



PRE-SUBMITTAL MEETING

JULY 12, 2024



**PHOENIX SKY HARBOR INTERNATIONAL AIRPORT (PHX)
TAXIWAY A (A3-A4) STRENGTHENING AND RECONSTRUCTION
2-STEP CMAR SERVICES, AV08000088 FAA**

PROCUREPHX PRODUCT CATEGORY CODE: 912000000

RFx Number: 6000001551

CITY OF PHOENIX
REQUEST FOR
QUALIFICATIONS
AVIATION DEPARTMENT



WELCOME AND INTRODUCTIONS

Samantha B. Ansmann, Contracts Specialist

Point of Contact for BID, RFQ, SOQ Questions

Office of the City Engineer

samantha.ansmann@phoenix.gov

(602) 681-5361

Martha Perches, Contract Compliance Programs Assistant

Point of Contact for DBE Requirements

Equal Opportunity Department

martha.perches@phoenix.gov

(602) 495-5259

Todd Hewett, Labor Compliance Specialist

Point of Contact for Davis Bacon Requirements

Office of the City Engineer

todd.hewett@phoenix.gov

(602) 534-9269

Mark Pilwallis, Project Manager, Aviation Department



MEETING OVERVIEW

Attendance Sheet and PowerPoint will be posted on City of Phoenix's ProcurePHX system (RFx: 6000001551):

<https://eprocurement.phoenix.gov/irj/portal>

(or)

<https://solicitations.phoenix.gov>

It is your responsibility as a RFQ holder to determine, prior to submittal, if any Notifications have been issued.

This is your **ONLY** opportunity to discuss this solicitation with City staff.





AGENDA

- ✓ Labor Compliance Overview
- ✓ EOD Compliance Overview
- ✓ Project Overview / Considerations
- ✓ Vendor Registration
- ✓ SOQ Evaluation Criteria / RFQ Overview
- ✓ Submittal Requirements
- ✓ Important Dates: *Selection Schedule*
- ✓ Procurement Info



CITY OF PHOENIX LABOR COMPLIANCE OFFICE

Monitors and enforces the federal labor standards on federally funded Capital Improvement Construction.

Applies to all federally funded contracts in excess of \$2000 with few exceptions

All contractors and subcontractors, including lower-tiers, working on the project are covered





DBRA

(DAVIS-BACON &
RELATED ACTS)



Davis-Bacon Act (DBA)



Copeland Anti-Kickback
Act



Contract Work Hours and
Safety Standards Act
(CWHSSA)



Code of Federal Regulations, Title 29 Part 3

Code of Federal Regulations, Title 29 Part 5

Wage Decision

FEDERAL REGULATIONS



TECHNICAL ASSISTANCE

Labor Compliance Pre-Construction Conference

Labor Compliance Office, (602) 261-8287

Websites available:

▪ <http://www.dol.gov/dol/esa/programs/dbra>



QUESTIONS





EOD OVERVIEW

Equal Opportunity Department (EOD) is responsible for ensuring contractors and consultants achieve full compliance with all applicable federal regulations during all phases of this project/contract:

- Solicitation
- Bid/Submittal Verification
- Subcontract Approval
- Compliance Monitoring
- Prompt Payment
- Release of Retention
- Sanctions and Penalties





DBE Program

- ❑ U.S. Department of Transportation (USDOT) assists in the funding for this project, which is subject to the requirements of the **Federal Aviation Administration (FAA)** and 49 CFR Part 26.
- ❑ 49 CFR Part 26 mandates recipient (City) administers a **Disadvantaged Business Enterprise (DBE) Program**
- ❑ Phoenix DBE Program has annual Overall DBE Goal of 6.9% [to be achieved entirely with race- and gender-neutral (RGN) means]





Small Business Outreach

- ❑ Phoenix imposes **Small Business Outreach** requirements in lieu of DBE Goals (RGN measure)
- ❑ Four Elements of Small Business Outreach (demonstration of Good Faith Efforts):
 1. *Identify Opportunities*
 2. *Communicate Broadly*
 3. *Evaluate Proposals*
 4. *Constructive Feedback*





DBE PROGRAM (CMAR)

Submittal Requirements

(Due at time of submittal)

FORM EO1: Statement of Small
Business Outreach Commitment

Failure to submit = **Non-Responsive**





DBE PROGRAM (CMAR)

Post-Award Submittal Requirements

Due within 30 days of award or a date determined by the City

1. **FORM EO2: Small Business Outreach Efforts**
 2. **Supporting documentation for FORM EO2**
 3. **FORM EO3: Proposed Statement of Small Business Participation**
- * **Good Faith Effort Documentation**



Submit to EOD for review and approval



EQUAL
OPPORTUNITY
DEPARTMENT



For Assistance contact:



Martha A. Perches
Contract Compliance Programs
Assistant



Martha.perches@phoenix.gov
602-495-5259



QUESTIONS?



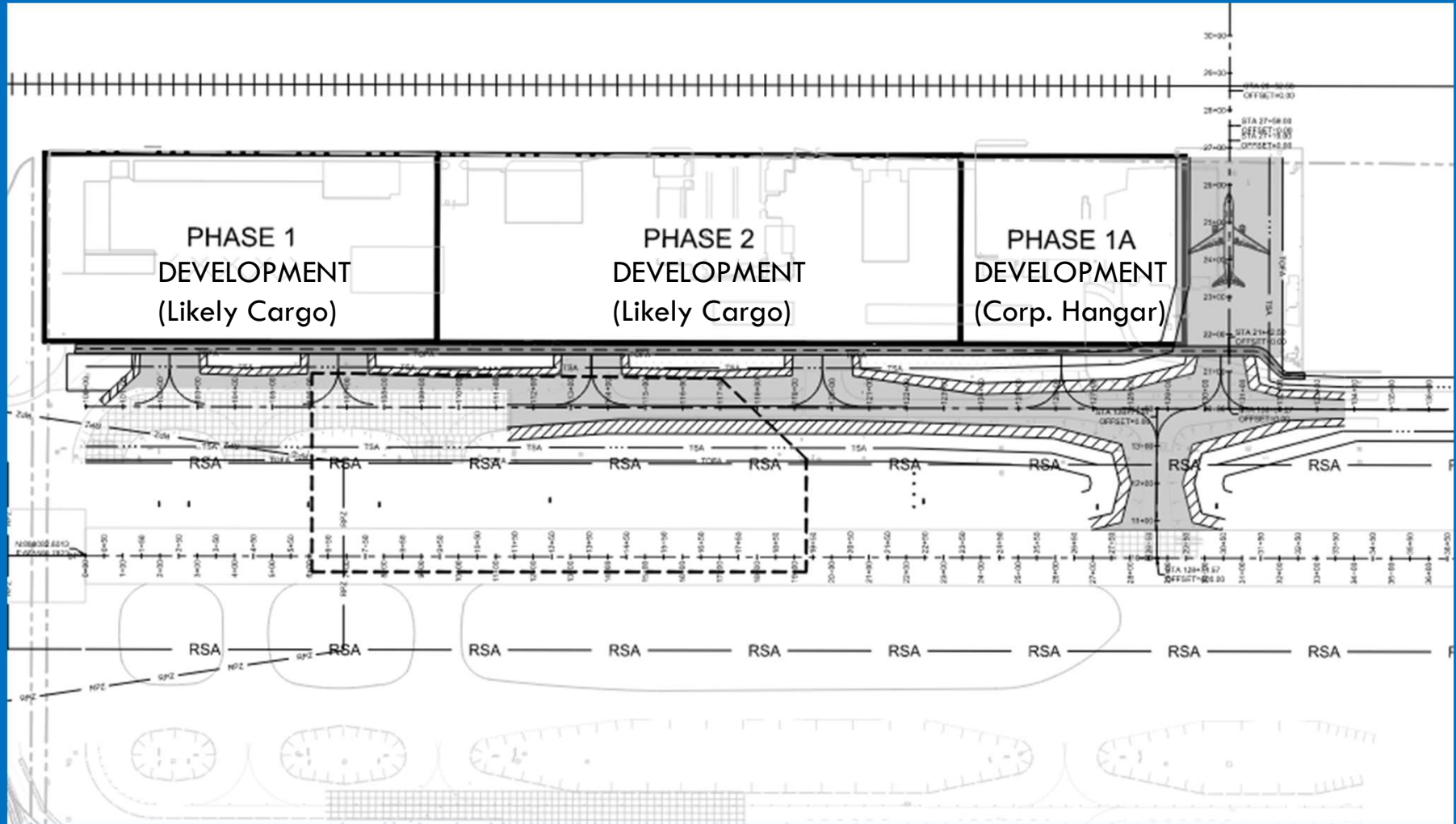


PROJECT LOCATION





TAXIWAY A - PROJECT SITE PLAN W/ DEVELOPMENT





PROJECT CONSIDERATIONS/ISSUES

- Airside construction
- Phasing considerations – runway closures must be limited.
- Grant funded (with all the typical requirements)
- Adjacent development construction will run in parallel (Phase 1 and 1A)
- Est. construction start – summer 2025 (pending grant approval)
- ROM Construction estimate \$20M-\$25M
- NEPA process is underway



PROJECT EXPECTATIONS

- CMAR Cost modelling is critical
- Airfield construction experience
- Construction quality
- Grant compliance
- Working within FAA requirements: CSPP, SRMP
- Innovation – phasing, means, methods, Development coordination



QUESTIONS?





procurePHX

Have you
signed up?

VENDOR REGISTRATION

VENDOR.SUPPORT@PHOENIX.GOV
602.262.1819

Brief overview for online
registration and procurePHX
accessibility



SOQ EVALUATION CRITERIA

Maximum Number of Points is 1,000

A. General Information *(100 points)*

B. Experience and Qualifications of the Firm *(200 points)*

C. Experience of Key Personnel to be Assigned to this Project *(300 points)*

D. Understanding of the Project and Approach to Performing the Required Services
(400 points)

Reference Checks *(21 Points)* are in addition to the *1,000 points* for the *SOQ



SUBMITTAL REQUIREMENTS

Submit One (1) page Information Sheet

Paper Size 8½" x 11";
Font size no less than 10 pt.

Each page containing resumes, evaluation criteria, and additional content will be counted toward the maximum page limit

Pages that have project photos, charts and/or graphs will be counted toward the maximum page limit noted above



MAXIMUM PAGE COUNT

12 pages permitted to address all Criteria

The following will NOT be counted in the Maximum Page Count:

- * Front and back covers
 - * Information Sheet
 - * Table of Contents
 - * Dividers (tabs)
 - * RFQ Exhibit C and D forms
-

UNLESS you include information that may be considered by the selection panel



Failure to email submittal to the assigned Contracts Specialist by the due date and time

Failure to submit DBE E01 Form (Exhibit D) electronically by the due date and time

Failure to submit Bonding Statement electronically by the due date and time

Failure to submit completed Exhibit C Attachments 1-9 forms

Violating “Contact with City Employees” policy

| GROUNDS FOR DISQUALIFICATION



IMPORTANT DATES:

SOQ DUE	JULY 26, 2024
ISSUE REQUEST FOR PROPOSAL TO FINALISTS	AUGUST 16, 2024
PRE-PROPOSAL MEETING	AUGUST 23, 2024
LAST DAY FOR QUESTIONS	AUGUST 30, 2024
REQUEST FOR PROPOSALS DUE	SEPTEMBER 6, 2024
NOTIFY FIRMS OF AWARD SELECTION	LATE SEPTEMBER 2024
SCOPE MEETING	EARLY OCTOBER 2024

Selection Schedule



QUESTIONS AFTER TODAY?

Last Day for questions is seven days before the SOQ's are due or **Friday July 19, 2024**

Email all questions to:
samantha.ansmann@phoenix.gov

Reference RFx Number: **6000001551** in
your email subject line

Or Call Samantha Ansmann at (602) 681-
5361



PLACE THE FOLLOWING ITEMS ON THE INFORMATION SHEET:

PROJECT TITLE

PROJECT NUMBER

RFX NUMBER

FIRM NAME

FIRM ADDRESS

FIRM PHONE NUMBER

VENDOR NUMBER

NAME, TITLE, EMAIL ADDRESS, AND SIGNATURE OF CONTACT PERSON

DO NOT INCLUDE ANY OTHER INFORMATION

Things to Remember



PROCUREMENT INFO

[HTTPS://WWW.PHOENIX.GOV/STREETS/PROCUREMENT-OPPORTUNITIES](https://www.phoenix.gov/streets/procurement-opportunities)

Current Opportunities:

- *Project-specific RFQs, Notifications, Sign-in Sheets, Presentations*

<https://solicitations.phoenix.gov>

Project Interviews, Bid Results, and Project Selections:

<https://solicitations.phoenix.gov/awards>

The ProcurePHX online portal will be used for Solicitations only

<https://eprocurement.phoenix.gov/irj/portal>



QUESTIONS





THANK YOU FOR
ATTENDING!

