

Welcome and Introductions

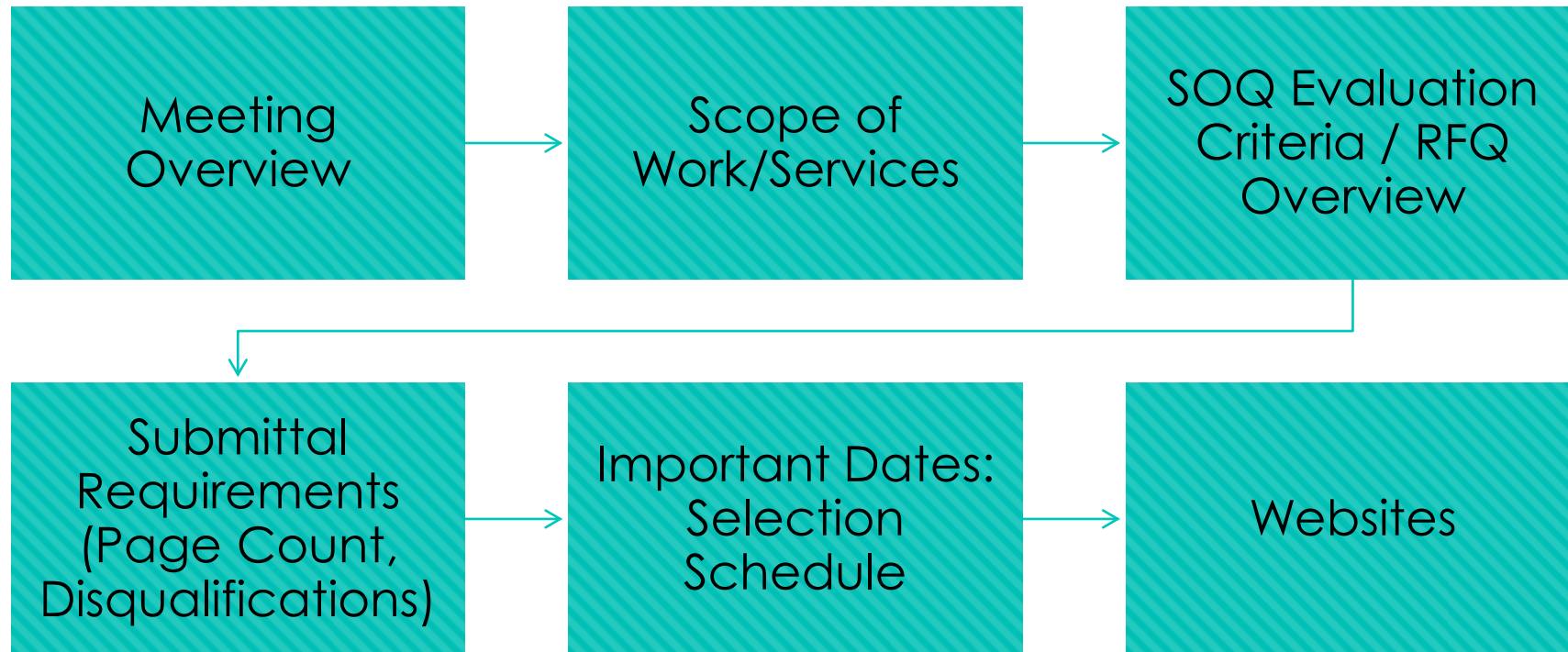


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Dr. Angel Cobb – Civil Engineer II
Water Services Department

Agenda



Meeting Overview

Sign-in sheet and PowerPoint will be posted on City of Phoenix's ProcurePHX system (RFx: 6000001605):

<https://solicitations.phoenix.gov/>

It is your responsibility as a RFQ holder to determine, prior to submittal, if any Notifications have been issued.

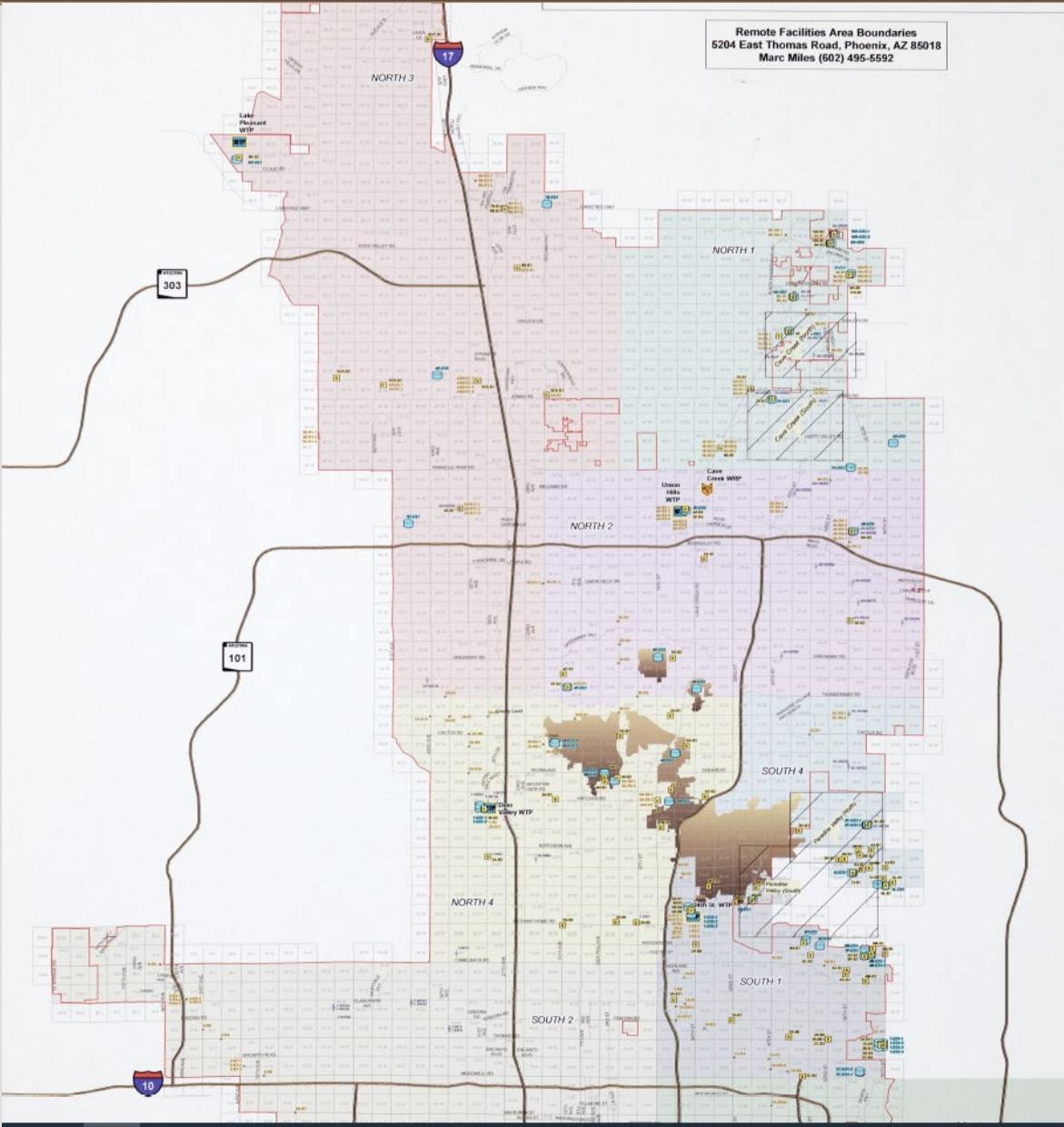
This is your ONLY opportunity to discuss this solicitation with City staff.

Project Description/Background

Water Remote Engineering On-Call consist of project related to the following:

**Steel Tank Program,
Concrete Reservoir
Rehabilitation, Booster
Pump Station
Replacement, Ground
Water Well, Pressure
Reducing Valve Stations.**

Remote Facilities Area Boundaries
5204 East Thomas Road, Phoenix, AZ 85018
Marc Miles (602) 495-5592



Steel Tank Program

34 Active Reservoir Tanks



Concrete Reservoir Rehabilitation

23 Concrete Reservoir



Booster Pump Station Replacement

109 Booster Pump Station Replacement

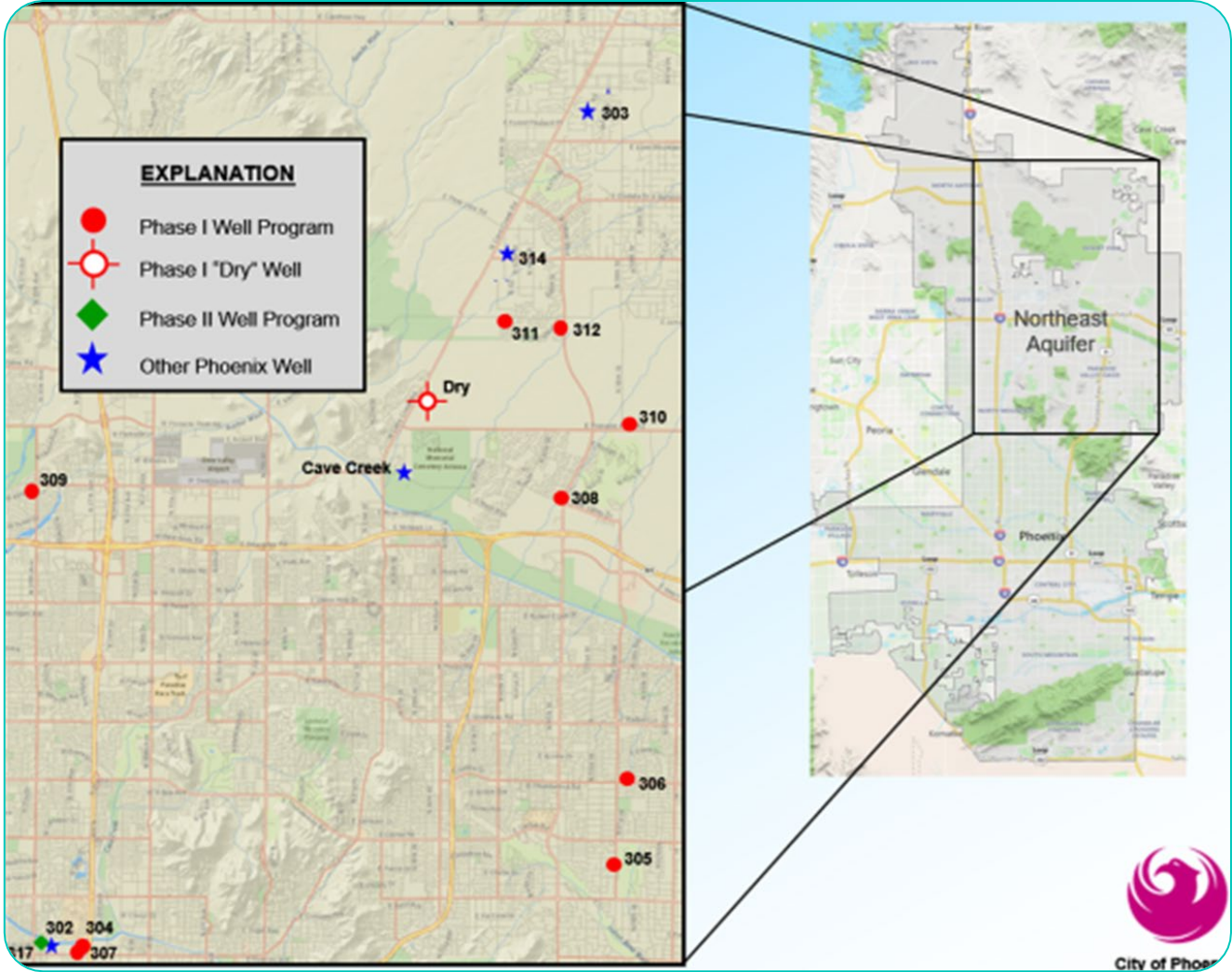
Pressure Reducing Valve Stations



Ground Water Well

20+ Ground Water Well

10+ Ground Water Well currently under construction



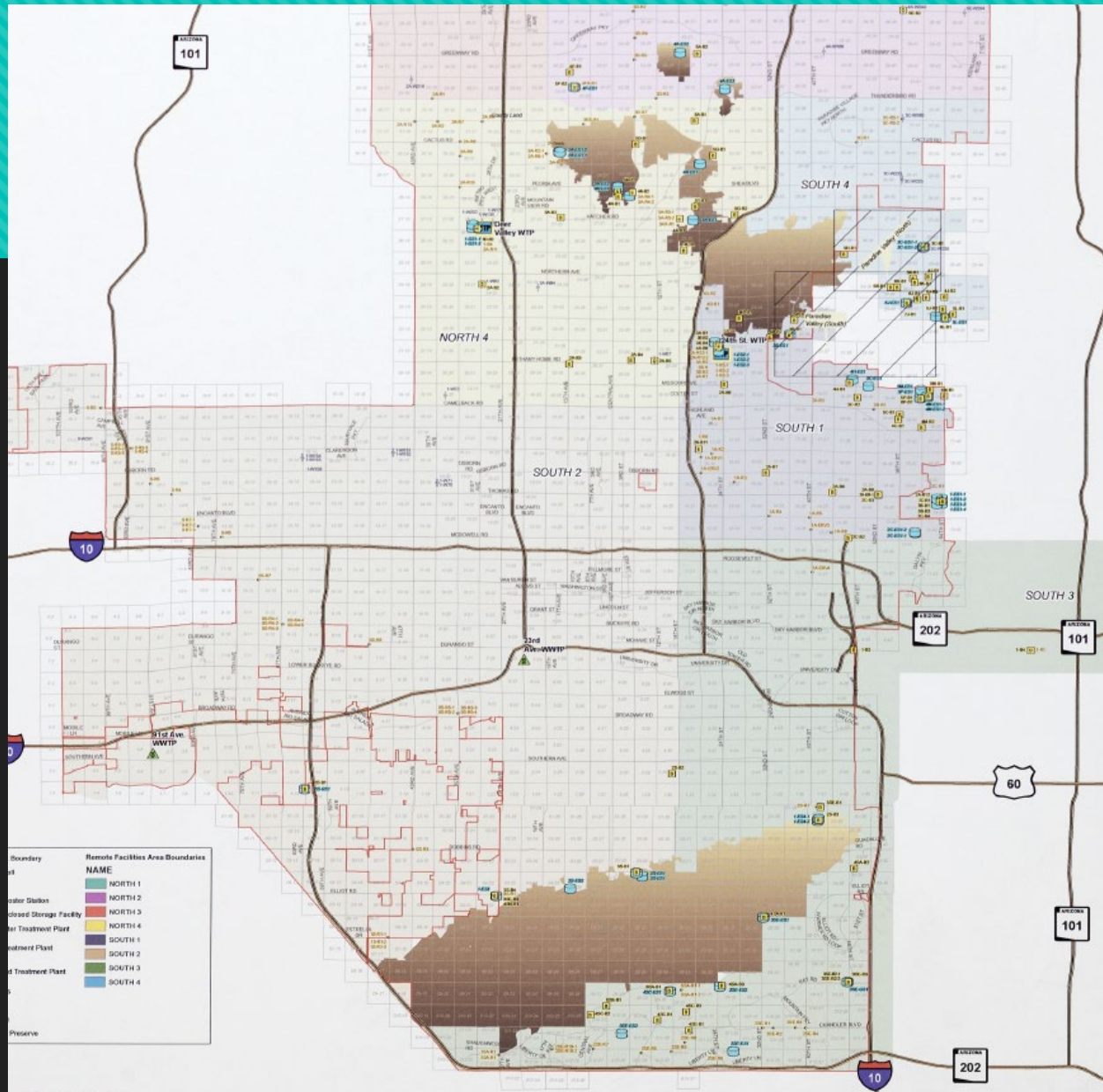
City of Phoenix

Scope of Work / Services

Engineering Services for Water Remote includes engineering studies, conceptual and detailed design, construction administration and inspection services for various facilities on as-needed bases.

As requested by the City, the consultant(s) must be able to provide, but shall not be limited to, the following engineering services on an as-needed basis:

- Studies and evaluations, such as field surveys and investigations
- Data collection
- Assessments and inspections
- Modeling
- Cost estimation and cost model review
- Permit and regulatory assistance
- Design document preparation (plans and specifications)
- Construction Administration and Inspection
- Construction support





QUESTIONS

FOR THE PROJECT MANAGER

Unifier

Use of UNIFIER, an Application Service Provider (ASP) web-based project management database, may be required. The following information provides a guideline for utilization. Any questions related to the requirements of UNIFIER should be directed to the Project Manager.

- The Consultant will be required to maintain all project records in electronic format.
- The City provides an ASP web-based project management database which the Consultant will be required to utilize in the fulfillment of the contract requirements.
- The Consultant shall provide a computerized networked office platform with broadband internet connectivity.
- UNIFIER training will be provided through the City of Phoenix to firms under contract.

SOQ Evaluation Criteria

- Design Experience of the Prime Firm – 150 Pts.
- Construction Administration and Inspection of Prime – 150 Pts.
- Design Experience of Key Personnel/Subconsultants – 125 Pts.
- Construction Administration and Inspection Experience of Key Personnel/Subconsultants – 125 Pts.
- Project Understanding and Approach – 300 Pts.
- Staffing Information for Key Personnel – 150 Pts.

VERIFY INFO IS CORRECT

Submittal Requirements

- Submit One (1) page Information Sheet
- Paper Size shall be 8½" x11";
- Font size no less than 10 pt.
- Each page containing resumes, evaluation criteria, and additional content will be counted toward the maximum page limit
- Pages that have project photos, charts and/or graphs will be counted toward the maximum page limit

MAXIMUM pages permitted is **12**
pages:

The following will NOT be counted
in the max page count:

- Front and back covers
- Information Sheet
- Table of Contents

Grounds for disqualification:

- Failure to submit electronically via email
- Violating "Contact with City Employees" policy

Selection Process

Each SOQ will be evaluated according to the evaluation criteria in the RFQ.



Up to three firms will be selected



A contract will be executed upon completion of negotiations of contract terms and City Council approval.

Important Dates: Selection Schedule

Event:	Date:
Pre-submittal meeting	September 3, 2024
SOQs Due	September 13, 2024
Selection Notification	October 2024

Reminders

Place the following items on the Information Sheet:

- ❖ Project Title
- ❖ Project Number (*RFx Number 6000001605*)
- ❖ Firm Name
- ❖ Firm Address
- ❖ Firm Phone Number
- ❖ Vendor Number
- ❖ Name, Title, and Email Address of Contact Person

○ **DO NOT INCLUDE ANY OTHER INFORMATION**

Questions after today?

Email all questions to:
Julie.b.smith@phoenix.gov
Or call: 602.534.2418

Reference **RFx 6000001605** in
your email subject line



Thank You for Attending!!!