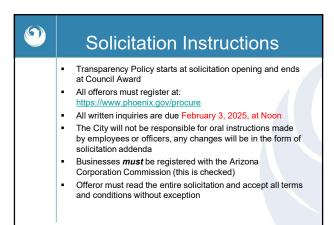


5) Legal Notice The purpose of the Pre-Offer Conference is to provide a casual atmosphere to discuss the City's intent and to determine whether the City's requirements are clearly stated. Although an exchange of information may take place, the official position of the City is that which is delivered in the solicitation document and in the form of a written Solicitation Addendum. Therefore, nothing said here today should be construed as a change to the written requirements in the solicitation document. Any changes will be in the form of a solicitation addendum. Vendors must acknowledge receipt of any/all addenda by signing and returning the document with their submittal, or the response may be considered non-responsive. Please note that it is the responsibility of the Offeror to read the entire solicitation document. Offerors must contact the Procurement Officer if they have any questions - no other City employees per the Transparency Policy.

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IFB 25-0509 Lot Maintenance and Securement Services **Pre-Offer Conference** 

## Special Terms & Conditions Pricing shall be firm and fixed for the initial year of the contract, thereafter price increases will be considered annually Any increases granted are solely at the discretion of the City

Method of Invoicing- Submit invoice to Ordering Department

Rep. 3 business days after service, corrections to invoice

within 2 days of returned invoice. Sample invoice in

Solicitation.

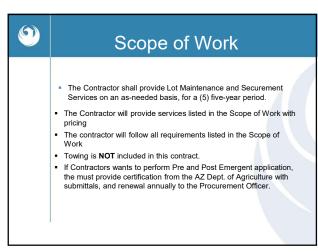
## Insurance & Indemnification

- Please note the indemnification provisions within the solicitation
- Insurance requirements cover:
  - General liability

6)

- Automobile liability
- Worker's compensation
- Professional liability
- Upon award, certificates of insurance (ACORD form or equivalent) must be provided to the City within 10-days
- Send to the Procurement Division at procurement@phoenix.gov

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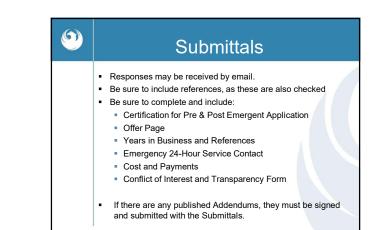


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IFB 25-0509 Lot Maintenance and Securement Services Pre-Offer Conference



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