

ADDENDUM 1

(please sign and return with the submittal)

CHANGES:

Change 1: Pricing Proposal is deleted in its entirety and replaced with Revised Pricing Proposal.

Note: The Offeror shall utilize the Revised Pricing Proposal in their offer submission. The Revised Pricing Proposal is found on the City of Phoenix Solicitations webpage at: <https://solicitations.phoenix.gov/Solicitations/Details/1992>

Change 2: Section 3, Scope of Work, Subsection 3.11. Product Specification – Group 1 All Signage Items A and B is deleted in its entirety and replaced with the following:

- A. Nameplates with lettering
 - 1. 6" x 6" nameplate
 - a. 0.125" thick, clear acrylic panels
 - b. Painted second surface with equivalent colors to Matthews paint: Gray Tint (MP 07273) or Sherwin Williams: Ice Cube (SW 6252)
 - c. Assembled back-to-back with 1/8" clear acrylic backer.
 - 2. 2" X 8" nameplate
 - a. Black or Silver background with white lettering
 - b. Stainless Steel Metal nameplate
- B. National Fire Protection Association (NFPA) signs for various hazards such as diesel gas natural gas, sodium hypochlorite, etc.
 - 1. Blue, Red, Yellow, White with numbers and lettering.
 - 2. Various sizes:
 - a. 12" X 12"
 - b. 18" X 18"
 - 3. Adhesive backing to be placed on plastic tanks.
 - 4. Material: Aluminum backed.

Change 3: Section 3, Scope of Work, Subsection 3.9. Required Timeframes Item A.2.c. is deleted its entirety and with the following:

- c. Historic Plaques and Historic Signs – 20 Business Days

ADDITION:

The following is added to Section 3, Scope of Work, Subsection 3.9. Required Timeframes.

C. Rush Response:

1. In the event of a rush request, the Contractor shall have 1 business day to complete the order. One-time rush fee shall only be charged when it is the same day request.

QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	A. Our first questions are in regards to item 1, 2, 3, and 4 in Group 1. What material is the sign? Items #5-#11 all say .080 aluminum, but these are not specified.	See Change 2 on page 1 of this Addendum 1.
	B. Is it possible to get our hands on a sample or see where they are located in order to see in person?	Samples will not be provided during the solicitation process. However, some sample designs are shown in the Exhibits to the Solicitation
2.	A. Second question is if any signs from Group 1 will be installed?	Installation will be requested by the City's Ordering Department, as needed
	B. Which brings a follow-up question. As far as the Labor Rate page, is the installation hourly rate, etc the same for all signs? There is a big difference between installing 2X2 coroplast signs on H stakes as opposed to 4X8 zoning signs on posts or a cradle.	Yes.
	C. Are we bidding the same rate to encompass all types of sign installation?	Yes.
3.	For the 4x8 sign unit price. Should that be priced as printing a single sided sign? Or a double-sided sign?	See product descriptions in the Revised Pricing Proposal.
4.	Under our current contract, some items are picked up and we have charged a delivery fee for others. I didn't see a line item for delivery. Is there a standard price in place? Or is everything picked up? Or is it a default free delivery?	See Section 3 Scope of Work, Subsection 3.13. Pricing, Item B.

5.	One other item we have come across with P&Z is specific install dates for different jobs and sometimes artwork, etc not getting to us in a timely manner and we have to print and install at a moment's notice. It has always been a grey area but is there a RUSH line item for items being installed on the same day? I think the verbiage in the proposal says 3 days, but are we just bidding everything at a 3 day production time?	See "Addition" section on page 2 of this Addendum 1, and the Revised Pricing Proposal.
6.	A. I just received a referral to this bid opportunity. Is it too late for us to provide pricing?	The Offer Deadline is shown in Section 1, Introduction, Subsection 1.3. Timeline – Schedule of Events.
	B. Just wondering if we had to attend the Pre-Offer meeting to have an opportunity?	The Pre-Offer conference was non-mandatory.
7.	Do I have the right form to fill out and submit?	All required forms related to this solicitation are located here: https://solicitations.phoenix.gov/Solicitations/Details/1992
8.	We are looking for a construction cost estimate or a construction cost range for "Signage Products and Services IQC " that is bidding on "01/17/2025 & 02:00 PM".	This solicitation is to provide Signage Products and Services for a 5-year period beginning on or about April 1, 2025.
9.	The nameplate specification differs from existing Nameplate designs currently mounted in some City departments. Will the City prefer to keep the Nameplate bid specifications as-is, or update to match the specification of existing Nameplate signs?	See Change 2 on page 1 of this Addendum 1.
10.	Per 3.12H – Group 2: 24"w X 24"h Coroplast Signs: Historic Preservation Grant Signs: Can you please confirm the Historic Preservation Grant Sign specification does not include installation, and is intended to be installed by the property owner(s)?	Confirmed.
11.	Per 3.12I – Group 2: 12"w X 8"h Maximum Dimensions - Historic Preservation Aluminum Plaques: Can you please confirm the Historic Preservation Aluminum Plaques specification always includes installation by the contractor/offeror?	Installation will be requested by the City's Ordering Department, as needed.
12.	When a Historic Preservation Blue Historic District Sign with Metro Wing Style Bracket, is to be installed, can you confirm the City will always require removal of existing hardware and delivery to a City	In most cases, removal of existing hardware will not be needed. If removal is requested, it must be returned to the Ordering Department Representative at Contractor's cost.

	representative is always to be included in the price for this item?	
13	I have looked at the eProcurement website as directed, but do not see a SECTION 2-INSTRUCTIONS-CITY'S REGISTRATION. Could you assist or lead me to the right person that can walk me through finding that for this IFB...	Please refer to the link in Section 2.2 City's Vendor Registration and Notification, specifically, the Vendor Support Help Desk contact information for any questions related to registration.
14	Do you have the plan holders list?	The City does not have a plan holders ("interest") list for this solicitation. A preliminary bid tabulation will be posted to the City's solicitations website previously indicated in City's Response to Question 7, within 5 days following the bid opening date. The tabulation will contain the names of companies that submitted a proposal.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____