days and times for the floor service. | | |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm 1 Custodian 10:00am - 4:00pm | | |

| Group 2 | | 9. STREETS TRAFFIC SERVICES FIELD OFFICE 1101 E. JEFFERSON STREET | |
|-------------------------|--------|--|--|
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 19,025 SF to be cleaned | |
| Concrete | 13,400 | | |
| Carpet | 4,000 | | |
| Ceramic Tile | 1,050 | | |
| VCT | 575 | | |

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| Nature of Building | Offices, conference rooms, restrooms, locker area, garages, warehouse, elevator, work areas, and kitchen. Restrooms, Kitchens, and Water Fountains: 6 Restrooms – 8 stalls, 1 urinal, 7 sinks, 4 water fountains, 2 locker rooms 2 Kitchens - 2 sinks |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Sweep and mop concrete floors in the warehouse and garage once a week |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 3:00pm |

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| Group 2 | | 10. STREETS TRAFFIC SIGNAL SHOP 2141 E. JEFFERSON STREET | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 20,884 SF to be cleaned | |
| Concrete | 3,356 | | |
| Carpet | 4,964 | | |
| Ceramic Tile | 1,740 | | |
| VCT | 10,824 | | |
| Nature of Building | Offices, conference rooms, restrooms, showers, locker rooms, tech room, warehouse, and kitchen. Restrooms, Kitchens, and Water Fountains: 4 Restrooms - 10 stalls, 5 urinals, 6 sinks, 2 water fountains 1 Kitchen - 2 sink 2 Locker rooms – 4 showers | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Empty outside trash cans around perimeter of building and replace liners twice daily. b. Clean patio area tables and benches daily c. Sweep and mop concrete floors in warehouse once a week. | | |

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| Site Specification Information | a. Empty all trash cans once in the morning and once prior to leaving for the day. b. Clean exterior & interior windows and ledges on the perimeter of building once a week. c. Requires a schedule for the days and times for the floor service. |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm |

| Group 2 | | | 11. GLENROSA SERVICE CENTER | |
|-------------------------|--|---------------------------------------|--|--|
| | | | 4019, 4020, 4035 & 4155 W. GLENROSA AVENUE | |
| BUILDING SPECIFICATIONS | | | | |
| Flooring | Sq. Ft | Approximately 29,820 SF to be cleaned | | |
| Concrete | 10,968 | | | |
| Carpet | 11,897 | | | |
| Ceramic Tile | 1,035 | | | |
| VCT | 5,920 | | | |
| Nature of Building | 4019, 4035 & 4155 - Offices, break room, vehicle and equipment maintenance shop, restrooms, and showers. 4020 - Offices, work cubicles, conference rooms, lunchroom, break rooms, crew assembly rooms, restrooms with lockers and showers, and patio. Restrooms, Kitchens, and Water Fountains: 10 Restrooms – 26 stalls, 14 urinals, 20 sinks, 6 water fountains 10 Kitchens - 10 sinks 4 Locker rooms – 10 showers | | | |

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| Special Cleaning | Cleaning Tasks and Frequency apply a. Clean restrooms, showers, and locker rooms a minimum of one time each custodial shift b. Empty trash can and replace liners twice daily in Fleet Services shop. c. Empty outside trash cans around perimeter of building and replace liners twice daily including trash cans at fuel island (not parking lot trash cans). d. Clean patio area tables and benches daily. Sweep patio areas daily. e. Sweep and mop concrete floors in Fleet Services shop twice a week. f. All monthly machine scrubbing of concrete floors in the Fleet Services shop bays will be done in addition to daily required custodial services and will be included in the regular monthly contracted cleaning price. |
| Site Specification Information | a. Empty all trash cans once in the morning and once prior to leaving for the day. b. Clean exterior & interior windows and ledges on the perimeter of building once a week. |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm 1 Custodian 9:30am - 6:00pm |

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| Group 2 | | 12. NORTH GATEWAY TRANSFER STATION (1 GALLEY & 4 WEIGH STATIONS) 30205 N. BLACK CANYON HIGHWAY | |
| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 12,910 SF to be cleaned | |
| Concrete | 6,100 | | |
| Ceramic Tile | 2,900 | | |
| VCT | 3,900 | | |
| Nature of Building | Offices, conference room, kitchen/break room, restrooms, locker rooms, showers, visitors viewing area, patios. Restrooms, Kitchens, and Water Fountains: 10 Restrooms - 15 stalls, 6 urinals, 12 sinks, 6 water fountains 2 Kitchen - 2 sink 2 Locker rooms - 2 showers | | |

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| Special Cleaning | Cleaning Tasks and Frequency apply <ol style="list-style-type: none"> Sweep, mop, and stock weigh station public restrooms as needed a minimum of 3 times per day. Empty outside trash cans around perimeter of buildings and replace liners twice a day. Clean patio area tables and benches daily. Sweep patio area daily. Sweep/hose off all the walkways, entryways, sidewalks, breezeways, and patios one time per week. All weekly spray buffing of VCT and sealed concrete and machine scrubbing of ceramic tile will be done after 4:00 pm. |
| Site Specification Information | <ol style="list-style-type: none"> Empty all trash cans once in the morning and once prior to leaving for the day. Clean exterior & interior windows and ledges on the perimeter of building once a week. Requires a schedule for the days and times for the floor service. Contractor employees are forbidden to access restricted areas. A small motor driven electric vehicle/cart capable of transporting sufficient cleaning supplies/equipment to be used on site from the first day till the end of the contract period. The contractor is responsible for supplying and maintaining vehicle/cart. The vehicle/cart must always be maintained in good operating order and not removed from site except for maintenance for no longer than (2) business days if so, a replacement vehicle will need to be provided. Sweep, mop, dust, clean picture frames, and windows of Gallery daily and during days of completed public tours. Clean Gallery stairs, rails, sweep, and mop elevators daily and during days of completed public tours. |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am – 2:30pm 1 Custodian 9:30am – 6:00pm |

| Group 2 | | 13. NEIGHBORHOOD SERVICES GRAFFITI WAREHOUSE |
|-------------------------|--------|--|
| | | 3325 W. FLOWER STREET |
| BUILDING SPECIFICATIONS | | |
| Flooring | Sq. Ft | Approximately 10,000 SF to be cleaned |
| Carpet | 9,000 | |
| VCT | 1,000 | |

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| Nature of Building | Offices, conference room, training room, kitchen, restrooms, and warehouse. Restrooms, Kitchens, and Water Fountains: 4 Restrooms - 12 stalls, 4 urinals, 12 sinks, and 1 water fountain 1 Kitchen - 1 sink |
| Special Cleaning | Cleaning Tasks and Frequency apply All weekly spray buffing of VCT will be done in addition to the daily required custodial services and the price will be included in the regular monthly bid price. |
| Site Specification Information | a. Empty all trash cans once in the morning and once prior to leaving for the day. b. Clean exterior & interior windows and ledges on the perimeter of building once a week. c. Requires a schedule for the days and times for the floor service. |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm 1 Custodian 9:30am - 6:00pm |

| Group 2 | | 14. EMPLOYEE DRIVING TRAINING ACADEMY 3535 S. 35TH AVENUE | |
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| BUILDING SPECIFICATIONS | | | |
| Flooring | Sq. Ft | Approximately 5,970 SF to be cleaned | |
| Concrete | 5,200 | | |
| Ceramic Tile | 770 | | |
| Nature of Building | Workstations, training rooms, lunch area, restrooms, showers, and locker rooms. Restrooms, Kitchens, and Water Fountains: 2 Restrooms - 6 stalls, 2 urinals, 8 sinks 1 Kitchen - 1 sink 2 Locker rooms – 2 showers 1 water fountain 1 kitchenette 1 sink | | |
| Special Cleaning | Cleaning Tasks and Frequency apply a. Empty outside trash cans around perimeter of building and replace liners twice daily. b. Clean patio area tables and benches daily. Sweep patio area daily. c. Contractor employees are forbidden to access restricted areas. | | |

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| Site Specification Information | a. Empty all trash cans once in the morning and once prior to leaving for the day. b. Clean exterior & interior windows and ledges on the perimeter of building once a week. c. Requires a schedule for the days and times for the floor service. |
| Minimum Building Staffing Level: | Monday - Friday 1 Custodian 6:00am - 2:30pm |

| Group 2 | | | 15. UNION HILLS SERVICE CENTER BUILDING A-H | | |
|-------------------------|--|---|---|--|--|
| | | | 138 E. UNION HILLS DRIVE | | |
| BUILDING SPECIFICATIONS | | | | | |
| Flooring | | Sq. Ft | Approximately 35,700 SF to be cleaned | | |
| Ceramic Tile | | 20,400 | | | |
| VCT | | 7,300 | | | |
| Carpet | | 700 | | | |
| VCT | | 7,300 | | | |
| Nature of Building | | Offices, assembly rooms, conference rooms, kitchen/break rooms, restrooms, locker rooms, showers, and shop/garage (Buildings A – H) | | | |
| | | Restrooms, Kitchens, and Water Fountains: 12 Restrooms - 23 stalls, 15 urinal, 22 sinks, 14 water fountains 7 Kitchens - 8 sinks 6 Locker rooms – 15 showers | | | |
| Special Cleaning | | Cleaning Tasks and Frequency apply a. Clean restrooms, showers, and locker rooms a minimum of one time each custodial shift. b. Kitchen / break room, restrooms, and showers in Building F will be cleaned at 9:00 a.m. and 3:00 p.m. daily. c. Office and kitchen / break room floors in Building F will be mopped at 3:00 p.m. daily. d. Empty trash cans and replace liners in Building F shop minimum of twice daily. e. Empty outside trash cans around perimeter of all buildings including at fuel island and replace liners a minimum of twice daily. f. Wipe & clean all picnic tables in the courtyard area between Buildings A, B, C, D, and the patio outside of Building F and H daily. g. Sweep & mop concrete floors in Building F Fleet Services shop daily. h. All monthly machine scrubbing of concrete floors in the Fleet Services shop bays will be done in addition to daily required custodial services and will be included in the regular monthly cleaning bid price. | | | |

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| Site Specification Information | <ul style="list-style-type: none"> a. There is HEAVY use of the restrooms and shower areas in the morning and afternoon during each shift start and end time and will need thorough cleaning. Walls, sink, and urinal areas of men's restroom in building F need to be wiped clean daily. b. Empty all trash cans once in the morning and once prior to leaving for the day. c. Clean exterior & interior windows and ledges on the perimeter of buildings once a week. d. Requires a schedule for the days and times for the floor service. |
| Minimum Building Staffing Level: | <p>Monday - Friday</p> <p>1 Custodian 6:00am - 2:30pm</p> <p>1 Custodian 9:30am - 6:00pm</p> |