

# CALL FOR INTEREST

Proposals for Acquisition/Rehabilitation or New Construction of Affordable Rental Housing

**Pre-Submittal Conference**Webinar via WebEx
Tuesday, December 03, 2024

### 2024-2025 CFI TIMELINE

**Proposer's Inquiries** 

**Intent to Apply Deadline** 

**Deadline to Apply** 

**Selection of Proposals** 

**Support Letters for Tax Credit Apps** 

Additional documents due

**Formal Council Approval** 

December 11, 2024, by 4:00 pm

January 29, 2025, by 3:00 pm

February 12, 2025, by 2:00 pm

March 3, 2025

Prior to April 1, 2025

April 2, 2025

April 9, 2025\*



<sup>\*</sup>Dates subject to change

Updated: 11/18/2024 7:25 AM

# CALL FOR INTEREST WEBPAGE

# Proposals of Acquisition/Rehabilitation or New Construction of Affordable Rental Housing

Solicitation Details

Solicitation/Project Number

CFI FY25-086-08 (MBT)

Department

Housing

**Contract Specialist/Procurement Officer** 

Melanie Bynoe-Torzala

Pre-Offer Conference/Pre-Submittal Meeting

12/03/2024 10:00 AM

Date Due

02/13/2025 2:00 PM

NIGP

946-49 - Financial Services(Not Otherwise Classified)



### **APPLICATION**

### **SUBMITTAL REQUIREMENTS**

- Digital Submissions Only
- Submit an "Intent to Apply" by January 29th
- Receive a link for uploading application



## INTENT TO APPLY



Project Name

#### SECTION IV -SUBMITTALS

CITY OF PHOENIX

#### Intent to Apply

Submittal of this form is notification to the City of Phoenix Housign Department of your intention to submit a proposal for the Acquisition/Rehabilitation or New Construction of Affordable Rental Housing under Solicitation Number CFI FY24-086-1. The Procurement Officer will create a unique upload link for your proposal which will be used for submission of all materials. You will receive notification by email once this upload link has been created

To participate in this solicitation you are required to complete and submit this form to <a href="mailto:david.wisniewski@phoenix.gov">david.wisniewski@phoenix.gov</a> by no later than January 29, 2024, 5:00 p.m. The upload link will remain active until 2:00 p.m. Phoenix local time on Monday, February 12, 2024.

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Proposer	
Email Addresses (you may provide access to multiple email addresses to upload documents)	
Email 1	
Email 2	
Email 3	
Email 4	
Email 5	
Email 6	
PRINT NAME	TITLE
SIGNATURE	DATE



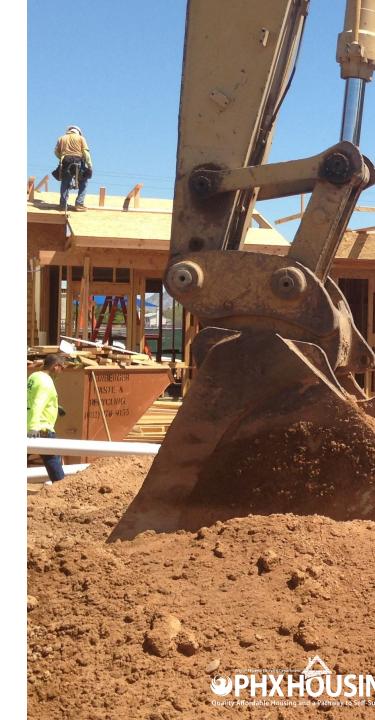
### **SOLICITATION TRANSPARENCY**

Beginning November 18, 2024

#### **NO DIRECT OR INDIRECT CONTACT**

### Schedule a meeting

Melanie Bynoe-Torzala 602-262-4927 Hou.procurement@phoenix.gov



# WHO MAY APPLY?



Mesquite Terrace- Trinity Housing/Catholic Charities





# COUNCIL PRIORITIES

Homeless

**Special Needs** 

Community Housing Development Organizations





# **ELIGIBLE ACTIVITIES**

Affordable Rental
Supportive Permanent
Supportive Transitional
Special Needs





Application submitted before deadline

**HUD** debarment list

Compliance with existing city loans

Minimum 3 Years Property Management Experience



### THRESHOLD CRITERIA

#### **COMPLETE APPLICATION**

- Application Forms completely filled out
- Signed Application Certification
- Completed Tab V (proforma)
- Most Recent Audited Financial Statements
- Relocation Plan and signed GIN's
- Project Timeline
- Community Outreach –virtual meeting at least 1
- Proof of Zoning
- Proof of Site Control



# **UPDATES/CHANGES**

**Build America Buy America** 

#### **REMINDERS**

**Community Meeting** 

Minimum 1 meeting Can be an online meeting

**Material Change Request Form** Attachment K



Verano Terrace - Bethel Development



### **EVALUATION CRITERIA**

1000 Point Scale

**Experience** 

260 points

Developer Capacity, Property Management Plan

**Project Merits** 

430 points

Need, Energy Efficiency, Construction & Design, Project Readiness

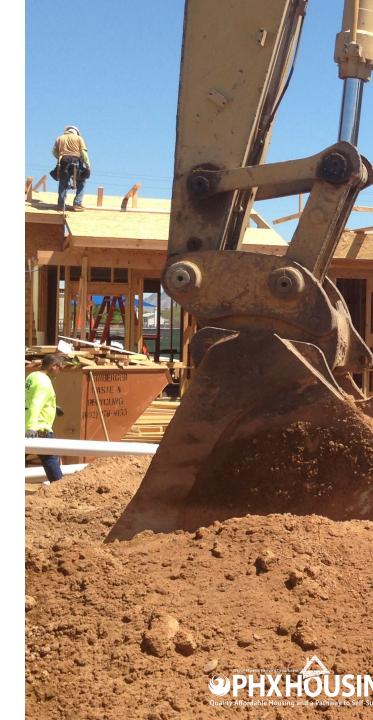
**Financial Feasibility** 

260 points

Financing Plan, Mitigation of Risks, Leverage

**Project Impact** 

50 points



### **ESTIMATED FUNDING\***

2024-2025 Call for Interest

HOME (CHDO Only)

\$7,000,000 \$883,814

Maximum Award - \$2,000,000

\*Assuming level funding



# QUESTIONS

### **MELANIE BYNOE-TORZALA**

City of Phoenix Housing Department 251 West Washington Street, 4th Floor Phoenix, AZ 85003-1611

Hou.procurement@phoenix.gov 602-262-4927

