

## Attachment E1 – Site Classroom Scoring Rubric

**Note to Offerors: DO NOT COMPLETE THIS FORM. THIS IS FOR INFORMATIONAL PURPOSES.**

The Quality Assurance team will use this rubric to evaluate classroom health and safety issues. A classroom needs to meet the requirements of the AZ Department of Health Services, Child Care Licensing, and Head Start Performance Standards:

<b>Program Name:</b>		<b>Date of Visit:</b>
<b>Organization Name:</b>	<b>Classroom Number:</b>	<b>Name of Reviewer:</b>

Use one rubric per classroom.

Provide examples of any findings or enforcements in the notes section.

### Licensed Sites

Yes	No	Does the site meet the expectations of the AZ Department of Health Services, Child Care Licensing?	Points	Notes
<input type="checkbox"/>	<input type="checkbox"/>	The site has minimal Child Care Licensing findings (e.g., the classroom has been cited for uncovered outlets, marker or crayon writing on tables, etc.).	100	
<input type="checkbox"/>	<input type="checkbox"/>	The site has reoccurring findings with Child Care licensing based on reports over the last three years. (e.g., cited for a children’s emergency cards not being completed, sign-in sheets missing items).	50	
<input type="checkbox"/>	<input type="checkbox"/>	Is the site under enforcement, or has severe findings based on the last Child Care Licensing survey?	0	
<b>Total Possible Points</b>			<b>150</b>	
<b>Total Points</b>				
<b>**PLEASE NOTE: Sites under more than one enforcement or with severe findings within the last year will be determined non-responsive for that site only.</b>				

### Non-Licensed Sites

Yes	No	Does the site require renovations?	Points	Notes
Does this site need any of the following repairs or renovations?				
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repairing of Sinks	10	
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repairing of Restrooms	10	
<input type="checkbox"/>	<input type="checkbox"/>	Patching/Repairing of Walls	10	
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repairing of Flooring	10	
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repair Air Conditioning	10	
<input type="checkbox"/>	<input type="checkbox"/>	Add Fall Zones to Playground	10	
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repair/Add Fencing to Playground	10	
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repair/Add Shade Structure	10	
<input type="checkbox"/>	<input type="checkbox"/>	Replace/Repairing of Playground Structure	10	
<input type="checkbox"/>	<input type="checkbox"/>	Does the site require age-appropriate furniture?	10	
<b>Total Possible Points</b>			<b>100</b>	
<b>Total Points</b>				

Yes	No	Alignment with Head Start Program Performance Standards	Points	Comments
<input type="checkbox"/>	<input type="checkbox"/>	The square footage of the classroom is a minimum of 700 sq. ft. (35 sq. ft. x 20 children)	10	
The classroom and immediate surrounding areas must align with the following requirements.				
<input type="checkbox"/>	<input type="checkbox"/>	Clean and free from pests.	5	
<input type="checkbox"/>	<input type="checkbox"/>	Free from pollutants, hazards, and toxins that are accessible to children and could endanger children's safety.	10	
<input type="checkbox"/>	<input type="checkbox"/>	Designed to prevent child injury and free from hazards, including choking, strangulation, electrical, and drowning risks, hazards posed by appliances, and all other safety hazards.	10	
<input type="checkbox"/>	<input type="checkbox"/>	Well-lit, including emergency lighting.	5	
<input type="checkbox"/>	<input type="checkbox"/>	Designed to separate toileting and diapering areas from areas for preparing food, cooking, eating, or children's activities.	10	
<input type="checkbox"/>	<input type="checkbox"/>	Free from firearms or other weapons that are accessible to children.	10	
<b>Possible Points</b>			<b>60</b>	
<b>Total Points</b>				

Yes	No	Learning Environments	Points	Comments
<input type="checkbox"/>	<input type="checkbox"/>	A restroom is in close proximity to both the classroom and playground.	10	
<input type="checkbox"/>	<input type="checkbox"/>	The playground is in close proximity to the classroom.	10	
<input type="checkbox"/>	<input type="checkbox"/>	The classroom opens onto the outdoor playground.	10	
<input type="checkbox"/>	<input type="checkbox"/>	The outdoor playground is safe from unsupervised areas (e.g., body of water, roads or parking, or other hazards)	10	
Use this section if the classroom is set up with furniture and materials.				
<input type="checkbox"/>	<input type="checkbox"/>	Classroom furniture and materials are age-appropriate, clean, and safe.	10	
<input type="checkbox"/>	<input type="checkbox"/>	Materials and equipment are designed to ensure appropriate supervision of children at all times.	10	
<b>Possible Points</b>			<b>60</b>	
<b>Total Points</b>				

## Does the Classroom Require Equipment

Type of Equipment	Description
Furniture	
Classroom Materials	
Playground	

## Additional Comments

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