



Pre-Submittal Meeting

CITY OF PHOENIX

WATER SERVICES DEPARTMENT

LIFT STATION 66 REDUNDANT FORCE MAIN

ENGINEERING SERVICES

PROJECT NO. WS90501006

Welcome and Introductions

Point of Contact for Submittal and Questions

Julie B. Smith, Contract Specialist II

Julie.b.smith@phoenix.gov

(602) 534-2418

Simon Amavisca, Senior Program Manager (Project Manager)
Water Services Department

Vendor Registration

- ❑ To do business with the City you MUST register in procurePHX at <https://www.phoenix.gov/procure>.
- ❑ It takes the city about two business days to approve the registration.
- ❑ The City will email confirmation with vendor number.

Meeting Overview

- ❑ Sign-in please
- ❑ Sign-in sheet and PowerPoint will be posted on Procurement's website:

Solicitations - Solicitations City of Phoenix

- ❑ Please hold questions until the Q&A period
- ❑ This is the **ONLY** opportunity to discuss this project with City staff

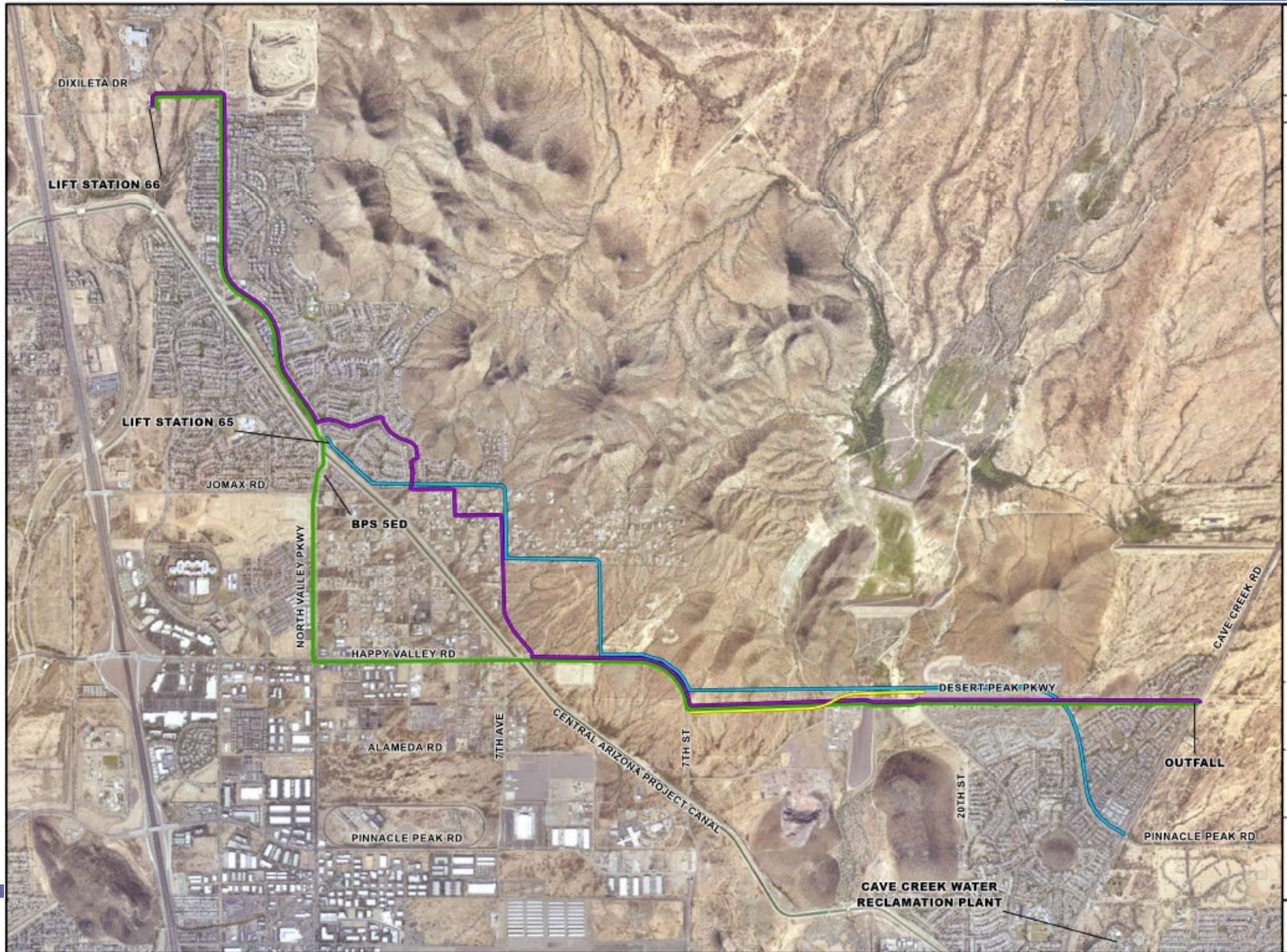
Agenda

- ❑ Project Description and Scope of Work
- ❑ Evaluation Criteria
- ❑ SOQ Due Date
- ❑ Questions

Project Description / Scope of Work

- ❑ **Seeking a qualified consultant to provide design and possible construction administration and inspection services for a redundant force main project from Lift Station 66 to Cave Creek Road.**
- ❑ New 24-inch force main for Lift Station 66 to increase the firm capacity of the lift station and provide system redundancy.
- ❑ The lift station is currently served by two existing 24-inch force mains which will remain in place.
- ❑ The new 24-inch force main will begin at Lift Station 66 located near the intersection of 27th Avenue and Dixileta Drive.
- ❑ Will extend southeast approximately 45,000 LF to an existing discharge structure in Cave Creek Road located approximately 4,200 feet north of Desert Peak Parkway.

Project Description / Scope of Work



Scope of Work

The scope of work for this project will include, but is not limited to:

- Review existing alignment study and confirm recommendations.
- Perform data collection and field survey as necessary.
- Perform utility investigations and coordination to prevent conflicts with design.
- Perform in depth hydraulic analysis.
- Prepare easement documents for proposed alignment.
- Coordinate with City of Phoenix Real Estate Division as necessary.
- Perform detailed geotechnical investigations including corrosion potential of soils.
- Prepare design concept report and design documents including drawings, technical specifications, and special provisions for constructing the redundant force main project.
- Perform asset management data coordination.

Scope of Work

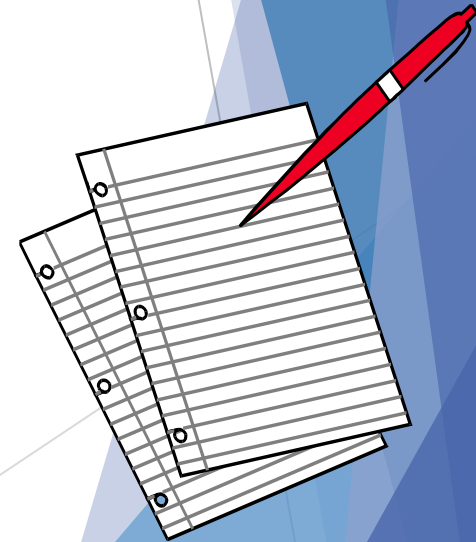
- Prepare preliminary and final construction cost estimates.
- Prepare project schedules and hold progress meetings and workshops as needed to complete the work.
- Assist the City in any required environmental, cultural surveys, and in obtaining any required local, county, state, or national permits and approvals.
- Coordinate with the City of Phoenix Street Transportation Department and other outside agencies as needed.
- Coordinate with other ongoing projects within the project area.
- Provide public information services based on project impacts.
- Prepare MOPOs (Maintenance of Plant Operation) as needed for force main construction.
- Actively coordinate and communicate with CMAR (if selected) and City staff for all related activities.
- Provide pre-construction services including reviewing GMPs, project schedule, construction bid price, and subcontractor selection plans (if CMAR is selected).

Statement of Qualifications Criteria

- ❑ Design Experience of the Prime Firm - 150 points
- ❑ CA&I Experience of Firm - 150 points
- ❑ Design Experience of key Personnel & Subconsultants - 125 points
- ❑ CA&I Experience of key Personnel & Subconsultants - 125 points
- ❑ Project Understanding & Approach - 300 points
- ❑ Staffing Information for Key Personnel - 150 points

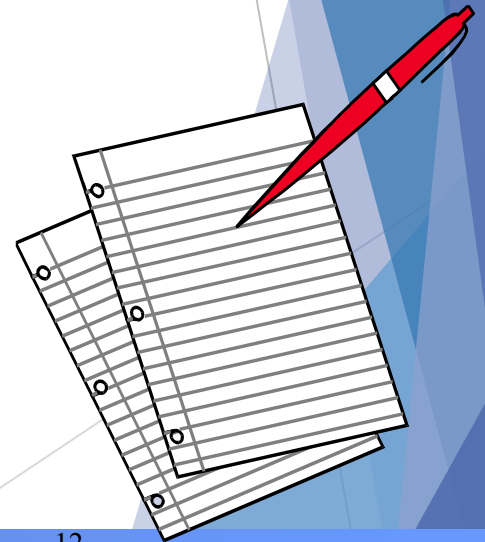
Statement of Qualifications Criteria

- ❑ Each page side with criteria information will be counted.
- ❑ Pages that have photos, charts, and graphs will be counted toward maximum number of pages.
- ❑ Cover letter, front and back covers, Table of Contents and tab dividers will NOT be counted toward the maximum page limit, UNLESS they include information that may be considered by the selection panel.



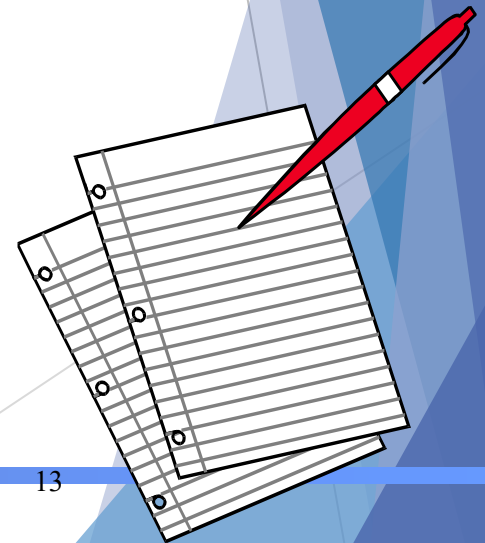
Statement of Qualifications Criteria

- ❑ Cover Letter
- ❑ Legal company name with physical address
- ❑ Primary contact person name/title/email/phone numbers
- ❑ Additional Content (resumes or other information)
 - + Evaluation Criteria (including organizational chart)
 - = **10 MAXIMUM pages permitted**



Statement of Qualifications Criteria

- SOQ due: 12:00 pm Noon - Arizona local time
Friday, January 17, 2025
Email to: julie.b.smith@phoenix.gov



Grounds for Disqualification

- ❑ Receipt of SOQ after the specified cut-off date and time
- ❑ Violating the “Contact with City Employees” policy

Design & Construction Procurement Section Webpage

- RFQ
- Notifications
- Pre-submittal Power Point Presentation
- Pre-Submittal Sign-in sheet
- Award Notification
- Sign-up for Newsletter

Questions After Today

E-mail your questions to:

Julie.b.smith@phoenix.gov

Thank You !!!

Julie B. Smith
Contract Specialist II
(602) 534-2418

**OPEN FOR QUESTIONS
&
THANK YOU FOR ATTENDING**