

Agenda

* Scope of Services
 * Pre-Award Qualifications
 * Solicitation Instructions
 * Questions & Answers (QA)
 * Insurance and Indemnification
 * Submittal Requirements
 * Transparency Policy
 * Proposal Deadline

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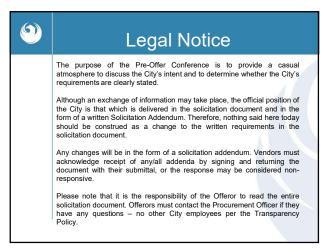


Scope of Services

Contractor shall supply all labor, materials, supplies, equipment, permits, vehicles and transportation, and security fees necessary for plumbing services including rooter and drain cleaning for City of Phoenix properties or facilities.

Labor requirements
General contractor requirements
Trenching and Saw cutting
Rooter and Drain Cleaning Services
Cleaning
Locations
Labor rates

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Pre-Award Qualification(s)

QUALIFICATIONS: Contractor represents that it is familiar with the nature and extent of this Agreement, the Services, and any conditions that may affect its performance under this Agreement. Contractor further represents that it is fully experienced and properly qualified, is in compliance with all applicable license requirements, and is equipped, organized, and financed to perform such Services.

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Solicitation Instructions

- Registered as a City Vendor at ProcurePHX: https://www.phoenix.gov/procure
- Registered with the Arizona Corporation Commission
- Accept all terms and conditions without exception
- The City will not be responsible for oral instructions made by employees or officers, and any changes to the solicitation documents will be in the form of addenda.

PLEASE READ ALL DOCUMENTS THOROUGHLY



Insurance & Indemnification

- ❖ Requirements in Section 7 may include:
 - · General liability
 - · Automobile liability
 - · Worker's compensation
 - · Professional liability
- Work with your Insurance Broker
- Awarded Contractors: Certificates of Insurance due to City within 10-days after receipt of award notification

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Questions & Answers (Q&A)

- Also referred to in the schedule of events table as "Inquiries"
- All answers to be published on the City's solicitation webpage
- Written answers supersede verbal answers

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Submittal Requirements

Submit one electronic copy to procurement@phoenix.gov.

- 1. Submittal Section (Offer)
 - · Signed by authorized representative of the Offeror
 - · Contact information included
- 2. Pricing Proposal
- 3. Warranty
- 4. Cost and Payments
- 5. Contractor Licensing Requirements
- 6. Offer Page
- 7. References
- 8. Service Completion Date
- 9. 24 Hour Emergency Contact
- Conflict of Interest and Transparency Form

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Q&A Deadline

- Submit questions by December 9, 2024
 - · 2:00 p.m. local Phoenix time
 - Email: Clara.Delgado@phoenix.gov
- Answers available by December 13, 2024 at solicitations.phoenix.gov



Transparency Policy

- All proposers under penalty of disqualification will refrain from contacting any City staff or officials to discuss this solicitation.
 - Begins upon solicitation posting and ends on day of City Council Award.
 - All questions must be directed to the procurement officer
- ❖ Full policy in Section 2.17 of the solicitation
- Companies currently doing business with City are not prohibited from discussing their current contracts.

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