

ADDENDUM 1

(please sign and return with the submittal)

CHANGES

1. RFQu 24-0392 – Pricing Proposal has been revised and replaced with “RFQu-24-0392 Pricing Proposal v2.
2. Section 3, Scope of Work, 3.2, Contractor Responsibilities, section titles below has been revised to read as follows:
 - “A. Pre-Construction Conference” will now read as “BB. Pre-Construction Conference”
 - “B. HUD Contractor Requirements (NSD and Housing ONLY) will now read as “CC. HUD Contractor Requirements (NSD and Housing ONLY).
 - “C. Exclusions” subsection will now read as “DD. Exclusions.”
 - “D. Method of Ordering (Verbal Orders)” will now read as “EE. Method of Ordering (Verbal Orders)”
 - “E. License” subsection will read as “FF. License”
3. Section 2, Instructions, 2.18, Content of Response is removed in its entirety.

VENDOR’S INQUIRIES AND CITY’S RESPONSES

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	We were just awarded in February a 5-year contract with the city for HUD federally funded roofing contract – ok for us to also apply for this one? Want to make sure there is no conflict there or chance we might not be awarded this one due to that?	The City reserves the right to award contracts with any bid combination most advantageous to the City. (See section 2.26 Contract Award)
2.	“How many contractors for reach group shall be awarded, unlimited amount of contractors or is there a cap number?”	The City reserves the right to award contracts with any bid combination most advantageous to the City. (See section 2.26 Contract Award)
3.	Do you know roughly about how many jobs a week or month one could anticipate if one becomes a vendor?	For Group I to VI – There is a monthly average of 1 to 6 jobs, work orders, or diagnostics. For Group VII – Citywide Appliances, There is a monthly average of 4 to 6 calls for kitchen appliances, ice machines, commercial refrigerators, walk-in coolers, stoves and over repairs.

4.	Also, in the meeting I believe you mentioned that any questions asked that needed a follow up clarification would be updated online? I just wanted to clarify how we would find out the follow up clarification on those questions.	The Procurement Officer will answer written inquiries in an addendum and publish any addendums on the Procurement Website. (See section 2.7 Inquiries) Refer to this Addendum No. 1
5.	We have a contract with Housing contract #161191 srm#4701010071 would bidding on this affect that contract. I know one of the companies in the meeting asked, they were told you would look and see what pricing to go with. I'm not sure if because it was the same or a different contract they had. Our pricing for this one would be slightly different since its pricing would be locked in for 2 years and additional insurance was asked for (Builders Risk Insurance). Just curious on how that would work.	The price bid on this solicitation shall be determined by the Offeror. Awarded Contractors will be utilized on an "as-needed" basis and the City reserves the right to award contracts with any bid combination most advantageous to the City. (See section 2.26 Contract Award)
6.	On Evaluation Process, question D we only have CR11 for Electrical residential and commercial would we still be able to bid?	Yes, Offerors can bid on the group that is applicable to the license(s) held.
7.	For invoicing you want original receipts does this include misc. items we might have in stock, wire nuts, breakers etc.? Does it only apply to certain items?	Original receipts are required for all items, including miscellaneous items, that Contractors will include on invoices submitted to the City of Phoenix for payment.
8.	On insurance the Builders Risk Insurance is that for only Contractors or does that apply to specialty Contractors, were Electrical contractor and never heard of this type of insurance.	Builder's risk insurance, also known as course of construction insurance, is a specialized type of property insurance that helps protect buildings under construction. Groups I through VI offers will require this insurance and will be requested from any awarded Offeror. Group VII offers alone will not require Builder's Risk Insurance.
9.	I intend to submit our offer for this formal solicitation on or before October 1 at 2:00 PM. My company's offer would relate only to the GROUP II: HVAC Mechanical Services section. We do not yet have our KB-1 license, although we intend to have it in-hand within the next 60 days. Currently, we have "CR-39 Air Conditioning and Refrigeration" and "CR-40 Insulation." Am I good to submit	Contractors are allowed to submit offers to the solicitation based on their current ROC licensing statuses, and based on licenses that they are in the process of obtaining. All Contractors are required to submit proof to the City of Phoenix that they have the necessary licenses, insurance, etc. that is required before they are awarded any job or project related to this solicitation.

	an offer based on my current ROC licensing status.	
10.	<p>GROUP 3 – ROOFING SERVICES QUESTIONS ON PRICING PROPOSAL SPREADSHEET</p> <p>GROUP 4</p> <p>line 27 - unit should be changed to “EACH”, correct?</p>	Regarding line 27 on Group 4 – Unit of Measure will remain as 1 job. Unit bid cost will be price per linear ft.
	line 28 – “CC” should be replaced with “Sheet CDX” and unit should be “EACH”, correct?	Regarding line 28 on Group 4 – Unit of Measure will remain as 1 job. Unit bid cost will be price per linear ft.
	lines 29 thru 32 the units should be “linear feet of fascia” correct?	Regarding line 29 thru 32 on Group 4 - Unit of Measure will remain as 1 job. Unit bid cost will be price per square ft.
	<p>GROUP 3</p> <p>line 25 – 3 course cold type roofing is outdated and generally replaced now a days with and should be replaced here with “Peel & Stick rolled roofing OR Foam roofing”, agreed?</p>	Regarding line 25 on Group 3 – Description was modified to include peel and stick.
11.	<p>GROUP 3 – ROOFING SERVICES QUESTIONS ON PRICING PROPOSAL SPREADSHEET</p> <p>GROUP 2</p> <p>line 12 – shouldn’t also “or synthetic underlayment” be added after the word “felt”, agreed?</p>	<p>For clarification purposes, Offeror’s original line-item questions from Group 2 – HVAC and Mech Services is an Offeror’s typo and are actually from Group 3 – Roofing Services</p> <p>Regarding line 12 from Group 3 - Description was modified to include synthetic underlayment.</p>
	line 13 – in description, shouldn’t the words “as layover” be added, agreed?	Regarding line 13 from Group 3 – No change will be added to the line description.
	line 15 – in description, shouldn’t it read “Install new 40 lb. or better underlayment under existing roof tiles”, agreed? If not, this description needs to be clarified please; it is very unclear in roofing terms what is being asked for.	Regarding line 15 from Group 3 – Line modified to include the words Install new 40 lb. or better underlayment in the description.

	line 19 – description is not clear of what size fascia and then the unit should be changed to “linear feet”, since fascia is sold & installed by the lineal foot, agreed?	Regarding line 19 from Group 3 - Unit of measure changed from square ft. to linear ft. Sizes will vary and will be discussed at the job site.
	line 21 - description is not clear of what size drip edge and then the unit should be changed to “linear feet”, since drip edge is sold & installed by the lineal foot, agreed?	Regarding line 21 from Group 3 - Unit of measure changed from square ft. to linear ft. Sizes will vary and will be discussed at the job site.
	line 22 – how many turbines? unit could easily be changed to “one turbine”, agreed?	Regarding line 22 from Group 3 – Description has been changed to “Install one turbine.”
	line 23 - how many turbines? unit could easily be changed to “one turbine”, agreed?	Regarding line 23 from Group 3 – Description has been changed to “Remove and replace one turbine.”
	line 24 - how many dormer vents? unit could easily be changed to “one dormer vent”, agreed?	Regarding line 24 – Description changed to “one dormer vent”
12.	Section 2.16 Qualification Criteria refers you to Section 4 Evaluation Process-1. In the evaluation process it does not list an Arizona Registrar of Contractors License for Plumbing which is a CR-37.	The contractor must have a current contractor’s license issued by the Arizona Registrar of Contractors. The license classification must be appropriate for the type(s) of bid(s) the contractor will submit. [See Refer to this Addendum No. 1, Change #2 AND See Section 3.2 Contractor Responsibilities, Subsection FF(1)]
13.	Section 2.18 Content of Response-Is this whole section to be included with the response? If so, I need clarification on the following section: Section 4.2 Statement of Qualifications (SOQ) How, for example, do we write a description of how the work is to be performed, cost estimate for completing work, brief assessment of present workload capacity, and timeframe for completion of work. Isn't this all part of Section 3 Scope of Work?	Refer to this Addendum No. 1, Change #3.
14.	Also, in Section 2.18 what type of documentation are you looking for in regard to the commitment of Equal Employment Opportunity? On the City of Phoenix website EE0 page there is nothing I noticed that you	Refer to this Addendum No. 1, Change #3. and Section 4, Evaluation Process.

	could register or sign a MOU regarding EEO.	
15.	Last question for Section 2.18 -Name and resumes of staff isn't this covered in Section 4.2 Statement of Qualifications (SOQ)?	Refer to this Addendum No. 1, Change #3
16.	Scope of Work-Plumbing: Need clarification on the following: Item 2 What is the difference between main lines and sewer lines?	Item 2 Main line refers to city tap area. Sewer lines refer to the sewer line of the property.
	Item 11: Remove and replace main service line with rolled copper per linear foot. What size are you requesting, 3/4" or 1"?	Item #11 and or row #11 does not coincide with question. Row #59 does, and it can vary on both sizes.
	Item 12: Minor plumbing repair up to 3 feet (copper, PEX, PVC). What pipe size and what are the locations, i.e. ground, wall, etc.. Also, repair and replace toe tap assembly, will the bathrooms be back-to-back, or will the bathroom be on its own plumbing wall?	Item 12 Sizes can vary and so can the penetrations. #66 toe tap assembly will be both variations of components.
17.	1) Is attending the pre-bid conference mandatory?	Attendance to the Pre-Offer Conference is not mandatory. (See section 1.3 – Timeline)
	2) Is there a question & answer document that reflects questions asked at the conference?	Offerors who attended the Pre-Offer Conference were asked to provide their questions to the Procurement Officer via email. All questions concerning or issues related to this solicitation must be presented in writing. (See section 2.7 – Inquiries).

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____