## WELCOME

STREET TRANSPORTATION DEPARTMENT

HAPPY VALLEY ROAD: 67TH AVENUE TO 35TH AVENUE
ROADWAY IMPROVEMENTS
DESIGN-BID-BUILD

Meeting will start at 10:05am

Please MUTE your microphone and turn off camera



#### PRE-BID MEETING

## CITY OF PHOENIX REQUEST FOR BIDS STREET TRANSPORTATION DEPARTMENT

## HAPPY VALLEY ROAD: 67TH AVENUE TO 35TH AVENUE ROADWAY IMPROVEMENTS

**DESIGN-BID-BUILD** 

PROJECT NO. ST85100437
FEDERAL AID NO. PHX-0(363)D
ADOT TRACS NO. T0239 01C

**PROCUREPHX PRODUCT CATEGORY CODE: 912000000** 

RFx Number: 6000001675 October 15, 2024 10:00AM



### Welcome and Introductions

#### City of Phoenix Representatives

Kathleen Kennedy, Contracts Specialist

Point of Contact for Bid Questions

Office of the City Engineer

kathleen.kennedy@phoenix.gov (602) 534-5789

Karina Matthiessen, Contract Compliance Program Assistant Point of Contact for DBE Requirements

Equal Opportunity Department

karina.matthiessen@phoenix.gov (602) 261-8873

Todd Hewett, Labor Compliance Specialist

Point of Contact for Davis Bacon Requirements

Street Transportation Department

Todd.hewett@phoenix.gov (602) 534-9269

Chuck Christiansen, P.E., POI-Project Manager Street Transportation Department-DCM



- Meeting Overview
- Vendor Registration and Procurement Websites
- EOD Overview and DBE Program Requirements
  - Questions
- Davis Bacon Requirements
  - Questions

#### **AGENDA**

- Project Description and Scope of Work
  - Questions
- Submittal Requirements
- Grounds for Disqualification
- ProcurePHX for RFx
- Questions



#### **MEETING OVERVIEW**

- Enter your questions into the Chat Box and identify yourself
- Mute your microphone
- Sign-in sheet, PowerPoint and Addenda on City of Phoenix's ProcurePHX system (RFX: 6000001675):

https://eprocurement.phoenix.gov/irj/portal

#### AND posted on:

City of Phoenix's Procurement's website:

https://solicitations.phoenix.gov/

Bidders are responsible for determining, prior to submittal, if Addenda have been issued and to acknowledge on the bid submittal

- Questions are welcome after each presentation
- This is the <u>ONLY</u> opportunity to discuss this project with City staff



#### **REGISTRATION HELP**



Call Help Desk (602) 262-1819

Email Help Desk vendor.support@phoenix.gov

#### Vendor Registration

All Firms MUST be registered in the Vendor Management System **PRIOR TO SUBMITTING A BID** 

Information on how to register with the City is available at:

https://www.phoenix.gov/finance/vendorsreg

procurePHX

#### **BECOME A VENDOR**



- 1. Gather Your Business Info
- 2. Scan Your Signed W-9
- 3. Register in System
- Set-Up ID & Password

To do business with the city you must register in **procurePHX**. To register, you must have a signed, scanned copy of your W-9. **Need Help?** Email vendor.support@phoenix.gov or call (602) 262-1819.

Instructions	>
Registration	>
ProcurePHY Login	× .

New Firms – After Registering, the City will send an e-mail with a vendor number in approx. 2 days

If your firm is already registered with the City of Phoenix's ProcurePHX system, visit <a href="https://eprocurement.phoenix.gov/irj/portal">https://eprocurement.phoenix.gov/irj/portal</a> to login and access the electronic solicitation

Product Category Code is: 912000000

RFx Number is: **6000001675** 

VENDOR NUMBER is to be included on P.S. - 1

The City of Phoenix strives to advance the economic growth of businesses through its Disadvantaged Business Enterprise (DBE) Program.

The City receives **Federal Highway Administration (FHWA)** funding through the Arizona Department of Transportation (ADOT).

The City of Phoenix receives FHWA funding through the Arizona Department of Transportation (ADOT).

In partnership with ADOT's Business Engagement and Compliance Office (BECO), we are responsible for ensuring contractors and consultants achieve full compliance with all applicable federal regulations related to the

Disadvantaged Business Enterprise (DBE) Program.

This project is in part funded by the USDOT and is subject to 49 CFR Part 26 and the USDOT DBE Program.

In partnership with ADOT's **Business Engagement and Compliance Office (BECO),**City of Phoenix is responsible for ensuring contractors and consultants achieve full compliance with all applicable federal regulations related to the Disadvantaged Business Enterprise (DBE) Program:

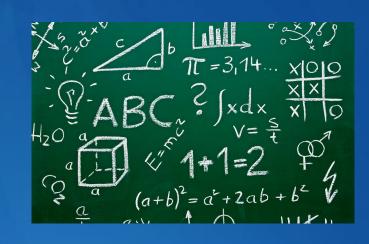
- Solicitation
- Bid Verification
- Subcontractors Approval
- Compliance Monitoring
- Sanctions and Penalties



Required DBE Goal: 12.60%

At time of Bid: Proposed \$ to DBEs

Total Bid



At time of Completion:

Total Countable \$ Paid to DBEs

Total Payment on Contract

NOTE: Propose what you can minimally guarantee!

#### **DBE PROGRAM**

Eligible DBEs can be found at:

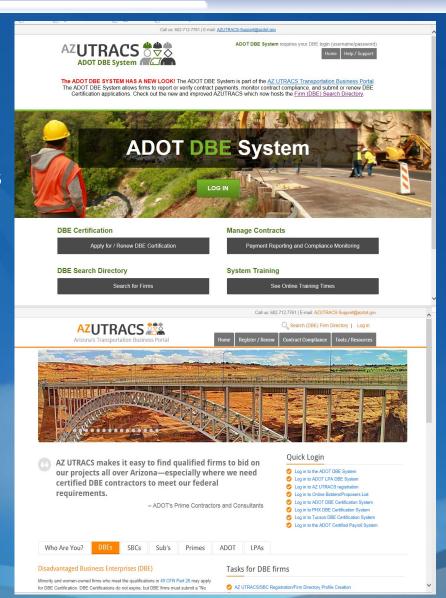
www.adot.dbesystem.com

To participate in this opportunity as a Prime Contractor, you MUST be registered in

AZ UTRACS at

https://utracs.azdot.gov

All proposed DBE Subcontractors must also be listed in AZ UTRACS and certified in specified scopes of work to be considered in calculating DBE participation.



### **DBE PROGRAM**

## Bid Submittal Requirements (DUE AT TIME OF SUBMITTAL)

ADOT DBE Assurance Form 3102C

Submit in a separate sealed envelope Failure to submit = Non-Responsive



#### **DBE PROGRAM**

#### **Post-Bid Submittal Requirements**

(DUE within 5 Calendar Days After Bid Opening Date)

- 1. ADOT Online Bidder's List
- 2. ADOT DBE Intended
  Participation Affidavit and
  Confirmation Form 3105C\*
- 3. ADOT DBE Intended Participation Affidavit Summary Form 3106C\*
  - \* Good Faith Effort Documentation



Submit in a separate sealed envelope Failure to submit = Non-Responsive

### **Equal Opportunity Department**

For more information, please contact:



For Assistance contact:

Karina Matthiessen Contract Compliance
Equal Opportunity Department
<a href="mailto:arina.matthiessen@phonix.gov">arina.matthiessen@phonix.gov</a> 623-760-8052

## City of Phoenix Labor Compliance Office

- Monitors and enforces the federal labor standards on federally funded Capital Improvement Construction.
- Applies to all federally funded contracts in excess of \$2000 with few exceptions
- All contractors and subcontractors, including lower-tiers, working on the project are covered

#### **DBRA (Davis-Bacon & Related Acts)**

Davis-Bacon Act (DBA)

Copeland Anti-Kickback Act

 Contract Work Hours and Safety Standards Act (CWHSSA)

### Federal Regulations

Code of Federal Regulations, Title 29 Part 3

Code of Federal Regulations, Title 29 Part 5

FHWA 1273

Wage Decision

#### **Enforcement Activities**

 Labor Compliance Pre-Construction Conference

Confidential Employee Interviews / LCP

Requests for Additional Classifications

Payment Withholding



## Project Specific Items

Iron workers

#### **Technical Assistance**

Labor Compliance Office, (602) 261-8287
 or email at <u>STR.laborcom@phoenix.gov</u>

- Websites available:
  - http://www.dol.gov/dol/esa/programs/dbra



#### QUESTIONS?

#### **QUESTIONS?**

#### QUESTIONS?





#### PROJECT LOCATION / SCOPE

#### HAPPY VALLEY ROAD: 67<sup>TH</sup> AVENUE TO 35<sup>TH</sup> AVENUE







- The City of Phoenix is proposing to improve Happy Valley Road (HVR) between 67<sup>th</sup> Avenue and 35<sup>th</sup> Avenue
- This is a federal aid funding + State & Local match project
- The intent of this project is to widen HVR, improve the signalized intersections including a fiber optic interconnect, and connect the community with sidewalks and multi-use paths that meet Americans with Disability Act (ADA) requirements.



The scope of work based on the design plans and specifications will include but not be limited to:

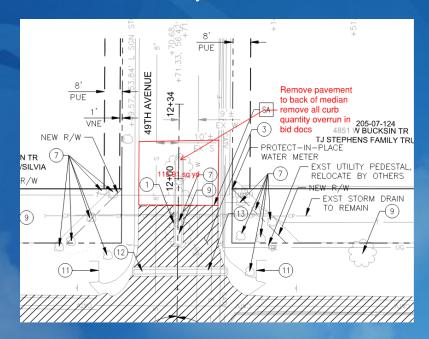
- Mill and overlay of existing pavement or new pavement for some of the project.
- Removal of existing sidewalks, curbs and gutters, and curb ramps
- Construction of new sidewalks, multi-use paths, curbs and gutters, and curb ramps to comply with the Americans with Disabilities Act (ADA) requirements
- Drainage improvements including a concrete channel
- Fiber optic installation
- Adjustment of existing utilities as described in bid items and specs
- Crack seal and microseal, along with all miscellaneous work included in the bid items and specs to complete the project
- Signing and Striping will be performed by City of Phoenix



- The project will be constructed within existing City of Phoenix ROW and Easements
- The Contractor will provide traffic control and other ancillary items
- Federal Aid Project requires compliance with Environmental Mitigation Measures, including but not limited to:
  - Coordination with the archaeological monitor provided by the City of Phoenix Street Transportation Department
  - Posting of Migratory Bird Treaty Act at the construction site, at all times during construction
- Buy America Certificate:
  - For Procurement of Steel, Iron, or Manufactured Products
- Work to be completed within 660 Calendar Days from NTP

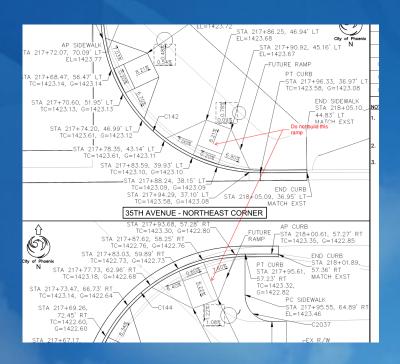


- Remove Pavement increases by 116 SY due to change at 49<sup>th</sup> Avenue
- Remove Curb increases by 50LF





No Quantity Change but do not build the east leg ramps at 35<sup>th</sup> Avenue





- BID ITEM CHANGES IN UPCOMING ADDENDUM
- Add Mobilization bid item
- Add Miscellaneous Removals
- Republish Bid Item List pages P1 P10 to avoid bid items cut off.
- Federal Approved Blanket Certification for Econolite Advanced Traffic Controller on August 30, 2024

#### IMPLEMENTATION

- Projects where new and/or updated advanced transportation controllers is being furnished shall specify:
  - Econolite Cobalt Shelfmount Controller and other related models and future model revisions.
  - Econolite Cobalt Shelfmount ATC Controller and other related models and future model revisions.
  - c. Econolite Cobalt ASC/3 Firmware and other related versions and future revisions.
  - d. Econolite Cobalt EOS Firmware and other related versions and future revisions.



#### Questions in the Upcoming Addendum

- Channel Excavation –2 borings from the basin and obtaining seismic refraction lines
- USACE 404 Permit Nationwide Permit #14
- Materials Testing (City or Contractor) As specified in MAG Section 106.2, The City will pay for the initial or normal test required by the Engineer to guard against unsuitable materials or defective workmanship. The City will provide technicians to perform sampling and testing for quality acceptance. The Contractor may provide its own technicians to quality control of its operations and materials, at no additional cost to the City. Additionally, the Contractor shall perform Quality Control functions where required by the applicable specification sections.
- Percentage of lime Mix design to be submitted by contractor per MAG.
   5% minimum



#### **SECTION 103: EARLY PROCUREMENT OF LONG LEAD MATERIALS**

Within 30 days of contract execution and prior to scheduling of a Pre-construction conference meeting, the Contractor may request early procurement of long lead materials. The Contractor's request shall be accompanied by comprehensive justification documents for review; this will include but is not limited to letters from material manufacturers or suppliers, and a project schedule showing the impact and incorporation of long lead items into the project to support the early procurement request. The request shall also outline the expected commencement of construction. The Engineer will evaluate the Contractor's early procurement request and practicable start of construction. Upon review of the request, the Engineer may issue a Notice of Intent or Limited Notice to Proceed based on the agreed upon date in the schedule. After approval of applicable material submittals, the Contractor can then choose to proceed and order long lead item materials. Failure to submit this request after execution of the contract may result in denying requests for additional time for procurement or supply chain concerns. No additional compensation or adjustment in unit prices will be considered as a result of the Contractor's request.



#### **QUESTIONS?**

#### **QUESTIONS?**

**QUESTIONS?** 







## BIDDERS SHOULD REVIEW

Information for Bidders (IFB) Section:

Bid Submittal Checklist
Items due at time of bid submittal

Post-Bid Submittal Checklist
Items due within 5 calendar days after bid
opening by 4:00 p.m.

Hand deliver to Kathleen Kennedy or

E-mail to: kathleen.kennedy@phoenix.gov



### Submittal Requirements

## **Bid Submittal Checklist Items due at time of bid submittal**

- Acknowledge all Addenda P-1
- ❖ Bid Proposal P-1 to P-10 & P.S.-1
- ❖ ADOT DBE Assurance Form 3102C
- Certification with Regard to Equal Opportunity
   Clause for Contractor and Subcontractors (E.O.C. 1)
- List of Major Subcontractors & Suppliers L.O.S. 1
- Buy America Certificate Form B.A.C 1
- ❖ Non-Collusion Affidavit Form N.C.A 1

Submit in a separate sealed envelope

Bid Bond – S.B. – 1

Failure to submit = Non-Responsive



## POST Submittal Requirements

## APPARENT LOW BIDDER MUST PROVIDE WITHIN FIVE CALENDAR DAYS AFTER BID OPENING DATE BY 4:00 P.M.

- ✓ ADOT Online Bidder's List confirmation email from ADOT
- ✓ ADOT DBE Intended Participation Affidavit: Individual Form 3105C
- ✓ ADOT DBE Intended Participation Affidavit Summary for Prime Form 3106C
- ✓ List of All Subcontractors and Suppliers form L.O.S. 2
- ✓ Bidders Disclosure Statement (B.D.S. 1 to 4)
- ✓ Affidavit of Identity (A.O.I 1) if needed

**Failure** to submit = Non-Responsive



## Grounds for Disqualification

- □ Receipt of Bid after the specified cut-off date and time
- □ Deposit of Bid in the wrong location
- ☐ Violating the "Contact with City Employees" policy



#### SEALED BIDS DUE DATE

Bids Will Be Due:

Tuesday, October 29, 2024, at 2:00 P.M.

 Submitted into the Street Transportation, Design and Construction Procurement bid box located on the 1st Floor lobby:

Phoenix City Hall Building 200 W. Washington Street Phoenix, Arizona, 85003

#### **Procurement Website**

Invitation For Bids (IFB) = Specs / Plans / Addenda

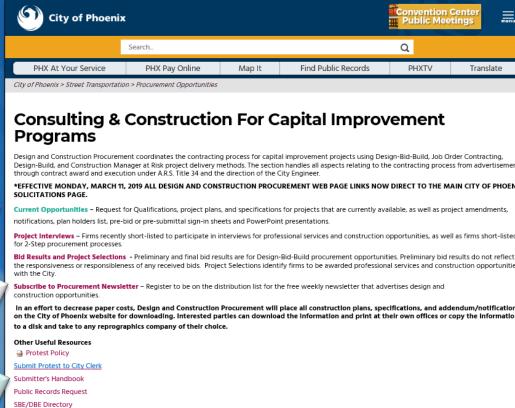
- Pre-Bid Sign-In & Power Point Presentation
- **Preliminary Bid Results**
- Final Results & Bid Tabulation

Solicitations

Website

Procurement

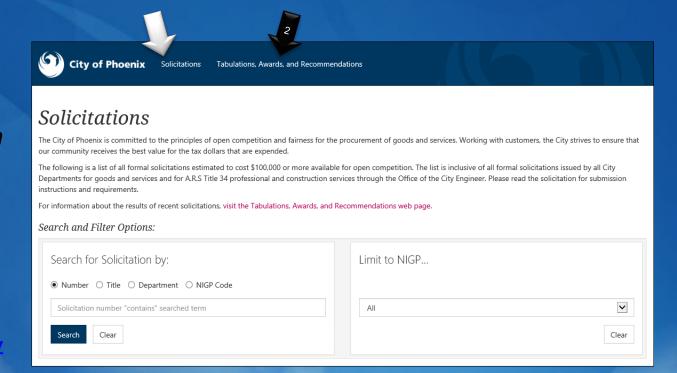
Newsletter



## City of Phoenix Solicitations Website

- 1. Project-specific
  CFBs, RFQs,
  Notifications, Sign-in
  Sheets, PowerPoint
  Presentations
- 2. Link to "Tabulations, Awards and Recommendations" web page

https://solicitations.phoenix.gov





### Procurement Webpage

https://www.phoenix.gov/streets/procurement-opportunities/

- **□** Current Opportunities
  - Project-specific RFQ / CFB, Notifications/Addenda, Sign-in Sheets,
     Presentations
- □ Project Interviews
- Bid Results and Project Selections
- Sign up for Procurement's Weekly e-Newsletter
- □ Submitters Handbook Step-by-Step Guide to RFx Submittals

The ProcurePHX online portal will be used for Professional Services solicitations, Construction solicitations and Design-Bid-Build.

https://eprocurement.phoenix.gov/irj/portal



## Questions AFTER TODAY?



Email all questions to:

kathleen.kennedy@phoenix.gov

Or call: (602) 534-5789

In your email subject line:

RFx Number: 600001675

HAPPY VALLEY ROAD: 67TH AVENUE TO 35TH AVENUE ROADWAY IMPROVEMENTS

Thank You for Interest and Attending!!!



# procure PHX Have You? signed up?

**RFx hints & Tricks** 

**Brief overview** 

### RFx Overview

Vendor Registration

Login

Viewing Solicitations Subscribe to ADDENDA

## Login to ProcurePHX

If your firm is already registered with the City of Phoenix's ProcurePHX system, visit <a href="https://eprocurement.phoenix.gov/irj/portal">https://eprocurement.phoenix.gov/irj/portal</a> to login and access the electronic solicitation

Product Category Code is: 912000000 RFx (Event) Number is: 6000001675

Note: The **VENDOR NUMBER** is to be included on the cover of the Statement Of Qualifications





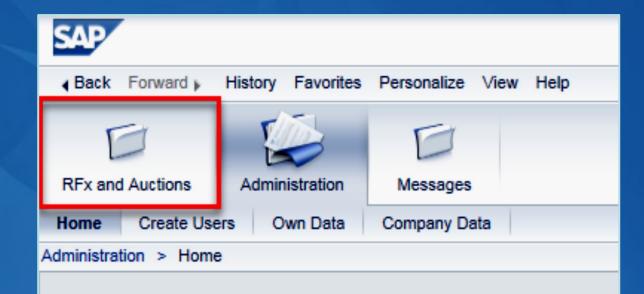
#### RFx Home screen

Once you are logged in to ProcurePHX portal:

https://eprocurement.ph oenix.gov/irj/portal

Select RFx and Auctions tab on the Ribbon

You will be taken to the RFx Overview (Event) Page



Thank you for your interest in becoming a vendor in the As a Vendor Administrator for your company you have

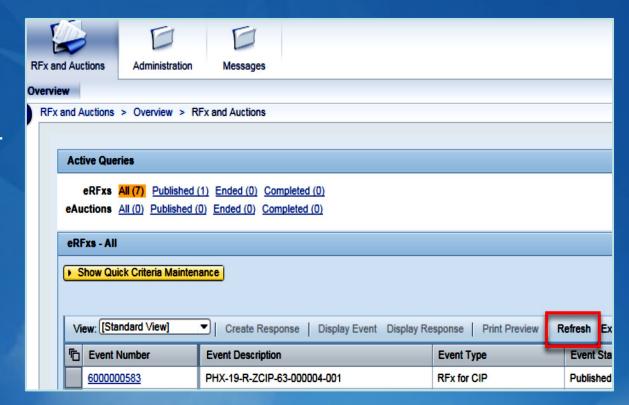


### FINDING SOLICITATIONS

Click **Refresh** Button on the RFx Overview (Event) Page to see the most current information.

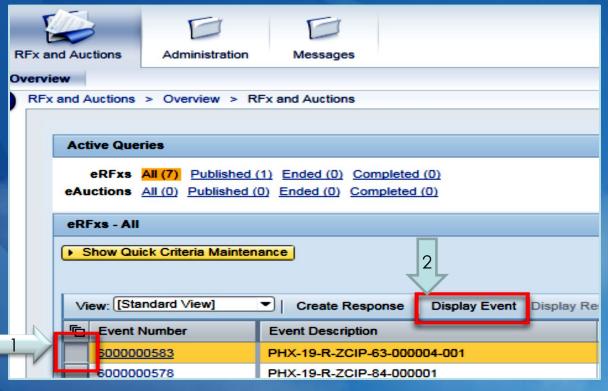
Find the solicitation you'd like to view from the list, by RFx (Event) Number.

For this solicitation, your RFx (Event) Number is: **6000001675** 





## View selected solicitation

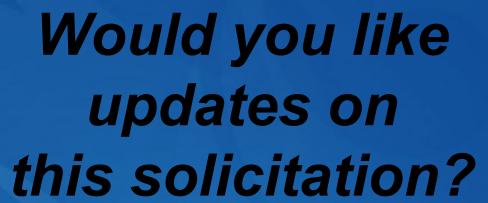


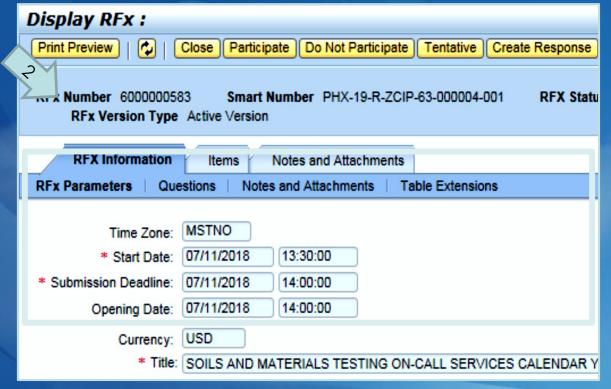
- 1. Click the gray box next to the RFx (Event) Number you'd like to view. Then,
- 2. Click Display Event

This will open a new window to view the selected RFx

If you don't see the new window, check your **POP-UP BLOCKER**.







Update your **Participation Status** accordingly

- 1. Click Participate. This will ensure you to get email notifications regarding your RFx Event, i.e.
  Notifications, New Attachments.
- Review RFx Information
   Tab for Start/Due dates/
   Title of Solicitation