



**CITY OF PHOENIX
PUBLIC WORKS DEPARTMENT
Procurement Division**

**REQUEST FOR INFORMATION
RFI 25-SW-029**

**Utility-Scale Clean Energy Development
at SR85 Landfill**

**CONTACT PERSON
Roger Spivey
Procurement Manager
Roger.spivey@phoenix.gov**



SECTION I – GENERAL INFORMATION

CITY OF PHOENIX
Procurement Division
200 W. Washington Street
7th Floor
Phoenix, AZ 85003
Phone: (602) 495-3606

1. INTRODUCTION

This Request for Information (RFI) is issued as a means of technical discovery and information gathering for possible Clean Energy Development at the SR85 Landfill. The RFI is for planning purposes only and should not be construed as a solicitation nor should it be construed as an obligation on the part of the City to make any purchases.

This RFI should not be construed to pre-qualify vendors. This is not a formal solicitation, but a request for interested parties to provide information as specified herein. The City of Phoenix is not responsible for any costs incurred to participate in this process. All information and demonstrations provided are at the Respondent's own expense. The City of Phoenix may issue a formal solicitation in the future based on the RFI responses.

Participation in this RFI is voluntary. The City will not pay for preparing any information submitted by a Respondent or for the City's use of that information. **No purchases will be made as a result of this request. Any price information provided shall be used for general comparison purposes only. Do not include applicable state and local taxes.**

2. SCHEDULE OF EVENTS

RFI Posted:	November 15, 2024
RFI Inquires Due Date:	December 13, at 3:00 p.m. Arizona Time
RFI Inquires Submittal:	roger.spivey@phoenix.gov
RFI Submittal Due Date:	December 27, 2024, at 11:00 a.m. Arizona Time
RFI Electronic Submittal:	pwd.solicitations@phoenix.gov.

City reserves the right to change dates and/or locations as necessary.

3. OBTAINING A COPY OF THE RFI AND ADDENDA

Interested parties may download the complete RFI any related addenda from <https://solicitations.phoenix.gov/>. Internet access is available at all public libraries. Any interested respondents without Internet access may obtain this document by calling (602) 256-5634 or picking up a copy during regular business hours at the City of Phoenix Public Works Department, Procurement Division, 200 W. Washington Street, 7th Floor, Phoenix, AZ.



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4. PREPARATION OF RESPONSE

4.1 All information shall be submitted in accordance with the instructions provided in this document. Erasures, interlineations, or other modifications of the submittal shall be initialed in original ink by the authorized person signing the response. No submittal shall be altered, amended or withdrawn after the specified submittal due time and date. The City is not responsible for respondent's errors or omissions. All time periods stated as a number of days shall be calendar days.

4.2 It is the responsibility of all respondents to review the entire RFI and seek clarification of any requirements that may not be clear and to check all responses for accuracy before submission. Negligence in preparing a submittal confers no right of withdrawal after due date and time. Respondents are strongly encouraged to:

- A. Consider applicable laws and/or economic conditions that may affect cost, progress, performance, or furnishing of the products or services.
- B. Study and carefully correlate respondent's knowledge and observations with the RFI document and other related data.
- C. Promptly notify the City of all conflicts, errors, ambiguities, or discrepancies which a respondent has discovered in or between the RFI document and such other related documents.

4.3 The City does not reimburse the cost of developing, presenting or providing any response to the RFI. Responses submitted for consideration should be prepared simply and economically, providing adequate information in a straightforward and concise manner. The respondent is responsible for all costs incurred in responding to this RFI. All materials and documents submitted in response to this RFI become the property of the City and will not be returned.

5. ADDENDA

The City of Phoenix shall not be responsible for any oral instructions made by any employees or officers of the City of Phoenix in regard to the RFI. Any changes will be in the form of an addendum, which will be available at <https://solicitations.phoenix.gov/>. The respondent shall acknowledge receipt of any/all addenda by signing and returning the document with the submittal.

6. SUBMISSION OF INFORMATION

For Electronic Submittal: Please submit your response via email to pwd.solicitations@phoenix.gov. The date and time on the email will provide proof of submission and verification if the Offer was received on or prior to the due date and time specified. Please identify the request for information number and title in the subject line of the email when submitting the Offer.

The City email file size is limited to 150mb. To send larger files electronically, the upload and receipt time may take longer than expected. It is the responsibility of the Offeror to ensure that the Offer met the due date and time.

Submittals shall be in the actual possession of the Procurement Division on or prior to the exact time and date indicated in the Schedule of Events. Late submittals shall not be considered. The prevailing clock shall be the Public Works Department, reception desk clock.



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7. WITHDRAWAL OF SUBMITTAL

At any time prior to the RFI due date and time, a respondent (or designated representative) may withdraw the submittal by submitting a request in writing and signed by a duly authorized representative.

8. RESULTS

Submittals will be opened on the submittal due date, time and location indicated in the Schedule of Events. Submittals and other information received in response to the Request for Information shall be shown only to authorized City personnel having a legitimate interest in them or persons assisting the City in the evaluation. Submittals are not available for public inspection until after the review process has been completed.

A list of respondents will be posted on the City's website, <https://solicitations.phoenix.gov/> within five (5) calendar days of the submittal due date.

9. INQUIRIES

All questions that arise relating to this RFI shall be directed in an email to: Roger.spivey@phoenix.gov as noted in Section I – Item 2, Schedule of Events. Inquiries received will then be answered in an addendum and published on the City's Website.

10. PUBLIC RECORD

All submittals in response to this RFI shall become the property of the City and become a matter of public record available for review pursuant to Arizona State law.

If a respondent believes that a specific section of its response is confidential, the respondent shall isolate the pages marked confidential in a specific and clearly labeled section of its response. The respondent shall include a written statement as to the basis for considering the marked pages confidential including the specific harm or prejudice if disclosed and the Procurement Officer will review and make a determination.



SECTION II – Background

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BACKGROUND

The Climate Action Plan for the City of Phoenix outlines ambitious goals to combat climate change, specifically focusing on reducing greenhouse gas (GHG) emissions associated with municipal operations. Goal SES1 targets achieving net-zero GHG emissions for municipal operations' electricity use by 2030. To accomplish this, the city aims to secure utility-scale renewable energy projects, offsetting 100% of utility-provided electricity consumed in city operations by 2030. One specific site, the SR85 Landfill, offers around 580 acres of land suitable for utility-scale clean energy development for up to a 30-year timeframe. This land presents a significant opportunity to contribute to the City's energy goals by generating clean energy through various technologies or leasing it to developers while retaining environmental attributes to offset operational electricity consumption.

	SECTION III – OBJECTIVES	CITY OF PHOENIX Procurement Division 200 W. Washington Street 7th Floor Phoenix, AZ 85003 Phone: (602) 495-3606
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OBJECTIVES

The City of Phoenix seeks information from qualified developers and other interested parties regarding the potential development of utility-scale clean energy projects at the SR85 Landfill site. The primary objectives of this RFI are to:

1. Gather information on the technical and financial feasibility of developing a utility-scale clean energy project at the SR85 Landfill.
2. Understand potential business models, including direct generation partnerships and land leasing options.
3. Assess the ability of developers to retain some or all environmental attributes for the City's use.
4. Explore innovative approaches to maximize the site's potential while meeting the City's sustainability goals.



SECTION IV – SUBMITTAL

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An electronic PDF copy of the material shall be submitted following the outline provided herein. The following questions shall be answered in no more than fifty (50) pages. Pages that have photos, charts and graphs will count towards the maximum number of pages. The minimum font size shall be 10-point and font used shall be Arial, Bookman, Cambria, Century or Times New Roman only. Sales material can be submitted and shall not count towards page count. Any deviations from these requirements shall be cause for rejection of a submittal, at the discretion of the Procurement Officer.

The submittal shall include:

- A one-page cover letter prepared on the company's letterhead and signed by an authorized employee of the company. Provide primary contact information and contact person's telephone number, e-mail address, and company webpage. A brief summary shall be included in the cover letter that provides information on the company's background and expertise as relates to this RFI.
- The company's responses to the RFI criteria in order and titled as listed below using a maximum of fifty (50) double-sided pages, each 8-1/2" x 11" in size.
- Provide one digital PDF document electronically.

Submittals shall be organized in the following format:

1. Project Concept and Design
2. Technical Feasibility
3. Financial Feasibility
4. Business Model Options
5. Regulatory and Permitting Information
6. Environmental and Community Impact
7. Innovative Approaches

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NOTICE OF INTENT

TO THE CITY OF PHOENIX:

The Undersigned hereby offers and agrees to furnish the material and or service(s) in compliance with all terms, conditions, specifications, and addenda issued as a result of this request for information and any written exceptions in the intent.

Authorized Signature

Date

Printed Name and Title

Company Name _____

Address _____

City, State and Zip Code _____

Telephone Number _____

Company's Fax Number _____

Company's Toll Free # _____

Email Address _____