



Welcome

**STREET TRANSPORTATION DEPARTMENT
ARPA LOCAL DRAINAGE MITIGATION
PACKAGE 1 REBID
PACKAGE 2
DESIGN-BID-BUILD**

Meeting will start at 11:30 a.m.



**CITY OF PHOENIX
REQUEST FOR BIDS
STREET TRANSPORTATION DEPARTMENT**

Pre-Bid Meeting

**PROCUREPHX
PRODUCT CATEGORY
CODE: 912000000
JULY 9, 2024**

**ARPA LOCAL DRAINAGE MITIGATION
PACKAGE 1 REBID DESIGN-BID-BUILD
PROJECT NO.: ST83140119, ST83140121,
ST83140122, ST83140123
RFX NUMBER: 6000001611**

**ARPA LOCAL DRAINAGE MITIGATION
PACKAGE 2 DESIGN-BID-BUILD
PROJECT NO.: ST83140111, ST83140113,
ST83140115, ST83140116, ST83140120
RFX NUMBER: 6000001629**



WELCOME AND INTRODUCTIONS

City of Phoenix Representatives

Annette Perez, Contracts Specialist II
Point of Contact for Submittals and Bid Questions
Office of the City Engineer, Design and Construction Procurement
annette.perez@phoenix.gov
(602) 273-3488

Ryan Bentz, Project Manager
Street Transportation Department

Martha A. Perches, Program Assistant
Contract Compliance Equal Opportunity
Point of Contact for DBE Requirements
Equal Opportunity Department
martha.perches@phoenix.gov
(602) 495-0887



AGENDA

Questions are welcome after
each presentation

Identify yourself and
Ask Question

- ❑ Meeting Overview
- ❑ Scope of Work and Project Location
- ❑ - Package 1 REBID
- ❑ - Package 2
- ❑ EOD DBE Requirements
- ❑ Submittal Requirements
- ❑ Grounds for Disqualification
- ❑ DCP Procurement Webpages
- ❑ City of Phoenix Solicitation Webpages
- ❑ ProcurePHX for RFX
 - ❑ Vendor Registration
- ❑ Questions After Today



MEETING OVERVIEW

To be added to the Attendance Sheet, please sign your Name, Firm Name, Phone Number, and E-mail address on the Attendance Sheet or send an email by 5:00 PM today to annette.perez@phenix.gov , subject line RFX 6000001611 and RFX6000001629

The Attendance Sheet, PowerPoint and Addendums will be posted on City of Phoenix's ProcurePHX system at: (RFX 6000001611 and RFX6000001629)

<https://eprocurement.phoenix.gov/irj/portal>

AND posted on City of Phoenix's Procurement website:

<https://solicitations.phoenix.gov>

It is your responsibility as an IFB holder to determine, prior to submittal, if any addendums have been issued and to acknowledge on the bid submittal.

This is your ONLY opportunity to discuss this solicitation with City staff.



STREET TRANSPORTATION
Project Manager

RYAN BENTZ, CEII
Project Manager



PROJECT DESCRIPTION AND BACKGROUND

The American Rescue Plan Act (ARPA) provides an opportunity to invest federal funding and leverage additional funding from the Flood Control District of Maricopa County

Focus is on the first category of local drainage mitigation projects that are identified from storm-related flood complaints by Phoenix residents that have been investigated and verified by the City.

Selected sites were chosen based on feasibility of construction, ARPA requirements and recommendations, Justice 40 Initiatives, and other ranking criteria.

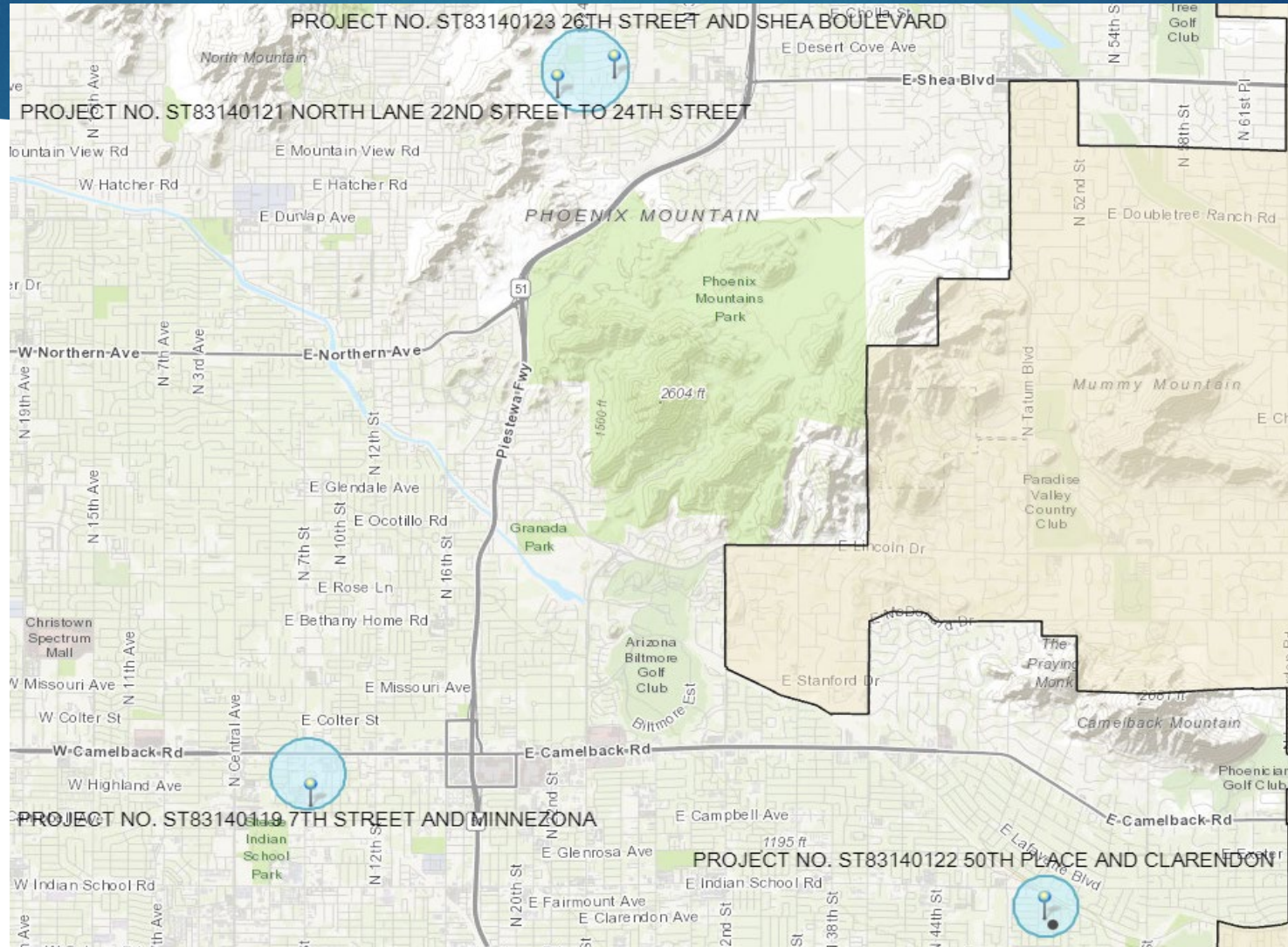


ARPA PACKAGE 1

REBID



PROJECT LOCATION





SCOPE OF WORK

PROJECT NO. ST83140119 7TH STREET & MINNEZONA



- Installation of storm drain pipe, catch basins, manholes, and inlet structures.



- Waterline replacement and connection.

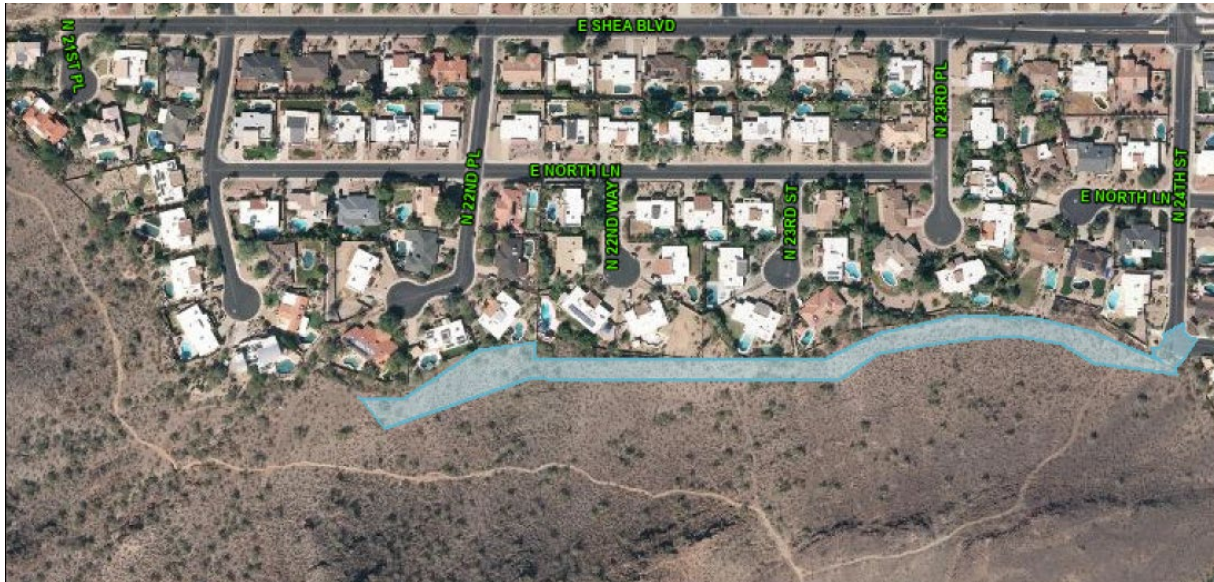


- Installation, removal and replacement of asphalt-concrete pavement, microseal, pavement markings, valley gutters, driveway entrances, sidewalk, curb and gutter, and ADA curb ramps.

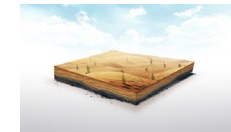


SCOPE OF WORK

PROJECT NO. ST83140121 NORTH LANE 22ND STREET TO 24TH STREET



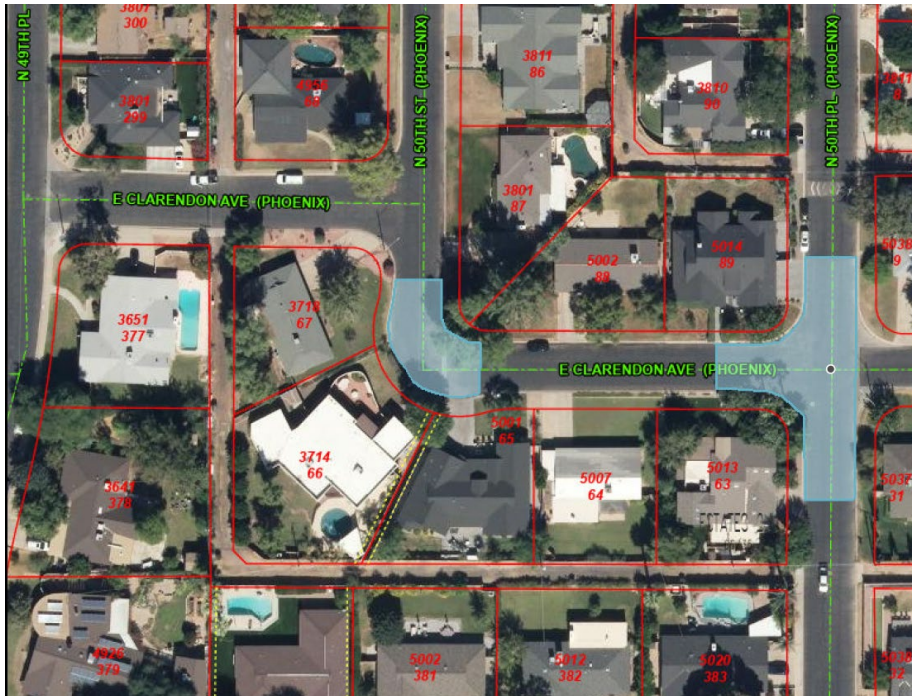
- Installation of two earthen channels, angular dumped rip rap, storm drain pipe, catch basins, concrete headwall, and a scupper.
- Landscape plant material salvage and restoration
- Preservation of the desert microbial crust.





SCOPE OF WORK

PROJECT NO. ST83140122 50TH PLACE & CLARENDON



- Installation of a trench drain and grated metal inlet structure.



- Adjustment to a water valve.



- Subgrade preparation, slurry seal coat, the installation, removal and replacement of asphalt-concrete pavement, and valley gutter.



SCOPE OF WORK

PROJECT NO. ST83140123 26TH STREET & SHEA BOULEVARD



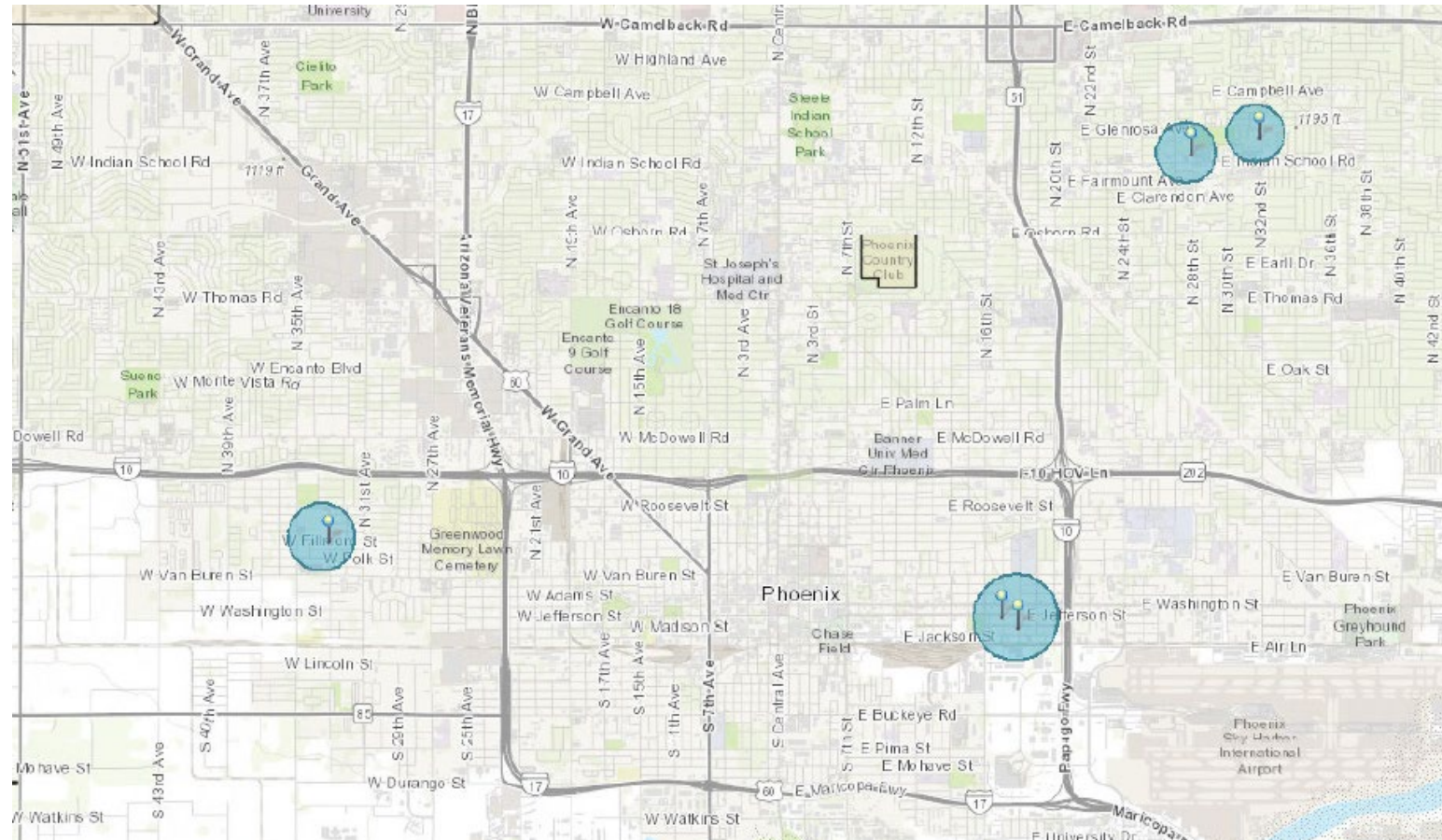
- Installation of storm drain pipe, catch basins, manholes, and inlet structures.
- Waterline replacement, realignment, and connection.
- Subgrade preparation, slurry seal coat, the installation, removal and replacement of asphalt concrete pavement, valley gutters, sidewalk, and curb and gutter.



ARPA PACKAGE 2



PROJECT LOCATION





SCOPE OF WORK

PROJECT NO. ST83140111 DRAINAGE IMPROVEMENT 16TH ST TO 18TH ST



- Installation of storm drain pipe, catch basins, manholes, and inlet structures.

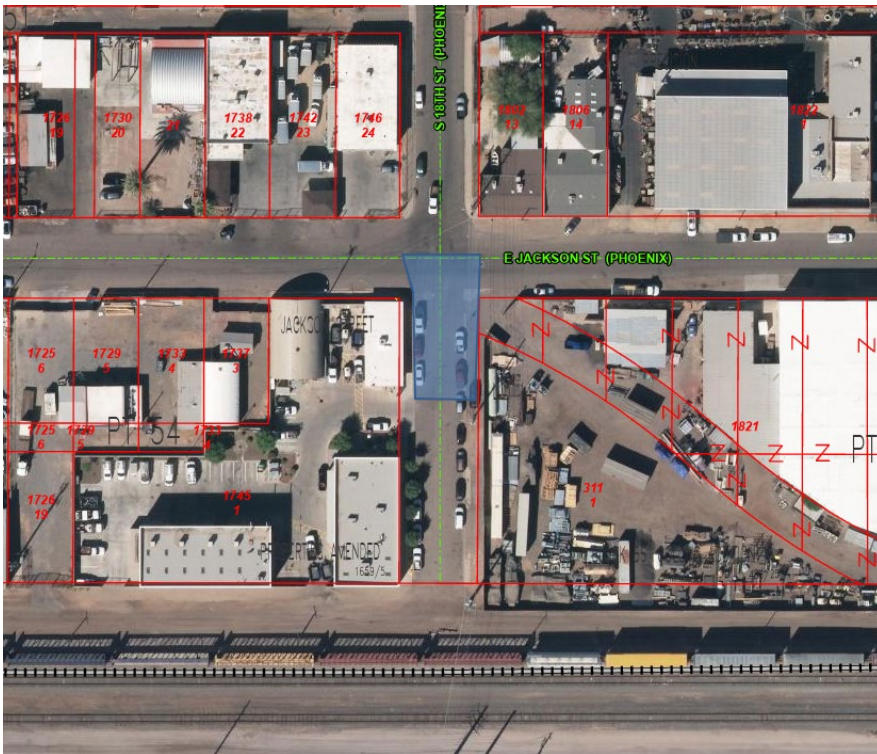


- Installation, removal and replacement of asphalt-concrete pavement, microseal, valley gutters, sidewalk, and curb and gutter.



SCOPE OF WORK

PROJECT NO. ST83140113 18TH ST & JACKSON



- Waterline replacement and connection.
- Installation, removal and replacement of asphalt-concrete pavement, microseal, sidewalk, curb and gutter, and removal and reinstallation of street signs



SCOPE OF WORK

PROJECT NO. ST83140115 INDIAN SCHOOL & N 28TH ST



- Installation of storm drain pipe, catch basins, and manholes.
- Installation, removal and replacement of asphalt-concrete pavement, microseal, pavement markings, sidewalk, and curb and gutter.



SCOPE OF WORK

PROJECT NO. ST83140116 33RD AVE & TAYLOR ST



- Installation of storm drain pipe, catch basins, manholes, and inlet structures.



- Waterline replacement and connection.



- Installation, removal and replacement of asphalt-concrete pavement, microseal, sidewalk, and curb and gutter.



SCOPE OF WORK

PROJECT NO. ST83140120 32ND ST & MONTEROSA ST



- Installation of storm drain pipe, catch basins, manholes, and inlet structures.
- Installation, removal and replacement of asphalt-concrete pavement, microseal, and slurry seal



Any Questions?



***EQUAL OPPORTUNITY DEPARTMENT
ADOT-DBE REQUIREMENTS***

Martha A. Perches
Contract Compliance
Equal Opportunity Program Assistant

DBE PROGRAM

- ❑ The City of Phoenix strives to advance the economic growth of small businesses through its **Disadvantaged Business Enterprise (DBE) Program**.
- ❑ The City receives **Federal Highway Administration (FHWA)** funding through the Arizona Department of Transportation (ADOT).





DBE PROGRAM

In partnership with ADOT's **Business Engagement and Compliance Office (BECO)**, City of Phoenix is responsible for ensuring contractors and consultants achieve full compliance with all applicable federal regulations related to the Disadvantaged Business Enterprise (DBE) Program:

- Solicitation
- Bid Verification
- Subcontractors Approval
- Compliance Monitoring
- Sanctions and Penalties

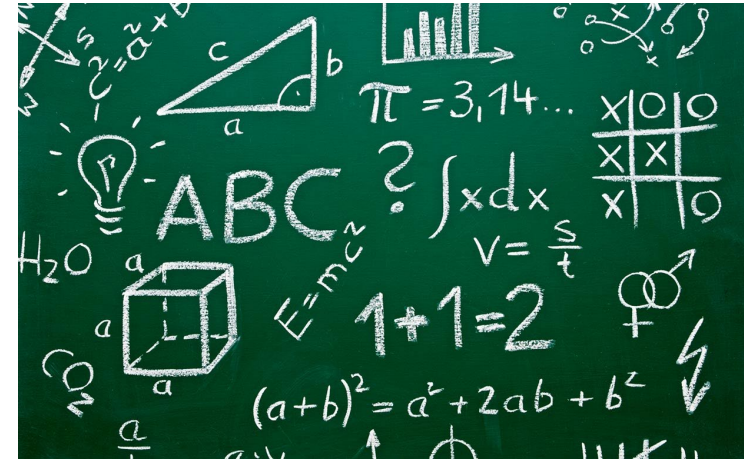




DBE PROGRAM

Required DBE Goal: NA

At time of Bid: $\frac{\text{Proposed \$ to DBEs}}{\text{Total Bid}}$



At time of Completion: $\frac{\text{Total Countable \$ Paid to DBEs}}{\text{Total Payment on Contract}}$

NOTE: Propose what you can minimally guarantee!



DBE PROGRAM

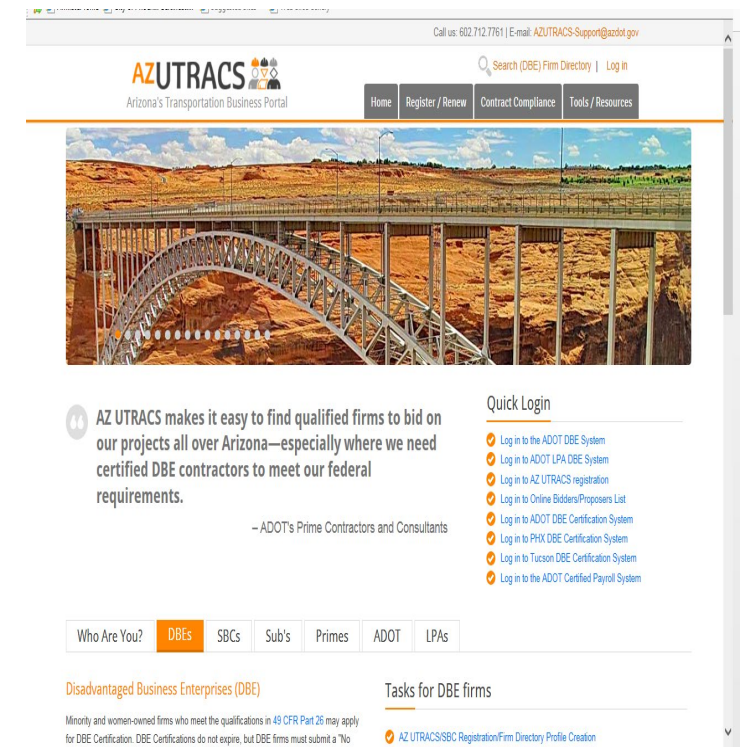
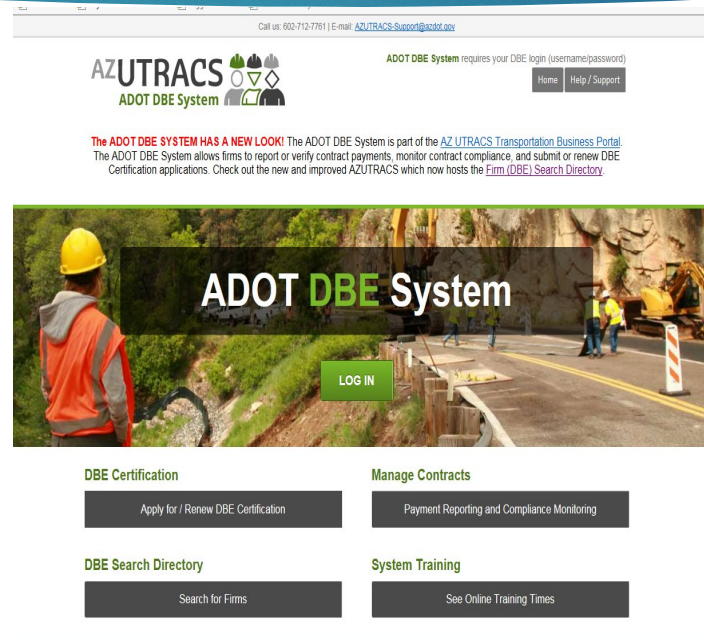
Eligible DBEs can be found at:

www.adot.dbesystem.com

To participate in this opportunity as a Prime Contractor, you **MUST** be registered in AZ UTRACS at:

<https://utracs.azdot.gov>

All proposed DBE Subcontractors must also be listed in AZ UTRACS and certified in specified scopes of work to be considered in calculating DBE participation.





DBE PROGRAM

Bid Submittal Requirements

(DUE AT TIME OF SUBMITTAL)

FORM EO2

Submit in a separate sealed envelope
Failure to submit = **Non-Responsive**





DBE PROGRAM

Post-Bid Submittal Requirements

(DUE within 3 Calendar Days After Bid Opening Date)

FORM EO3

Submit in a separate sealed envelope
Failure to submit = **Non-Responsive**





Equal Opportunity Department

For more information, please contact:



Email:

martha.perches@phoenix.gov

602-495-0887



BIDDERS SHOULD REVIEW

Information for Bidders (IFB) Section

Questions

All questions regarding plans and specifications must be received by the CS, via email, minimum 7 calendar days prior to bid opening (**By July 23, 2024**)

Bid Submittal Checklist

Items due at time of bid submittal

Post-Bid Submittal Checklist (the three lowest bidders)

Items due within 3 calendar days after bid opening by 4:00 p.m.

Submit to DCP Drop Box (Lobby of City Hall) OR

E-mail to: **annette.perez@phoenix.gov**

SUBMITTAL REQUIREMENTS

Bid Submittal Checklist – Items Due at time of Bid Submittal

- ❖ Acknowledge all Addenda P-1
- ❖ Completed Bid Proposal P-1 to P-6 & P.S.-1
- ❖ Included your Bid Bond or Guarantee Cashier's Check (S.B.-1)
- ❖ Completed Certification with Regard to Equal Opportunity Clause for Contractor and Subcontractors (E.O.C.-1)
- ❖ Completed Documentation of DBE Small Business Outreach Efforts (Form EO2)
- ❖ Completed List of Major Subcontractors & Suppliers (L.O.S.-1)
- ❖ Buy American Certificate (B.A.C.-1)
- ❖ Non-Collusion Affidavit (N.C.A.-1)
- ❖ Certification of Non-Segregated Facilities (N.S.F.-1)

Submit in a separate sealed envelope:
Bid Bond – S.B.-1 (rated A- or better)
Failure to submit = Non-Responsive





POST-BID SUBMITTAL CHECKLIST

***THE THREE LOWEST BIDDERS MUST PROVIDE WITHIN
THREE (3) CALENDAR DAYS AFTER BID OPENING DATE BY 4:00 P.M.***

- ✓ DBE Form EO3
- ✓ List of All Subcontractors and Suppliers Form (L.O.S.-2)
- ✓ Bidders Disclosure Statement (B.D.S.-1 to 4)
- ✓ Affidavit of Identity (if a sole proprietor) (A.O.I.-1)

Failure to submit = Non-Responsive

Contract Execution:

- ✓ Contractor must provide proof of license required to perform the work
- ✓ Verification of Experience Modification Rate (EMR)



GROUNDS FOR DISQUALIFICATION

Receipt of Bid after the specified cut-off date and time

Deposit of Bid in the wrong location

Violating the “Contact with City Employees” policy



SEALED BIDS DUE DATE

- ▶ Bids Will Be Due:
TUESDAY, JULY 30, 2024 at 2:00 P.M.
- ▶ Submitted into the Design and Construction Procurement bid box located on the 1st Floor lobby:
Phoenix City Hall Building
200 W. Washington Street
Phoenix, Arizona, 85003





DCP Procurement Webpages

► <https://www.phoenix.gov/streets/procurement-opportunities/>

- ❖ Invitation for Bids (IFB) = Specs / Plans / Addenda
- ❖ Pre-Bid Power Point Presentation & Sign-In Sheet
- ❖ Preliminary Bid Results
- ❖ Final Results & Bid Tabulation

Solicitations Website

Procurement Newsletter

Submitter's Handbook

City of Phoenix Convention Center Public Meetings

Search...

PHX At Your Service PHX Pay Online Map It Find Public Records PHXTV Translate

City of Phoenix > Street Transportation > Procurement Opportunities

Consulting & Construction For Capital Improvement Programs

Design and Construction Procurement coordinates the contracting process for capital improvement projects using Design-Bid-Build, Job Order Contracting, Design-Build, and Construction Manager at Risk project delivery methods. The section handles all aspects relating to the contracting process from advertisement through contract award and execution under A.R.S. Title 34 and the direction of the City Engineer.

***EFFECTIVE MONDAY, MARCH 11, 2019 ALL DESIGN AND CONSTRUCTION PROCUREMENT WEB PAGE LINKS NOW DIRECT TO THE MAIN CITY OF PHOENIX SOLICITATIONS PAGE.**

Current Opportunities – Request for Qualifications, project plans, and specifications for projects that are currently available, as well as project amendments, notifications, plan holders list, pre-bid or pre-submittal sign-in sheets and PowerPoint presentations.

Project Interviews – Firms recently short-listed to participate in interviews for professional services and construction opportunities, as well as firms short-listed for 2-Step procurement processes.

Bid Results and Project Selections – Preliminary and final bid results are for Design-Bid-Build procurement opportunities. Preliminary bid results do not reflect the responsiveness or responsibility of any received bids. Project Selections identify firms to be awarded professional services and construction opportunities with the City.

Subscribe to Procurement Newsletter – Register to be on the distribution list for the free weekly newsletter that advertises design and construction opportunities.

In an effort to decrease paper costs, Design and Construction Procurement will place all construction plans, specifications, and addendum/notification on the City of Phoenix website for downloading. Interested parties can download the information and print at their own offices or copy the information to a disk and take to any reprographics company of their choice.

Other Useful Resources

- [Protest Policy](#)
- [Submit Protest to City Clerk](#)
- [Submitter's Handbook](#)
- [Public Records Request](#)
- [SBE/DBE Directory](#)



DCP Procurement WEBPAGES

[HTTPS://WWW.PHOENIX.GOV/STREETS/PROCUREMENTOPPORTUNITIES](https://www.phoenix.gov/streets/procurementopportunities)

▶ **Current Opportunities:**

▶ *Project-specific RFQs, Addendas, Sign-in Sheets, Presentations*

<https://solicitations.phoenix.gov>

▶ **Project Interviews, Bid Results, and Project Selections:**

<https://solicitations.phoenix.gov/awards>

▶ **The ProcurePHX online portal will be used for Solicitations only**

<https://eprocurement.phoenix.gov/irj/portal>



City of Phoenix Solicitations Website

1. **Project-specific IFBs, Addendas, Sign-in Sheets, PowerPoint Presentations**
2. **Link to “Tabulations, Awards and Recommendations” web page**

<https://solicitations.phoenix.gov>

City of Phoenix Solicitations Tabulations, Awards, and Recommendations

Solicitations

The City of Phoenix is committed to the principles of open competition and fairness for the procurement of goods and services. Working with customers, the City strives to ensure that our community receives the best value for the tax dollars that are expended.

The following is a list of all formal solicitations estimated to cost \$100,000 or more available for open competition. The list is inclusive of all formal solicitations issued by all City Departments for goods and services and for A.R.S Title 34 professional and construction services through the Office of the City Engineer. Please read the solicitation for submission instructions and requirements.

For information about the results of recent solicitations, [visit the Tabulations, Awards, and Recommendations web page](#).

Search and Filter Options:

Search for Solicitation by:

Number Title Department NIGP Code

Solicitation number "contains" searched term

Limit to NIGP...

All



VENDOR REGISTRATION

vendor.support@phoenix.gov

602.262.1819



procurePHX

Have you
signed up?



VENDOR REGISTRATION

- **All Firms MUST** be registered in the Vendor Management System PRIOR TO SUBMITTING A BID
- Information on how to register with the City is available at:
<https://www.phoenix.gov/finance/vendorsreg>
- **New Firms** – After Registering, the City will send an e-mail with a vendor number in approx. 2 days
- If your firm is already registered with the City of Phoenix's ProcurePHX system, login and access the electronic solicitation at:
<https://eprocurement.phoenix.gov/irj/portal>
- Product Category Code is: 912000000
- RFx Number is: 6000001611 and 6000001629
- The VENDOR NUMBER is to be included in the Bid Proposal Sheet

REGISTRATION HELP



Call Help Desk
(602) 262-1819

Email Help Desk
vendor.support@phoenix.gov



procurePHX

Have you
signed up?

BECOME A VENDOR



1. **Gather** Your Business Info
2. **Scan** Your Signed W-9
3. **Register** in System
4. **Set-Up** ID & Password

Steps to
Success!

To do business with the city you must register in **procurePHX**. To register, you must have a signed, scanned copy of your W-9. **Need Help?** Email vendor.support@phoenix.gov or call (602) 262-1819.

Instructions



Registration



ProcurePHX Login





**QUESTIONS
AFTER TODAY?**

***Stay for
ProcurePHX
Overview
otherwise,***

**THANK YOU FOR
ATTENDING!!!**

Email all questions to:
annette.perez@phoenix.gov

Reference RFx Number: **6000001611** and
6000001629 in your email subject line

Or call Annette Perez at:
(602) 273-3488



ProcurePHX and RFx Overview

*Vendor
Registration*

Login

*Viewing
Solicitations*

*Subscribe to
Notifications*



Login to ProcurePHX

IF YOUR FIRM IS ALREADY REGISTERED WITH THE CITY OF PHOENIX'S PROCUREPHX SYSTEM, VISIT [HTTPS://EPROCUREMENT.PHOENIX.GOV/IRJ/PORTAL](https://eprocurement.phoenix.gov/irj/portal) TO LOGIN AND ACCESS THE ELECTRONIC SOLICITATION

*Product Category Code is: 912000000
RFx (Event) Number is: 6000001611 /
6000001629*

*Note: The **VENDOR NUMBER** is to be included on the cover of the Bid Proposal*

The screenshot shows the ProcurePHX login interface. At the top left is the ProcurePHX logo, which includes a pink shopping bag icon and the text "procurePHX". Below the logo are two input fields: "User *" and "Password *". To the right of the "Password *" field is a "Log On" button. At the bottom left of the login area, there is a link that says "Logon Problems? [Get Support](#)".



RFx Tips

- Click “**Refresh**” often
- Make sure your Pop-Up blocker is turned **OFF**
- Application is accessible with **MS Edge (NOT Internet Explorer)**
- When in the application, check for Notifications and other uploads by scrolling to the far right until you see a vertical ribbon. Then scroll down on the ribbon.
- When finished, always click “**Close**” on current screen, then click “**Log Out**” on upper right corner, following you can click the “**X**” in the upper right corner of the internet application.



RFx Home screen - Login

Once you are logged in to ProcurePHX portal:

<https://eprocurement.phoenix.gov/irj/portal>

Select RFx and Auctions tab on the Ribbon

You will be taken to the RFx Overview (Event) Page

The screenshot shows the SAP ProcurePHX portal interface. At the top left is the SAP logo. Below it is a navigation bar with links: Back, Forward, History, Favorites, Personalize, View, and Help. The main ribbon contains four tabs: 'RFx and Auctions' (highlighted with a red box), 'Administration', 'Messages', and an empty tab. Below the ribbon are four buttons: 'Home', 'Create Users', 'Own Data', and 'Company Data'. The breadcrumb trail shows 'Administration > Home'. The main content area displays a message: 'Thank you for your interest in becoming a vendor in the... As a Vendor Administrator for your company you have...'



FINDING SOLICITATIONS

Click **Refresh** Button on the RFX Overview (Event) Page to see the most current information.

Find the solicitation you'd like to view from the list, by RFX (Event) Number.

For this solicitation, your RFX (Event) Number is:
6000001611 / 6000001629

RFX and Auctions Administration Messages

Overview

RFX and Auctions > Overview > RFX and Auctions

Active Queries

eRFxs **All (7)** [Published \(1\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eAuctions [All \(0\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View] Create Response | Display Event | Display Response | Print Preview **Refresh** Ex

| Event Number | Event Description | Event Type | Event Sta |
|----------------------------|-----------------------------|-------------|-----------|
| 6000000583 | PHX-19-R-ZCIP-63-000004-001 | RFX for CIP | Published |



View selected solicitation

RFx and Auctions Administration Messages

Overview

RFx and Auctions > Overview > RFx and Auctions

Active Queries

eRFxs [All \(7\)](#) [Published \(1\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eAuctions [All \(0\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View] | Create Response **Display Event** Display Re

| Event Number | Event Description |
|--------------|-----------------------------|
| 6000000583 | PHX-19-R-ZCIP-63-000004-001 |
| 6000000578 | PHX-19-R-ZCIP-84-000001 |

1. Click the gray box next to the RFx (Event) Number you'd like to view. Then,

2. Click **Display Event**

This will open a new window to view the selected RFx


*If you don't see the new window, check your **POP-UP BLOCKER**.*



Would you like updates on this solicitation?



Display RFX :

Print Preview |  | Close Participate Do Not Participate Tentative Create Response

Rfx Number 6000000583 Smart Number PHX-19-R-ZCIP-63-000004-001 RFX Statu
Rfx Version Type Active Version



RFX Information

Items

Notes and Attachments

Rfx Parameters | Questions | Notes and Attachments | Table Extensions

Time Zone: MSTNO

* Start Date: 07/11/2018 13:30:00

* Submission Deadline: 07/11/2018 14:00:00

Opening Date: 07/11/2018 14:00:00

Currency: USD

* Title: SOILS AND MATERIALS TESTING ON-CALL SERVICES CALENDAR \

Update your **Participation Status** accordingly

1. Click Participate. *This will ensure you to get email notifications regarding your RFX Event, i.e. Addendas, New Attachments.*
2. Review **RFX Information** Tab for Start/Due dates/ Title of Solicitation

QUESTIONS

