

ADDENDUM 1

(please sign and return with the submittal)

VENDOR’S INQUIRIES AND CITY’S RESPONSES

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

| No. | Question | Answer |
|-----|---|--|
| 1. | I was wondering how the process goes for substitutions and whats allowed. Can you change to a generic for certain products and or change container sizes? | <p>Name brand and packaged unit requested is preferred. Generic brand or substitution is allowed, and its award is subject to City approval.</p> <p>Certain departments may require changes to brands or models premium or generic be approved by the safety analyst and/or other specialized staff to ensure it meets the specifications for the areas in which it will be applied. Some areas require different formulas based on the organic matter and other influences in the area.</p> <p>You may only provide ONE alternative product for each line item of interest if a substitution is offered.</p> <p>If an alternative product is offered, please use the “Manufacturer and Product No.” column on the excel spreadsheet to provide such substitution and include its manufacturer brand and model, its alternate container size, and any other information of importance related to the substitution.</p> <p>If the market discontinued a product and is no longer made, please provide ONE alternative product, and include its manufacturer brand and model, its alternate container size, and any other information of importance related to the substitution.</p> |
| 2. | Do you have a bid tabulation from the last awarded year? | To receive this information, please submit a public records request to prr@phoenix.gov |

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|----|---|--|
| 3. | Is this a separate item award bid or all awarded to one supplier? | The City reserves the right to award a contract by individual line items, by group, all or none, or any other combination most advantageous to the City. The City reserves the right to multiple award and you may bid on any product you can provide, and it will be subject to City approval is the preferred product is substituted. See Section 2.21 - Contract Award AND Instructions tab on the IFB-24-0403 Pricing Proposal excel document. |
| 4. | Can this bid be submitted through electronically? | Please submit your Offers electronically to Procurement@phoenix.gov See Section 1 - Introduction, Subsection 1.3 - Offer Due Date |

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____