



**Community Centers Custodial Services
Request for Proposals**

SOLICITATION ADDENDUM #3

Solicitation Number: PKS-RFP24-CC03

Solicitation Due Date: October 23, 2024 @ 12:00 p.m. Local Time

CITY OF PHOENIX
Parks and Recreation
Department
Phone: (602) 262-6862
Procurement Officer:
Isis Sanchez

ADDENDUM #3

- I. The following **PERFORMANCE SURETY REQUIREMENTS** is added to SECTION II – INSTRUCTIONS TO PROPOSERS as number 10. and SECTION IV – PROPOSAL INSTRUCTIONS Subsection b. Format of Proposal (4. Financial Capacity and Longevity).

PERFORMANCE SURETY REQUIREMENTS: A performance surety in the amount of 75% of the annual contract value for awarded locations shall be provided annually by the Contractor, to the City after notice of award. The City of Phoenix will not issue a written purchase order or give notice to proceed in any form until the surety is received by the Procurement Officer. The performance surety must be in the form of a bond, cashier's check, certified check or money order. Personal or company checks are not acceptable unless certified. If surety is in the form of a bond, the company issuing the surety must be authorized by the Insurance Department of Arizona to transact business in the State of Arizona or be named on the approved listing of non-admitted companies. A Certificate of Deposit (CD) issued by a local Phoenix bank may also be used as a form of surety provided that the CD is issued jointly in the name of the City of Phoenix and the Contractor, and that the Contractor endorses the CD over to the City at the beginning of the contract period. Interest earnings from the CD can be retained by the Contractor. The performance surety shall be renewed annually and sent to the City of Phoenix Parks and Recreation, Management Services Division at the address located on the front page of this solicitation. The City shall receive the surety 30 days prior to each year's expiration.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____