

ADDENDUM 1

(please sign and return with the submittal)

CHANGES

Change 1: Section 1, Introduction, Subsection 1.3, Timeline – Schedule of Events is amended. The Offer Due Date is extended to February 14, 2025, at 2:00 p.m.

Change 2: RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List is amended, RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1 replaces the original document posted. All mentions of the Bid Price Schedule are hereby updated to reflect REVISION 1.

Change 3: Section 3, Scope of Work, Subsection 3.1: Purpose is amended to include the following paragraph:

The Purpose of the RFQu is to award multiple contracts, ensuring the Fire Department is able to purchase from a list of qualified vendors, all capable of meeting the City's needs. There are no purchase volume estimates for the items in this solicitation; we encourage offerors to be competitive in their bids; any potential volume discounts are not required but are at the discretion of the offeror.

VENDOR'S INQUIRIES AND CITY'S RESPONSES

Please make the following changes to the above-referenced solicitation:

QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	Are you able to provide manufacturer numbers? If not, will any brand be accepted? Will the brand that's offered effect the award decision?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 1 - INSTRUCTIONS, A) Pharmaceuticals and Medical Supplies Products, and Pricing Spreadsheet Instructions Column C and Column D
2.	Are you able to extend the bid due date?	See CHANGES, Change 1 (above)
3.	Bid is being accepted by email? Correct?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.12 Submission of Offer



4.	Will DocuSign be an acceptable form of signature?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.13 Withdrawal of Offer regarding electronic signatures
5.	If we are going to NO BID and item Example Tab 3 101-103 EZ IO is only sold direct from the manufacturer Teleflex, this cannot be sold thru distribution. This will be a NO BID for everyone- where on the excel spreadsheet do we indicate NO BID, what column?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 1 - INSTRUCTIONS, Pricing Spreadsheet Instructions
6.	2.16 Qualification Criteria page 8 A. Offer should provide a narrative in response to Section 4. For the Narrative- you only are asking for the questions in section 4 to be answered, it is not necessary to provide other information about our company or what we can provide beyond what is asked for in section 4?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.17 Content of Response and 2.18 Evaluation and Selection
7.	2.17 Content of Response page 8 B. All submittal Documents, completed (Submittals B-K) What does B-K indicate?	Please refer to RFQu 25-0485 Solicitation Documents: Pg. 2, Table of Contents
8.	5.18 Authorized Changes- changes need to be submitted with 60 days of the change, would you consider a 30 day change?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.6 Exceptions
9.	6.4 Discounts from Published Catalogs/Price Lists- request is for manufacturer's price list- Manufacturers do not provide price lists- we cannot provide this information. Also a catalog- our catalog's do not contain pricing. We can provide a link to our website that will have pricing will this suffice.	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 1 - INSTRUCTIONS, D) Additional Pricing Information
10.	The procurement officer must be informed 60 days in advance of any new price, our website pricing changes when we receive new pricing from manufacturers without notice, can this be removed?	See Question No. 8
11.	Page 35 a. All discounts offered will be firm and fixed for the entire contract period. There is not anyplace on the submittal forms to provide our offered discount- where should we be putting this discount information? b. Discount from mfg. published price list- they do not provide this information or catalog- will our website list pricing be acceptable?	a. See Question No. 9 b. Please refer to RFQu 25-0485 Solicitation Documents: Section 9: Submittals, 9.4: Catalogs and Price Lists

12.	Pg 35 A. and pg. 45 9.4 Catalogs and price list All invoices must include the mfg. part no., list price and discount %, net price extended and totaled this does not agree with 6.6 page 8 Method of Invoicing – does not ask for the same as the above paragraph- mfg. list price. We can comply with 6.6 we cannot comply with the request of the invoice showing the mfg. list price our system does not provide this information on invoices, can that request be removed?	Please refer to RFQu 25-0485 Solicitation Documents: Section 5: Standard Terms and Conditions, 5.2 Contract Interpretation, B Contract Order of Precedence
13.	9. Submittals pg. 44 9.1 Please submit only the submittal Section- the 1st page of the Submittal Section is the ACCEPTANCE OF OFFER- is this page to be returned with our submission, there is nothing on this page to be filled out?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.17 Content of Response
14.	9.5 page 45 Discount- All discounts shall be firm..... There is not a place in the submittal or excel spreadsheet to provide our discount- where do you want to see this information?	See Question No. 9
15.	Section L. excel spreadsheet Directions for using the Bidder Worksheets- page 2, Under the lettered instructions: a. Column L- should this be filled in by you? Is this the UOM that you are looking for? It says UOM as utilized by the City's warehouse- we would not have that information b. Column N Unit Pricing unit cost per the Mfg. pricing Bid has column K reflects what the City will pay the vendor- it appears this should read Column N will reflect what the City will pay for the item how it is packaged in column O c. D. Additional Pricing Information- Bid Schedule Form provide Discount % off price list- there is not a place on the excel sheet to indicate the % off we are offering.	a. & b. See Question No. 5 c. See Question No. 9
16.	Does the spreadsheet contain a formula to pull in all the bid pricing to the Summary tab or are we totaling out each tab and entering that information in tab 6?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 6 – Bid Summary



17.	As it appears the excel spreadsheet is going to need adjustments, will you consider changing the opening date to allow for more time to complete after the new spreadsheet is received?	See Question 2
18.	Are you able to provide annual volume estimates for these medical supply items? Let me know if this is something that will be addressed during the Webex meeting on Wednesday?	See CHANGES, Change 3 (above)
19.	Can you please provide the bid tabulation (a complete recap.) from the previous bid indicating the award pricing per item and winning vendor?	The Bid tabulation from IFB 19-095 was sent via email to all interested parties on 2/03/2025.
20.	Based on previous ordering history, approximately how often are the gloves (Tab 5 IDC Locker: Lines 230-233) and the masks (Tab 5 IDC Locker: Lines 235-236) ordered? (monthly, quarterly, once a year or other). Also, how many cases are generally ordered at one time? (average size order)	See Question No. 18
21.	Usage: Can you please provide the annual usage of both the gloves and the masks, referenced in question 2?	See Question No. 18
22.	ALS Locker 1 a. Endotrol 6.0, 7.0 and 8.0 have been discontinued- will these be removed? b. ETT Tubes- Curaplex numbers listed are not valid- are these with or without stylette?	a. & b. Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 2 – ALS Locker 1
23.	BLS Locker - Abdominal Pad- not a valid Covidien item#- what size pad are you requesting?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 1 - INSTRUCTIONS, A) Pharmaceuticals and Medical Supplies Products, and Tab 4 – BLS Locker
24.	IDC Locker: a. Pressure Infuser – repeat from line#139 on ALS Locker 2 tab- will one be removed? b. Splint Vacuum Pediatric Mattress- line 261 and 266- repeats- will one be removed? c. Splint Vacuum Pump- line 262 and 267- repeats- will one be removed? d. Cric kit- need North American Rescue item # e. Self Tamponade IV Catheters- need more information and lines added for all sizes requested	a., b., & c. See Question No. 5 d., e., f., & g. Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 1 - INSTRUCTIONS, A) Pharmaceuticals and Medical Supplies Products, and Tab 5 – IDC Locker



	f. EZ Flow 2 CPAP- need manufacturer name and item# g. Large Needles 12- need manufacturer name and item#	
25.	We understand that many municipalities have specific medical direction and product preferences requiring certain products to be offered as specified. If there are items that cannot be substituted or deviated from, could those be identified?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 1 - INSTRUCTIONS, A) Pharmaceuticals and Medical Supplies Products
26.	Going with 6.21 in the bid solicitation documents, how will product equivalency be evaluated?	Please refer to RFQu 25-0485 Solicitation Documents: Section 3: Scope of Work, 3.7 Samples for Substitutes
27.	Could the City provide estimated usage quantities for each of the items listed? This information will help ensure accurate pricing and inventory planning	See Question No. 18
28.	If the City is open to considering alternatives or lower-cost options, could a section be added (or is one available) to show both the primary offering and an alternative?	See Question No. 25
29.	If more than one product meets the specifications listed, should we list all options or only the recommended offering?	See Question No. 25
30.	In Section 6.4, it is mentioned that discounts should be expressed as a single percentage for each contracted item and that offers containing chain, or multiple discounts may be considered non-responsive. Could you clarify this requirement? Specifically, does this mean: a. A single discount can be applied to each individual line item/product grouping (i.e. all items in ALS Locker 1), but the percentage can vary grouping of items? b. Or, should there be one uniform discount percentage that applies consistently across all items offered by a supplier?	See Question No. 9
31.	Sections 6.4 and 9.4 of the bid solicitation documents specify a requirement for 60-day advance notices for catalog price increases. Given the dynamic nature of our catalog pricing, would it be acceptable if the catalog discount percentage remains fixed for the duration of the agreement? For instance, if an item's list price is \$1.00 today but adjusts to \$0.95 next month, with the 10% discount	Please refer to RFQu 25-0485 Solicitation Documents: Section 6: Special Terms and Conditions, 6.4: Discounts from Published Catalogs / Price Lists, A



	applied consistently in both cases, would this comply with your requirements?	
32.	The Bid references the possibility of a possible 2nd round of bidding or BAFO, should we plan on this being the case?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.31: Best and Final Offers (BAFO), and Question No. 18
33.	Given the level of detail being asked for the submission, would the city consider extending the due date of the bid by 2-3 weeks once all clarifications have been made to ensure we have the appropriate amount of time needed to formulate our response?	See Question No. 2
34.	The language in section 5.4 part G 'maximum pricing' is very broad. Would the City allow a revision to state "Contractor certifies, by signing this Offer that the prices offered are fair and commercially reasonable based on bids submitted for similar quantities under similar conditions, as applicable and shown by quotes for like services and goods?"	See Question. No. 8
35.	The Bid states in several places that exceptions are not allowed, but in section 2.30 it states that "If an Offer...contains conditions, exceptions, reservations or understandings to or about any Contract or Solicitation Scope requirement, the City may discuss or negotiate the conditions, exceptions, reservations or understandings" how should these be listed into the proposal, if exceptions are stated to be not allowed?	See Question No. 8
36.	Could the city provide manufacturer information for all line items? For example, customer lines 87, 202, and 203 have distributor information (Life Assist). Customer lines 88, 152, and 167 have distributor information (Matrx).	See Question No. 25
37.	For customer lines 290, 291, and 292, does the city want the tube only or the Resus pack?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 5 – IDC Locker
38.	Could the city provide vendor names and item numbers for all lines where none are provided? (Customer lines 71, 94, 157, 158, 190, 221, 222, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, and 296)	See Question No. 25

39.	Could the city update customer line 22 as the description and vendor number do not match?	See Question No. 25
40.	Customer lines 117, 118, 144, 157, 158, 161, 174, 190, and 244 have been discontinued by the manufacturer. Could the city please update these line items with items that are not discontinued, or can they be removed from the bid altogether?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 3 – ALS Locker 2, Tab 4 – BLS Locker, Tab 5 – IDC Locker, and See Question No. 25
41.	ALS Locker 2: #115 & 116 both have Zoll in the description but the item numbers and manufacturer name are for Physio- are you looking for Zoll or Physio pads?	Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1: Tab 3 – ALS Locker 2
42.	<p>IDC Locker</p> <p>a. #229 Emesis bags- not a valid Medline #- we need a valid # or more information as there are several types of emesis bags available</p> <p>b. #243 Splints Cardboard Disp 12"- item # listed is a Sam Splint not a cardboard splint please clarify which one you are requesting.</p>	<p>a. Please refer to RFQu 25-0485 Bid Price Schedule - Medication and Medical Supply List REVISION 1</p> <p>b. Item removed</p>
43.	The Form Certification of Recycled Products- is this due with the submission or after award – and we know what items we've been awarded?	Please refer to RFQu 25-0485 Solicitation Documents: Section 2: Instructions, 2.17 Content of Response
44.	<p>The below items are ones that Phoenix Fire has purchased from us in the past. Will these be added to the Excel document or will there be a location for us to add additional items not explicitly listed on the bid?</p> <p>a. 11171-000082 Masimo RC Patient Cable - EMS, 4 FT.</p> <p>b. 11171-000065 Masimo M-LNCSB1, Adult Reusable Soft SpO2 only Sensor. For use with RC Patient Cable.</p> <p>c. MVAO100U – Microstream advance oral/nasal, intubated Filter Line, Adult, With 02, Box of 100</p> <p>d. MVPO – Microstream advance, oral/nasal filter line, adult, with 02, Box of 25</p>	Please refer to RFQu 25-0485 Solicitation Documents: Section 6: Special Terms and Conditions, 6.4: Discounts from Published Catalogs / Price Lists, and Question No. 9
45.	We have a question regarding the EKG Monitor Paper listed in ALS Locker 1, Item #2: EKG Monitor Paper can come in different types/sizes. Is there a preference in type for a specific model machine that is being used? Any details that can be provided would be much appreciated.	Item removed
46.	Is there an option to submit electronically?	See Question No. 3

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____