



**City of Phoenix  
Office of the City Engineer  
Design and Construction Procurement**

**PROJECT NO.: 2600000003  
ENERGY SAVINGS PERFORMANCE CONTRACTING SERVICES  
RFx NUMBER: 6000001646**

**ADDENDUM NO. 1**

ISSUE DATE: August 5, 2024

Bidders are hereby notified that the Bidding and Contract Documents for the above project, for which Bids are to be received on August 23, 2024, are amended as follows:

1. Request for Proposal Cover, Add: Proposals are due Friday, August 23, 2024 at 12:00 Noon Phoenix Time to [kandi.kawolsky@phoenix.gov](mailto:kandi.kawolsky@phoenix.gov).
2. Section II. Proposal Submittal and Selection Process – 3. Submittal Format, a. – delete in its entirety and replace with:
  - a. Proposals should conform with Exhibit B - ESCO Response Template and Exhibit D – Cost and Pricing Overview Item 10. Sample Pricing Sheet. Include all requested information for purposes of review and evaluation of the proposal.
3. Add to Section II. Proposal Submittal and Selection Process:
4. Submittal Schedule:

A pre-submittal meeting will be held at 9:00 a.m., Phoenix time on Thursday, August 8, 2024, at 200 W. Washington Street, City Hall Conference Room 5 East AND via MS Teams. At this meeting, City staff will discuss the scope of work, general project requirements, and respond to questions from the attendees. It is strongly recommended that interested firms attend the pre-submittal meeting. Inquiries regarding the project scope outside of this pre-submittal meeting must be directed to the Contracts Specialist.

Pre-Submittal Meeting Information:

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 232 946 073 546

Passcode: XiMnoj

A handwritten signature in black ink, appearing to read "Kandi Kawolsky".

CITY OF PHOENIX  
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**END OF ADDENDUM**