



**City of Phoenix**  
OFFICE OF THE CITY ENGINEER  
DESIGN AND CONSTRUCTION PROCUREMENT  
200 W. Washington Street, 5<sup>th</sup> Floor  
Phoenix, Arizona 85003-1611

**LIFT STATION AND ODOR CONTROL PROGRAM MANAGER**

**PROFESSIONAL SERVICES**

**WS90400023 and WS90400090**

**NOTIFICATION LETTER NO. 2**

**OCTOBER 9, 2024**

This notification letter shall become part of the Request for Qualifications for the above referenced project.

**SECTION II – SCOPE OF WORK** - is hereby deleted in its entirety and replaced with the following:

**SECTION II – SCOPE OF WORK**

The project scope includes, but is not limited to, the following:

- Collect and review all available assessments, design drawings, as-builts, and operation and maintenance information associated with the lift stations and odor control stations.
- Perform site visits as needed to gather appropriate information.
- Hold meetings as appropriate with Wastewater Engineering and Wastewater Collection staff.
- Work closely with the Force Main Program Manager to coordinate future Capital Improvement Projects.
- Develop assessment and rehabilitation cycles for the Lift Station and Odor Control Programs.
- Develop a plan for prioritizing lift station and odor control station projects.
- Develop an overall schedule and budget for the Capital Improvement Projects under the Lift Station and Odor Control Programs for future fiscal years.
- Revise and update the schedule and budget as needed.
- Make recommendations for next steps to evolve the Lift Station and Odor Control Programs and the Program Manager services.

All other terms and conditions remain unchanged.

*Heather Roye*

Heather Roye  
Contracts Specialist  
CITY OF PHOENIX  
DESIGN AND CONSTRUCTION PROCUREMENT

\*\*\*\*\*END OF NOTIFICATION\*\*\*\*\*