

ADDENDUM 1

(please sign and return with the submittal)

CHANGES

- 1) The following is now added to Section 5.11. Subsection J.:

The Contractor shall retain all records related to background checks for a period no less than the duration of the records retention requirement in Section 3.9, Record Retention. Upon the City's request, the Contractor shall retrieve and re-submit to the City, within three (3) business days of the City's request, the previously submitted documents associated with a background screening (including results for fingerprint verification for Contract Workers).

- 2) Section 4.10. Subsection B.1., the first sentence is replaced in its entirety with the following:

This contract may be terminated at any time by mutual written consent, or by the City, with or without cause, upon giving sixty-day written notice to Contractor.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____