

## ADDENDUM 1

(please sign and return with the submittal)

### CHANGES

**Change 1** – Section 1 Introduction, Subsection 1.3. Timeline – Schedule of Events is amended. The Offer due date is extended to June 7, 2024, at 2:00 pm.

**Change 2** – Add the following to Section 3, Scope of Work, Subsection 3.2. General Requirements:

- F. The Contractor shall not provide gray market, counterfeit, overstock, or outdated products to the City.

**Change 3** – Add attached Exhibit B – City of Phoenix Printer List to IFB-24-0303.

### QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	Is this being awarded to one vendor or is it item by item.	Refer to Section 2 Instructions, Subsection 2.22. Contract Award.
2.	Are you taking remanufactured cartridges or just OEM	Refer to Section 3 Scope of Work, Subsection 3.3. Specification.
3.	To better tailor our proposal, could you please provide information on the models and brands of printers currently in use within the city?	See Addendum 1 Change 3. Exhibit B is now added.
4.	Additionally, I would like to verify whether the city exclusively purchases its technology equipment through the Portal, or if there is a possibility that would allow us to be added as a vendor to directly access opportunities via email. This would help us avoid missing out on any opportunities, whether big or small.	<p>Formal solicitations are posted publicly on <a href="https://www.phoenix.gov/solicitations">solicitations.phoenix.gov</a>.</p> <p>Solicitation notifications are sent to the registered emails a vendor has on its file in the City's procurePHX portal for your company and the product category codes you selected.</p> <p>Access to procurePHX is here:  <a href="https://www.phoenix.gov/procure">https://www.phoenix.gov/procure</a></p>
5.	For OEM toners and supplies, do you require all bidders to be HP authorized reseller with Location ID? This will help prevent products being supplied from the grey market, overstock, clearance and/or outdated products.	<p>It is not required but preferred.</p> <p>The expectation is that the toner and inkjet cartridges be manufactured to the original equipment manufacturer's standards to ensure quality and performance.</p>

6.	Can you please send me the recap/tabulation for the last solicitation of Printer Toners and Supplies.	The previous solicitation was processed as a Cooperative Agreement, which utilized a contract competitively procured by Mohave Cooperative. As such, there is no bid tabulation for the last solicitation.
7.	Bid tabulation from the previous awarded vendor for this contract.	See answer to Question 6, Addendum 1.
8.	Are you looking for local vendors only?	This solicitation is not restricted to local vendors.
9.	What are the model numbers for line 7 & line 8?	See Exhibit B for the list of the Brother brand printers.
10.	Asking for " Registration System ID number"  I have successfully opened the portal, but I cannot find this number. I have also called the support line, but havent heard back. Where is this number to be found on the portal?	See page 4 of "Editing or Verifying procurePHX Portal information (PDF)", which can be found here: <a href="https://www.phoenix.gov/finance/procurement/supplier-registration-instructions">https://www.phoenix.gov/finance/procurement/supplier-registration-instructions</a>  The Registration System ID number starts with V3.
11.	Just to clarify, this is an email response bid, not a sealed envelope bid, correct?	Refer to Section 2 Instructions, Subsection 2.12. Submission of Offer.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

## Exhibit B - City of Phoenix Printer List

Printers listed below is not intended to be a complete list. This is to show the various printer that the City is currently using.

### Printer Listing

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Brother DCP-116C  
Brother HL-3170CDW series  
Brother HL-5250DN series  
Brother HL-L2320D series  
Brother HL-L2370DW series  
Brother HL-L2380DW series  
Brother HL-L8360CDW series  
Brother MFC-240C USB Printer  
Brother MFC-7420 USB Printer  
Brother MFC-J650DW Printer  
Brother MFC-L2717DW Printer  
Brother PT-2600/2610  
Brother PT-D410  
Brother PT-D600  
Brother PT-E500  
Brother PT-P700  
Brother QL-700  
Canon G6000 series  
Canon iPF710  
Canon iPF8400  
Canon LBP6030/6040/6018L V4  
Canon MB2300 series Printer  
Canon MF230 Series UFR II LT  
Canon MG2500 series Printer  
Canon MG2900 series Printer  
Canon MG3600 series Printer  
Canon MG6200 series Printer  
Canon MG6600 series Printer  
Canon MG6800 series Printer  
Canon MX430 series Printer  
Canon MX470 series Printer  
Canon MX490 series Printer  
Canon MX510 series Printer  
Canon MX920 series Printer  
Canon TR4500 series  
Canon TR8600 series  
Canon TS200 series  
Canon TS3300 series  
Canon TS3500 series  
Canon TS6000 series  
Canon TS6400 series  
Canon TS8300 series  
Dell 1130 Laser Printer  
Dell 1135n Laser MFP  
Dell 2330d Laser Printer XL  
Dell 3100cn PCL6

Dell B1160w Mono Laser Printer GDI  
Dell B1165nfw Mono MFP GDI  
Dell C1760nw Color Printer  
DYMO LabelWriter 310  
DYMO LabelWriter 400  
DYMO LabelWriter 400 Turbo  
DYMO LabelWriter 450  
DYMO LabelWriter 450 DUO Label  
DYMO LabelWriter 450 DUO Tape  
DYMO LabelWriter 450 Turbo  
DYMO LabelWriter 450 Twin Turbo  
DYMO LabelWriter 4XL  
DYMO LabelWriter 550  
DYMO LabelWriter 550 Turbo  
DYMO LabelWriter 5XL  
Epson AL-2600  
EPSON E-200 (M)  
EPSON ET-2760 Series  
EPSON ET-3760 Series  
EPSON NX230 Series  
EPSON TM-T(203dpi) Receipt6  
EPSON TM-T88IV ReceiptE4  
EPSON TM-T88V Receipt5  
EPSON TM-T88V ReceiptE4  
EPSON TM-T88VI Receipt5  
EPSON WF-110 Series  
EPSON WF-3520 Series  
EPSON WF-4730 Series  
EPSON WF-7610 Series  
EPSON WF-7840 Series  
EPSON XP-8500 Series  
Graphic Products DuraLabel Bronco  
Graphic Products DuraLabel Bronco 300  
Graphic Products DuraLabel PRO  
Graphic Products DuraLabel Pro 300  
GraphicRegion TIF Printer  
Graphtec CE6000Plus  
Graphtec CE7000  
Graphtec FC8000  
Graphtec FC8600  
HDP5000 Card Printer  
HDP5600 Card Printer  
HDP6600 Card Printer  
hp business inkjet 1000  
HP Color LaserJet 3600  
HP DesignJet 1055CM by HP  
HP DesignJet 1055CM PS3

HP Designjet 4500mfp HP-GL/2  
HP Designjet 510 42in Printer  
HP Designjet 800PS 24 by HP  
HP Designjet 800PS 42 by HP  
HP DesignJet D5800 V4  
HP DesignJet HPGL2  
HP Designjet T1100ps 24in PS3  
HP Designjet T1100ps 44in HPGL2  
HP Designjet T1300ps HPGL2  
HP Designjet T1300ps PS3  
HP DesignJet T1300ps V4  
HP DesignJet T1700  
HP DesignJet T2300 PostScript V4  
HP Designjet T2300ps HPGL2  
HP Designjet T2300ps PS3  
HP DesignJet T250 24-in V4  
HP DesignJet T520 24in  
HP Designjet T520 24in PCL  
HP DesignJet T520 24in V4  
HP Designjet T610 44in HPGL2  
HP DesignJet T630 24-in V4  
HP DesignJet T650 24-in V4  
HP Designjet T7100 HPGL2  
HP Designjet T7100ps PS3  
HP DesignJet T730  
HP DesignJet T730 V4  
HP Designjet T790ps 24in PS3  
HP Designjet T790ps 44in HPGL2  
HP DesignJet T790ps 44in V4  
HP DesignJet T830 24in MFP  
HP DesignJet T830 24in MFP V4  
HP DesignJet T830 36in MFP V4  
HP DesignJet Z3200ps 44in Photo V4  
HP DesignJet Z5200ps V4  
HP DesignJet Z5400ps V4  
HP DesignJet Z6 24in V4  
HP DesignJet Z6 44in V4  
HP DesignJet Z6 Pro 64in V4  
HP DesignJet Z6200 42in Photo V4  
HP DesignJet Z6800  
HP DesignJet Z6dr 44in V4  
HP DesignJet Z9 24in V4  
HP DesignJet Z9dr 44in PS3  
HP DesignJet Z9dr 44in V4  
HP Deskjet 3050A J611 series  
HP Deskjet 3510 series  
HP DeskJet 3630 series

hp deskjet 5550 series (HPA)  
hp deskjet 5600 series (HPA)  
HP Deskjet 6940 series  
HP Deskjet F300 Series  
HP DJ 1110 series  
HP DJ 2600 series PCL-3  
HP DJ 2700 series PCL-3  
HP DJ 4100 series PCL-3  
HP DJ Plus 4100 series PCL-3  
HP ENVY 4510 series  
HP ENVY 4520 series  
HP ENVY 5000 series PCL-3  
HP ENVY 5660 series  
HP ENVY 6000 series PCL-3  
HP ENVY 6400 series PCL-3  
HP ENVY 7640 series  
HP ENVY Inspire 7200 series PCL-3 (V4)  
HP ENVY Photo 7100 series PCL-3  
HP ENVY Photo 7800 series PCL-3  
HP ENVY Pro 6400 series PCL-3  
HP ePrint  
HP LaserJet 1020  
HP LaserJet 1022  
HP LaserJet 1022n  
HP LaserJet 1160  
HP LaserJet 1200 Series PCL 5  
hp LaserJet 1300 PCL 5  
hp LaserJet 1320 PCL 5  
HP LaserJet 2200 Series PCL 5  
HP LaserJet 2300 Series PCL 5  
HP LaserJet 3050 PCL5  
HP LaserJet 400 M401 PCL 6  
HP LaserJet 4050 Series PCL 5  
HP LaserJet 4100 Series PCL6  
HP LaserJet 4200/4300 PCL6  
HP LaserJet 4250 PCL 6  
HP LaserJet 4250 PCL6  
HP LaserJet 4350 PCL 6  
HP LaserJet 5200 PCL 5e  
HP LaserJet 600 M601 M602 M603 PCL6  
HP LaserJet M14-M17 PCLmS  
HP LaserJet M1530 MFP Series PCL 6  
HP LaserJet M203-M206 PCL-6 (V4)  
HP LaserJet M207-M212 PCLm-S  
HP LaserJet M2727 MFP Series PCL 6  
HP LaserJet M507 PCL-6 (V4)  
HP LaserJet M806 PCL 6

HP LaserJet MFP M129-M134 PCLm-S  
HP LaserJet MFP M227-M231 PCL-6 (V4)  
HP LaserJet MFP M232-M237 PCLm-S  
HP LaserJet MFP M28-M31 PCLm-S  
HP LaserJet MFP M725 PCL 6  
HP LaserJet P1006  
HP LaserJet P1505  
HP LaserJet P2035  
HP LaserJet P2035n  
HP LaserJet P2050 Series PCL6  
HP LaserJet P3010 Series PCL 6  
HP LaserJet Pro 4001 4002 4003 4004 PCL-6 (V4)  
HP LaserJet Pro M402-M403 n-dne PCL 6  
HP LaserJet Pro M402-M403 n-dne PCL-6  
HP LaserJet Pro M402-M403 PCL 6  
HP LaserJet Pro M404-M405 PCL 6 (V3)  
HP LaserJet Pro M404-M405 PCL-6 (V4)  
HP LaserJet Professional P1102w  
HP LaserJet Professional P1606dn  
HP Latex 360 Printer  
HP OfficeJet 200 Mobile Series PCL-3  
HP OfficeJet 250 Mobile Series PCL-3  
HP OfficeJet 3830 series  
HP OfficeJet 4650 series  
HP OfficeJet 5200 series PCL-3  
HP Officejet 5740 series  
HP Officejet 6300 series  
HP OfficeJet 6950 PCL-3  
HP OfficeJet 6960 PCL-3  
HP Officejet H470 series  
HP OfficeJet Pro 6960 PCL-3  
HP OfficeJet Pro 6970 PCL-3  
HP OfficeJet Pro 7740 series PCL-3  
HP OfficeJet Pro 8020 series PCL-3  
HP OfficeJet Pro 8030 series PCL-3  
HP Officejet Pro 8600  
HP Officejet Pro 8610  
HP Officejet Pro 8620  
HP OfficeJet Pro 8710 PCL-3  
HP OfficeJet Pro 8740 PCL-6  
HP OfficeJet Pro 9010 series PCL-3  
HP OfficeJet Pro 9020 series PCL-3  
HP PageWide Color MFP 774 779 PCL-6 (V4)  
HP Photosmart 7960 series  
HP Smart Printing  
HP Smart Tank 530 series PCL-3  
HP Smart Tank 7000 series PCL-3 (V4)

Intermec PM43c  
KONICA MINOLTA A3 Multi Model PS-PPD  
Lexmark MC3200 Series HBP  
SHARP MX-DSCN JPEG  
Smart Label Printer 200 & 420  
Smart Label Printer 240 & 430  
Smart Label Printer 440  
Smart Label Printer 620  
Smart Label Printer 650  
Xerox C235 Color MFP V4 PCLm  
Xerox D125 Copier-Printer PS  
Xerox GPD PCL6 V5.645.5.0  
Xerox iGen 5 Press (FFPS v23.0) PS  
Xerox Nuvera EA DPS  
Xerox Nuvera EA DPS PS  
Xerox Phaser 3250  
Xerox PrimeLink B9100 V4 PS  
Xerox WorkCentre 6515 V4 PS  
ZDesigner GK420d  
ZDesigner S4M-203dpi ZPL  
ZDesigner S4M-300dpi ZPL  
ZDesigner TLP 2844  
ZDesigner TLP 2844-Z  
ZDesigner ZD420-203dpi ZPL  
ZDesigner ZD421-203dpi ZPL  
ZDesigner ZD421-300dpi ZPL  
ZDesigner ZT420-300dpi ZPL  
ZDesigner ZT420R-300dpi ZPL  
Zebra S4M (203 dpi) - ZPL  
Zebra S4M (300 dpi) - ZPL  
Zebra ZXP Series 7 Network Card Printer  
Zebra ZXP Series 7 USB Card Printer