

	SOLICITATION ADDENDUM Page 1 of 1	CITY OF PHOENIX Water Services Department 200 W. Washington Street 9th Floor Phoenix, AZ 85003
	Solicitation Number: IFB-2425-WES-652 Addendum # 1	
	Solicitation Due Date: 08/27/2024, 2:00 p.m., Phoenix Local Time	

Laboratory Proficiency Evaluation Program

- I. This addendum incorporates the followings changes into the subject solicitation:
 1. Section 3. Scope of Work, paragraph 3.3.C. is added as follows:
 - C. The cost of shipping will need to be incorporated into the overall cost of the sample price being proposed.

- II. This addendum answers the following questions, which the City of Phoenix received regarding the subject solicitation:
 1. **Question:** Section 5.2 Free on Board (FOB): Can you clarify FOB – Does the Vendor add the shipping cost to each invoice i.e. displayed as shipping charges on the Invoice or do you want the cost of shipping included in the cost of the sample and no shipping costs included on your invoice?

Answer: Refer to IFB-2425-WES-652 Addendum 1, item 1.

 2. **Question:** Section 5.5 Invoices must include the following: FOB Terms – what exactly are you expecting here?

Answer: Refer to IFB-2425-WES-652 Addendum 1, item 1.

All other terms and conditions remain unchanged.

Offeror is required to sign and return addendum with their offer.

Name of Company: _____

Address: _____

Print Name and Title: _____

Authorized Signature: _____