

Request for Proposal

Painting Services Commercial and Residential Federally Funded

Pre-Offer Conference

Via WebEx

1



RFP Timeline

Written Inquiries Due	January 9, 2025
Deadline for Submittals	January 24, 2025
Contract Begins	March 1, 2025

Important Item

3

Anything discussed today or at any point in time does not change anything in the RFP.

Only a formal written and issued addendum changes the RFP.



Solicitation Instructions

- ▶ Transparency Policy starts at solicitation opening and ends at City Council Award
- ▶ All offerors must register at:
<https://www.phoenix.gov/procure>
- ▶ All written inquiries are due **January 9, 2025.**
- ▶ The City will not be responsible for oral instructions made by employees or officers, any changes will be in the form of solicitation addenda
- ▶ Businesses **must** be registered with the Arizona Corporation Commission (this is checked)
- ▶ Offeror must read the entire solicitation and accept all terms and conditions without exception

Special Terms and Conditions

- Pricing
- Background Screening
- Davis Bacon Requirements

Insurance & Indemnification

- Please note the indemnification provisions within the solicitation
- ▶ Insurance requirements cover:
 - ▶ General Liability
 - ▶ Automobile liability
 - ▶ Worker's compensation
 - ▶ Professional liability
- ▶ Upon award, certificates of insurance (ACORD form or equivalent) must be provided to the City within 10-days
- ▶ Send to the Procurement Division at
Hou.procurement@phoenix.gov

7

Pre-requisites

- ▶ Must be in operation 3-years

Term

- ▶ Commencing on or about April 1, 2025
- ▶ 5-Year period

Scope of Work

Contractor will include the repairs, painting of exterior and interior surfaces, including doors of Housing Department buildings and homes. The Contractor shall provide labor, materials, equipment and transportation to do minor repairs on interior/exterior surfaces of assigned houses/buildings (including fascia, siding T1-11, post bases, drywall texture, wood post, post bases, Drywall, Baseboard, Wood Trim board etc.), prior to painting the exterior surfaces and painting of interior surfaces, in accordance with the specifications and provisions contained herein, located throughout the City of Phoenix.

Scope of Work

Painting and/or Repairs:

- ▶ Preparation and Painting
- ▶ Drywall Installation
- ▶ Paint Coverage
- ▶ Exterior Repair and Painting
- ▶ Stucco Repair and Application
- ▶ Interior Painting

Evaluation Criteria

No.	Evaluation Criteria	Scoring Method	Weight (Points)																					
1.	<p>Method of Approach</p> <p>A. Describe the extent of your organization's experience in conducting similar projects or delivering similar services for public agencies. What has that experience taught you that you would bring to this project?</p> <p>B. Describe any key cost variables for the service or project such as volume, frequency, duration or length, geographic locations, along with any key budgeting decisions, assumptions, and/or calculation approaches used to develop the cost proposal.</p> <p>C. Based on the information below, do you agree to comply with the Davis Bacon wage rule and the LPC Tracker? In other words, you have to pay your employees, working on the Housing Department jobs the prevailing hourly wages. You may pay them higher but not lower. The rate changes from time to time, and we will update the contract when that happens. Each invoice submitted would have to have the Labor Rates and hours submitted through something called the LCP Tracker an online tool. It's not complicated but your firm has to do it so that we can pay your invoice.</p> <p>General Decision Number: AZ20240001 08/30/2024</p> <table border="0" data-bbox="309 871 1159 1106"> <thead> <tr> <th></th> <th>Rates</th> <th>Fringes</th> </tr> </thead> <tbody> <tr> <td>Painter.....</td> <td>\$ 12.89</td> <td>0.00</td> </tr> <tr> <td></td> <td>**</td> <td></td> </tr> <tr> <td>Laborer: Common or General.....</td> <td>\$ 10.18</td> <td>0.00</td> </tr> <tr> <td></td> <td>**</td> <td></td> </tr> <tr> <td>Carpenter.....</td> <td>\$ 18.16</td> <td>0.00</td> </tr> <tr> <td>Drywall Hanger.....</td> <td>\$ 15.00</td> <td>0.00</td> </tr> </tbody> </table> <p>** Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.20) or 13658 (\$12.90).</p>		Rates	Fringes	Painter.....	\$ 12.89	0.00		**		Laborer: Common or General.....	\$ 10.18	0.00		**		Carpenter.....	\$ 18.16	0.00	Drywall Hanger.....	\$ 15.00	0.00	Points Based	400 (100 % of Total)
	Rates	Fringes																						
Painter.....	\$ 12.89	0.00																						
	**																							
Laborer: Common or General.....	\$ 10.18	0.00																						
	**																							
Carpenter.....	\$ 18.16	0.00																						
Drywall Hanger.....	\$ 15.00	0.00																						

Evaluation Criteria

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Qualifications and Experience A. Provide a detailed description of your organization's ability, approach, and methodology for this project or service in line with the RFP objectives and key elements outlined in the scope of work. B. How does your company handle jobs that are out of the normal to problem solve and come to the most effective and cost-reasonable solution? Please provide a couple of examples. C. How does your organization incorporate continuous quality improvement and performance measurement into the work you do today? How do you plan to incorporate these into the proposed project or service to improve practice and meet goals?	Points Based	350 (100% of Total)

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Pricing Pricing Attachment G	Points Based	250 (100% of Total)

- Labor Hourly Rate (Regular business hours and Emergency)
- Most line items are Square Feet unless otherwise indicated
- Sign and Return

BIDS

13

Submittal Requirements:



- E-mail attachment or in-person delivery
- Tab 1 Cover Letter with contact information
- Tab 2 Attachments A-J
- Tab 3 Signed Addenda



DAVIS-BACON

Overview for General
Contractors and
Subcontractors





Compliance Officer Alex Rivera

- ▶ Responsible for administering and enforcing Federal labor standards covered by Davis-Bacon Acts:
 - ▶ Conducting on site interviews with construction workers
 - ▶ Reviewing payrolls in the LCP Tracker database for compliance
 - ▶ Providing support and guidance on proper wage decisions
 - ▶ Prepare compliance reports for HUD and DOL

DAVIS-Bacon Act & COPELAND ACT (Anti-Kickback Act)

- Requires payment of prevailing wage rates to laborers
- Consists of Federally assisted construction projects in excess of \$2,000
- Includes building, repairing or demolishing of any public structure or building
- Requires one- and one-half pay for overtime of 40 hours per week
- Criminal prosecution and penalty fees are enforced for intentional violations
- **COPELAND ACT** – Makes it a Federal crime for anyone to require a laborer to kickback any of their wages
- Requires all Subcontractors to submit weekly certified payroll reports (CPR)
- Regulates permitted payroll deductions

CONTRACTORS/SUBCONTRACTORS

- Responsible for all Subcontractors complying with Federal labor standards while working on project
- Review each subcontractor's certified payroll submittals for compliance
- Must also keep payroll records for 3 years after completion of project
- Accountable for restitution for underpayment, including liquidated damages owed by Subcontractors
- "Other" payroll deductions must be authorized by employees
- Must post Davis-Bacon poster, project specific wage determination and Employee Rights poster at worksites.

CERTIFIED PAYROLL REPORTS (CPR) & LCPtracker

SUBMIT WEEKLY

Begin the first week of work and every week thereafter until work is completed

NUMBER PAYROLLS

Start with #1 and last payroll for project as "FINAL"

NO WORK WEEKS

Submit "no" work week payrolls when there is a temporary break on project

Construction compliance management software system for certified payroll and reporting.

- All Subcontractors assigned to project must use and enter certified payrolls in LCP Tracker for performing and non-performing weeks
- Start with first week of work on project
- Pay all workers weekly and maintain up-to-date payrolls
- If owner-operator has NO staff, must have another person certify payrolls

WAGE DETERMINATION

WAGE RATES AND FRINGE BENEFITS

- WAGE DECISIONS
<https://www.dol.gov/agencies/whd/government-contracts/prevailing-wage-resource-book/db-wage-determinations>
- List of different work classifications, with minimum wage rates and fringe benefits that must be paid under classifications
- Basic Wage Rate + Fringe Benefits Rate = Total Hourly Wage Rate
- Fringe benefits include health insurance, retirement contributions, life insurance, training, vacation, and paid leave
- Does not include payments required by Federal, State or local laws (i.e. Federal and State taxes, Social Security, and disability insurance)
- Overtime work in excess of 40 hours in one week, must be paid one- and one-half times the rate for work performed

Solicitation Transparency

Commencing on the date and time a solicitation is published; potential or actual offerors or respondents (including their representatives) shall only discuss matters associated with the designated procurement officer and not with any City Staff.

Tonja A. Lepur

Contract Specialist II – Contracts and Procurement

602-495-0616

Hou.procurement@phoenix.gov