

ADDENDUM 1
 (Issue date: 6/12/2024)

(Please sign and return with the submittal)

CLARIFICATION:

Submittal K – Years In Business and References: This submittal was revised and uploaded to the City’s solicitation website. The document was duplicating the same information into all fields and has now been corrected.

QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	Our company offices are not in AZ, but the vendor portal requires an AZ Tax Jurisdiction Code. How can we resolve or move past this where we have no AZ local office?	Please contact the City’s Tax department for tax related questions at: Phone: (602) 262-3111 Email: tax@phoenix.gov Website: Finance Transaction Privilege (Sales) and Use Tax License (phoenix.gov)
2.	What is the expected date for finalize presentations.	See RFP Section I, paragraph 1.31. Discussions with Offerors in the Competitive Range. The Offerors in the competitive range may be invited to prepare and deliver a presentation. Based on the Offeror’s received and the content the City will determine “if” a presentation will be required. If so, Offerors within the competitive range will be notified and the date/details will be provided at that time.
3.	Is there a minimum capacity amount that a licensed childcare provider needs to have for capacity on any given day?	No. Childcare facilities/centers are expected to follow all applicable laws and regulations.
4.	How firm is the bid requirement that a bidder has previously worked in this capacity of providing back-up care for the past 5 years?	The requirements for RFP Section 1.3 Minimum Qualifications are firm. The City will not consider reducing the requirements.

(Continued)

5.	Is their a zip code file you could share for employees so we can review coverage for Back-up care and so we can get an accurate head count?	A zip code file does not apply. Per (page 2) RFP Section 1, subparagraph 1.1.1 Summary, and (page 53), RFP Exhibit A – Scope of Work, paragraph 1. Introduction, the City requires these services to be used on a national level by a City employee. City employees' reside throughout Maricopa County. The City provided an employee count of 13,000 employees, refer to the same RFP sections noted above for this information.
6.	Is their a possible extension possible beyond the requested due date of June 18 th ?	The City will not extend the submittal due date. It will remain as June 18 th at 2 pm (Az time).

The balance of the specifications and instructions remain the same. Offeror must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____