



**City of Phoenix**  
OFFICE OF THE CITY ENGINEER  
DESIGN AND CONSTRUCTION PROCUREMENT  
200 W. Washington Street, 5<sup>th</sup> Floor  
Phoenix, Arizona 85003-1611

**2022 SS4A RSAP SPEED LIMIT SETTING STUDY**

**ENGINEERING SERVICES**

**ST89320174**

**NOTIFICATION LETTER NO. 2**

**JULY 5, 2024**

This notification letter shall become part of the Request for Qualifications for the above referenced project.

EXHIBIT B – DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM FORMS

All other terms and conditions remain unchanged.

Attachments:

A handwritten signature in blue ink that reads "Tonja A. Lepur".

Tonja A. Lepur  
Contracts Specialist  
CITY OF PHOENIX  
DESIGN AND CONSTRUCTION PROCUREMENT

\*\*\*\*\*END OF NOTIFICATION\*\*\*\*\*



**City of Phoenix**

**Disadvantaged Business Enterprise (DBE) Program**

**DBE-Race & Gender Neutral (Negotiated)**

**FORM EO1 - 100 STATEMENT OF OUTREACH COMMITMENT  
(Due with initial submittal)**

<b>Project Number:</b> <b>ST89320174</b>	<b>Project Title:</b> <b>2022 SS4A RSAP SPEED LIMIT SETTING STUDY</b>
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On behalf of the Submitter, I certify under penalty of perjury that the following information is true and correct.

If selected as the Successful Submitter, the Successful Submitter will:

- 1) Fulfill all required small business outreach requirements and shall submit all required outreach efforts documentation for contracting opportunities within 30 days or a date determined by the City following contract award recommendation;
- 2) Conduct all required small business outreach and will submit all supporting documentation; and
- 3) Comply with the Race - and Gender-Neutral post-award requirements stated in the DBE Contract Clause.

Company Name: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Disadvantaged Business Enterprise (DBE) Program  
DBE-Race & Gender-Neutral (Negotiated)  
Form EO2 - 100 BIDDERS LIST AND SMALL BUSINESS OUTREACH EFFORTS**

<b>Name of Company (Submitter):</b>	<b>Contract # / Project #:</b>	<b>Contract Name:</b>
<b>Point of Contact</b>	<b>Phone #:</b>	<b>Email:</b>

Successful Respondent must conduct outreach efforts and submit supporting documentation of those efforts, as described in the Parts 26, in accordance with the detailed instructions in the Contract Clauses. Successful Respondent should make copies of this form as needed. Sections A, B, and C must be completed for <b>all businesses</b> being proposed by the respondents (ALL BIDDERS).	If firm is a DBE or SBE, sections D, E, and F are required to be completed. Supporting documentation is required for columns D and F.
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(A) Small Business Name and Contact Information	(B) Business Status	(C) Scope(s) of Work Solicited	(D) Solicitation Method	(E) Selection Decision	(F) Communication Final Selection Outcome
Name: Address: City, State, Zip: <span style="float:right;">Number of Employees:</span> Phone Number: <span style="float:right;">Email or Fax:</span> Number of Years in Business: <span style="float:right;">Range of Annual Gross Receipts:</span>	<input type="checkbox"/> DBE  <input type="checkbox"/> SBC - Small Business Concern  <input type="checkbox"/> SBE - City of Phoenix Certified  <input type="checkbox"/> Unknown	<b>NAICS Codes and Scope(s) of Work</b>	<input type="checkbox"/> E-mail Blast <input type="checkbox"/> Phone Call <input type="checkbox"/> In-Person <input type="checkbox"/> Newspaper <input type="checkbox"/> Website <input type="checkbox"/> Trade Listing <input type="checkbox"/> Outreach Event <input type="checkbox"/> Other	<input type="checkbox"/> Firm was selected  Dollar Value:  <input type="checkbox"/> Firm was not selected  Provide explanation of why firm NOT selected _____ _____	Date Firm was Notified:  Method used to Communicate Selection: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> Letter <input type="checkbox"/> In person
Name: Address: City, State, Zip: <span style="float:right;">Number of Employees:</span> Phone Number: <span style="float:right;">Email or Fax:</span> Number of Years in Business: <span style="float:right;">Range of Annual Gross Receipts:</span>	<input type="checkbox"/> DBE  <input type="checkbox"/> SBC - Small Business Concern  <input type="checkbox"/> SBE - City of Phoenix Certified  <input type="checkbox"/> Unknown	<b>NAICS Codes and Scope(s) of Work</b>	<input type="checkbox"/> E-mail Blast <input type="checkbox"/> Phone Call <input type="checkbox"/> In-Person <input type="checkbox"/> Newspaper <input type="checkbox"/> Website <input type="checkbox"/> Trade Listing <input type="checkbox"/> Outreach Event <input type="checkbox"/> Other	<input type="checkbox"/> Firm was selected  Dollar Value:  <input type="checkbox"/> Firm was not selected  Provide explanation of why firm NOT selected _____ _____	Date Firm was Notified:  Method used to Communicate Selection: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> Letter <input type="checkbox"/> In person

**\*Firms must be notified of final selection outcome prior to submittal of columns D, E & F of this form.**



**City of Phoenix**

**Disadvantaged Business Enterprise (DBE) Program**

**DBE-Race & Gender Neutral (Negotiated)**

**FORM EO3 - 100 SMALL BUSINESS UTILIZATION COMMITMENT**

<b>Project Number:</b> St89320174	<b>Project Title:</b> 2022 SS4A RSAP SPEED LIMIT SETTING STUDY
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On behalf of the Successful Submitter, I certify under the penalty of perjury that the information submitted herein is true and correct:

1. The firms indicated as "Selected" (Column E) in **Form EO2 - 200 – Bidders List and Small Business Outreach Efforts**, will participate in this contract;
2. The Successful Submitter will comply with the Race- and Gender-Neutral post-award compliance requirements as stated in the DBE contract clause;
3. Successful Submitter understands and agrees that any and all changes or substitutions to subcontracts with DBE's and Small Businesses must be authorized by the Phoenix DBE Compliance Specialist prior to implementation; and
4. The following statement is true and correct:

The proposed total participation of DBE firms on this contract will be:

\$ \_\_\_\_\_ %

Company Name: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_