



City of Phoenix

FINANCE DEPARTMENT • PROCUREMENT DIVISION

PUBLIC NOTICE OF AWARD RECOMMENDATION

AWARD NOTICE DATE: November 12, 2024

SOLICITATION: Actuarial Services for MERP, LTD and Sick Leave Benefits – Requirements Contract

SOLICITATION DEADLINE: September 19, 2024, 2:00 pm

Recommendation

Offers in response to the above referenced solicitation have been evaluated. Procurement recommends contract award as follows:

- Gabriel, Roeder, Smith & Company

Evaluation

The offers were evaluated based on responsiveness to specifications and terms and conditions, and responsibility to provide the required goods and/or services. Other evaluation criteria included Qualifications & Experience, Method of Approach, Capacity, and Pricing.

Procurement File

The procurement file for this solicitation is available as of the date of this notice by contacting the procurement officer listed below.

Transparency Policy

As set forth in the solicitation's requirements, offerors are reminded that the City's Transparency Policy, governing communications between offerors and their representatives, is in effect through the date of City Council Award, estimated to occur January 15, 2025. Offerors wishing to communicate with members of the City Council or other city executives regarding this solicitation shall direct all such requests through the Procurement Officer below.

Procurement Officer

William Langbehn

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