

ADDENDUM 4

(please sign and return with the submittal)

CHANGES

Section 1, Instructions, Subsection 1.3, Timeline – Schedule of Events is amended.

Offer Due Date	<p>Wednesday, March 5, 2025, 11:00 am</p> <p>Join by phone +1-415-655-0001 US Toll Meeting number (access code): 2485 824 7099</p>
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VENDOR'S INQUIRIES AND CITY'S RESPONSES

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	Would it be possible to submit a Dealer Cost plus a % as it is a better value for the City vs a % off list on both Motorcraft and ACDelco?	The city will accept a discount or allowable markup (30% max) based on the vendor's pricing. The city notes that the vendor can't create its own price list. Invoices submitted to the city shall show the respective discount or markup from pricing given to the vendor from their source supplier. In the event of an audit, the city may ask vendors to provide back-up documentation of what the vendor actually paid for parts or a pricing reference guide from their source supplier.
2.	Can we provide a range of list less percentages based on the manufacture? Something like List Less 36% to 55%?	No. Each line item submitting an offer for needs to be a whole percentage value. Pick one only (Allowable Mark-Up or Discount for each Mfg.) See Revised Bid Price Schedule – external link
3.	Can you confirm if Traction/ TWD HD Parts is NAPA. I don't believe this a part manufacture.	Yes, this part brand is under the NAPA umbrella.
4.	As stated by myself and others. Our industry has gone away from producing price sheets. Can we submit upon request our own List Price Sheet with the percentage off?	No. The city will accept a discount or allowable markup (30% max) based on the vendor's pricing. The city notes that the vendor can't create its own price list. Invoices submitted to the city shall show the respective discount or markup from

		pricing given to the vendor from their source supplier. In the event of an audit, the city may ask vendors to provide back-up documentation of what the vendor actually paid for parts or a pricing reference guide from their source supplier.
5.	To confirm because of the large number of manufactures on the list. Can we supply price sheets upon request from your end user. Again it will be our own List Price Sheet with the percentage off.	No. The city will accept a discount or allowable markup (30% max) based on the vendor's pricing. The city notes that the vendor can't create its own price list. Invoices submitted to the city shall show the respective discount or markup from pricing given to the vendor from their source supplier. In the event of an audit, the city may ask vendors to provide back-up documentation of what the vendor actually paid for parts or a pricing reference guide from their source supplier.
6.	Do you want us to provide our COI and W9 with our submittal.	Yes.
7.	specifically for ACDelco, General Motors, and Isuzu parts. The Bid Price Schedule requires a single discount off List/MSRP, and cost-plus pricing is not accepted. However, GM, ACDelco and Isuzu do not maintain a consistent margin between List/MSRP and dealer cost, making it impossible to apply one uniform discount across all parts. Would the City consider accepting a cost-plus pricing model instead?	The city will accept a discount or allowable markup (30% max) based on the vendor's pricing. The city notes that the vendor can't create its own price list. Invoices submitted to the city shall show the respective discount or markup from pricing given to the vendor from their source supplier. In the event of an audit, the city may ask vendors to provide back-up documentation of what the vendor actually paid for parts or a pricing reference guide from their source supplier.
8	Alternatively, can the City provide a list of parts it intends to purchase? This would allow us to bid on specific items more accurately and competitively.	The city cannot provide a clear and guaranteed list of parts for purchase. Repair and subsequent part needs will vary from year to year.

DELETE AND REPLACE

Delete Bid Price Schedule in its entirety and replace with Revised Bid Price Schedule

Updated to add in column for “Allowable Markup”

Included a line “**OTHER PARTS (MANUFACTURER NOT LISTED)**” This is strictly for parts not listed in any manufacturer line either provided by the city or Miscellaneous Manufacturer added in by the offeror.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____