



9	Legal Notice
	The purpose of the Pre-Offer Conference is to provide a casual atmosphere to discuss the City's intent and to determine whether the City's requirements are clearly stated.
	Although an exchange of information may take place, the official position of the City is that which is delivered in the solicitation document and in the form of a written Solicitation Addendum. Therefore, nothing said here today should be construed as a change to the written requirements in the solicitation document.
	Any changes will be in the form of a solicitation addendum. Vendors must acknowledge receipt of any/all addenda by signing and returning the document with their submittal, or the response may be considered non- responsive.
	Please note that it is the responsibility of the Offeror to read the entire solicitation document. Offerors must contact the Procurement Officer if they have any questions – no other City employees per the Transparency Policy.

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Statement of Need

City users such as

Date or receipt

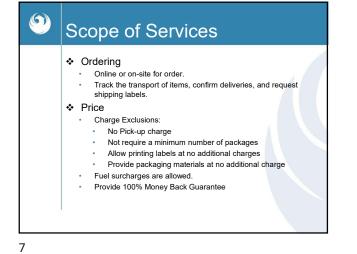


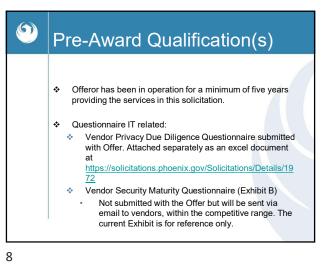
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 Solicitation Instructions
Registered as a City Vendor at ProcurePHX: https://www.phoenix.gov/procure
Registered with the Arizona Corporation Commission.
Exceptions.
The City will not be responsible for oral instructions made by employees or officers, and any changes to the solicitation documents will be in the form of addenda.
PLEASE READ ALL DOCUMENTS THOROUGHLY

## 9

## Questions & Answers (Q&A) Also referred to in the schedule of events table as "Inquiries" All answers to be published on the City's solicitation webpage Written answers supersede verbal answers

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## Q&A Deadline Submit questions by December 20, 2024. 2:00 p.m. local Phoenix time Email: daniel.han@phoenix.gov Answers will be published after the inquiry deadline on https://solicitations.phoenix.gov/Solicitat ions/Details/1972

## Insurance & Indemnification

Requirements in Section 8 may include:

- General Liability
- Automobile Liability
- Worker's compensation
- Technology errors and Omissions
- Network Security and Privacy Liability
- Work with your Insurance Broker
- Awarded Contractors: Certificates of Insurance due to City within 10-days after receipt of award notification

