



City of Phoenix
 OFFICE OF THE CITY ENGINEER
 DESIGN AND CONSTRUCTION PROCUREMENT
 200 W. Washington Street, 5th Floor
 Phoenix, Arizona 85003-1611

REQUEST FOR QUALIFICATIONS

**AVIATION ARCHITECTURAL CONSTRUCTION
 JOB ORDER CONTRACT
 RFX 6000001578
 PROCUREPHX PRODUCT CATEGORY CODE 925000000, 906000000**

**NOTIFICATION LETTER NO. 1
 May 24, 2024**

This notification letter shall become part of the Request for Qualifications for the above referenced project.

Section IV Submittal Requirements – Submittals: delete the following bullet point:

- Clearly display the firm name (full legal name), vendor number, project title, and JOC number on the cover of the SOQ.

Replace with the following:

- Clearly display the firm name (full legal name), vendor number, project title, and project number on the cover of the SOQ.

QUESTIONS AND ANSWERS:

Q1.	Which JOC firms will this contract service?
A1.	Firms selected for JOC227- AVN Civil Construction and JOC233- AVN Architectural Construction.
Q2.	What airports does this program service?
A2.	Phoenix Deer Valley Airport, Phoenix Goodyear Airport, and Phoenix Sky Harbor International Airport.
Q3.	If our submittal gets kicked back via email, what are we to do?
A3.	For submitting issues, email Contracts Specialist samantha.ansmann@phoenix.gov and we will then send you an FTP link to submit your SOQ.
Q4.	If we are submitting our SOQ via email, how will we know if you received it?
A4.	You may email Contracts Specialist at samantha.ansmann@phoenix.gov to confirm receipt.
Q5.	Can we use stock photos of an airplane for our SOQ?
A5.	That would be acceptable, as long as there's no project-specific content outside of your maximum page count.
Q6.	Will there be a DBE or SBE goal for this project?
A6.	No, this project is not federally funded. There are no SBE goals for consultants on non-federally funded projects.

Q7.	If a firm is on the Aviation QVL, can they still submit for this?
A7.	Yes.
Q8.	Will submitting on this project preclude a firm from other work at the airport?
A8.	No.
Q9.	Will references be required?
A9.	No.
Q10.	What are the Categories we can submit for?
A10.	Architectural or Engineering.
Q11.	Can we submit for both Categories?
A11.	Yes, but only one contract will be awarded per firm.
Q12.	RFQ states a maximum of 2 pages is permitted per category for Criterion A. But Criterion A doesn't seem to include a category.
A12.	The categories are Architectural Services or Engineering Services
Q13.	Are both an upload of the PDF, to the procurement site, and a PDF, emailed to you, required for submission?
A13.	No. Firms only need to submit their SOQ via email to the Contracts Specialist at samantha.ansmann@phoenix.gov.
Q14.	What is the contract term?
A14.	Initial 3-year term with one option to extend for an additional 2 years.
Q15.	What firms are currently on this program?
A15.	TRACE Consulting, LLC and LEA-Architects, LLC.
Q16.	How many firms will be selected?
A16.	Up to two firms for Architectural Services, and up to two firms for Engineering Services.
Q17.	How many total pages are we allowed?
A17.	If you are submitting for one category, then 2 pages for A, and 10 pages for B-F, or 12 total pages. If you are submitting for both categories, then 2 pages for each category for A, and 10 pages for B-F, or 14 total pages.
Q18.	What is the project number?
A18.	6654211093
Q19.	What is the contract capacity?
A19.	\$10 million per Category, over 5 years.

All other terms and conditions remain unchanged.



Samantha B. Ansmann
Contracts Specialist II
602-681-5361
samantha.ansmann@phoenix.gov
City of Phoenix, Design and Construction Procurement

*****END OF NOTIFICATION*****