

	SOLICITATION ADDENDUM Page 1 of 3	CITY OF PHOENIX Water Services Department 200 W. Washington Street 9th Floor Phoenix, AZ 85003
	Solicitation Number: IFB 2425-WPP-649 (SD) Addendum # 1 Addendum posted date: 6/27/2024 Solicitation Due Date: 07/16/2024, 2:00 p.m., Phoenix Local Time	

Custodial Services WSD

This addendum incorporates the following changes into the subject solicitation:

- I. This addendum revises the Section 1 - Introduction of the subject solicitation as follows:

1.3. Timeline

Schedule of Events

The City reserves the right to change dates, times, and locations, as necessary. The City does not always hold a Pre-Offer Conference or Site Visit.

To request a reasonable accommodation or alternative format for any public meeting, please contact the Procurement Officer (Steve De La Huerta) at (602) 261-8812/Voice or 711/TTY, or steve.delahuerta@phoenix.gov, no later than two (2) weeks prior to the meeting.

Site Visit	<p>Wednesday, July 3, 2024, 8:00 A.M.</p> <p>Meeting location:</p> <p>91st Ave Wastewater Treatment Plant (WWTP) 5615 S. 91st Avenue Tolleson, AZ. 85353</p> <p>Meeting point will be at the south entrance security guard post.</p> <p>Head count and vehicle count is required, please RSVP by Tuesday, July 2 at 2:00 P.M via email at steve.delahuerta@phoenix.gov.</p>
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- II. This addendum answers the following questions, which the City of Phoenix received (before, during or after) the subject solicitation's pre-proposal conference:

1. **Question:** Performance Bond - 2.24 states that "A performance surety in the amount of 10% of the total contract amount shall be provided" Are you asking for annual contract price or 5-year contract price?

Answer: Please refer to Section 2, Paragraph 2.24 – Performance Bond – “A performance surety in the amount of 10% of the total contract amount shall be provided by the Contractor immediately after notice of award. The City of Phoenix will not issue a written purchase order or give notice to proceed in any form until



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the surety is received by the Procurement Officer. The performance surety must be in the form of a bond, cashier's check, certified check, or money order. Personal or company checks are not acceptable unless certified. If surety is in the form of a bond, the company issuing the surety must be authorized by the Insurance Department of Arizona to transact business in the State of Arizona or be named on the approved listing of non-admitted companies. A Certificate of Deposit (CD) issued by a local Phoenix bank may also be used as a form of surety provided that the CD is issued jointly in the name of the City of Phoenix and the Contractor, and that the Contractor endorses the CD over to the City at the beginning of the contract period. Interest earnings from the CD can be retained by the Contractor.”

2. Question: Is the scope/size of this bid identical with the current contract?

Answer: Please refer to Exhibit 1 for estimated square footage and size.

3. Question: Have there been any changes from the previously awarded contract to current request for bid?

Answer: Please refer to Section 3 – Scope of Work for solicitation requirements.

4. Question: Are there any significant changes from the last bid?

Answer: Please refer to Section 3 – Scope of Work for solicitation requirements.

5. Question: What is required min. wage for this contact?

Answer: Please refer to Section 3 – Scope of Work for solicitation requirements.

6. Question: What are the areas you would like to see improvement with a new vendor?

Answer: Please refer to Section 3 – Scope of Work for solicitation requirements.

7. Question: Please advise if you require us to mail the original Statement of Bonding Ability or email it as part of bid proposal is enough.

Answer: Please refer to Section 2, Paragraph 2.24 – Performance Bond – “A performance surety in the amount of 10% of the total contract amount shall be provided by the Contractor immediately after notice of award. The City of Phoenix will not issue a written purchase order or give notice to proceed in any form until the surety is received by the Procurement Officer. The performance surety must be in the form of a bond, cashier's check, certified check, or money order. Personal or company checks are not acceptable unless certified. If surety is in the form of a



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8. Question: Is attendance at this site inspection mandatory?

Answer: Please refer to Item I of this Addendum for Site Visits details.

9. Question: I see from the ITB that there is a site inspection scheduled for July 2nd at 8:30 AM, however, I do not see details provided such as where we will be meeting. Could you please provide this information?

Answer: Please refer to Item I of this Addendum for Site Visits details.

All other terms and conditions remain unchanged.

Offeror is required to sign and return addendum with their offer.

Name of Company: _____

Address: _____

Print Name and Title: _____

Authorized Signature: _____