

CITY OF PHOENIX

WATER SERVICES DEPARTMENT

**WMR ABB: Mountain View Road To Peoria Avenue and 19th
Avenue To 15th Avenue Design-Bid-Build**

WS85509031 (WIFA)

Pre-Bid Meeting

February 13, 2025

****Some of the slides have been revised**

WELCOME AND INTRODUCTIONS

CITY OF PHOENIX REPRESENTATIVES

Heather Roye– Contract Specialist II

City Engineers Office

heather.roye@phoenix.gov

602-261-8894

Jignesh Patel, PE - Project Manager

Water Services Department

Karina Mattiessen, Equal Opportunity Specialist

Point Of Contact For DBE Requirements And Questions

karina.mattiessen@phoenix.Gov

623-760-8052

MEETING OVERVIEW

The Attendance Sheet And PowerPoint Will Be Posted On City Of Phoenix's ProcurePhx System At:

[HTTPS://EPROCUREMENT.PHOENIX.GOV/IRJ/PORTAL](https://eprocurement.phoenix.gov/irj/portal)

AND Posted On The City Of Phoenix Website:

[HTTPS://SOLICITATIONS.PHOENIX.GOV/](https://solicitations.phoenix.gov/)

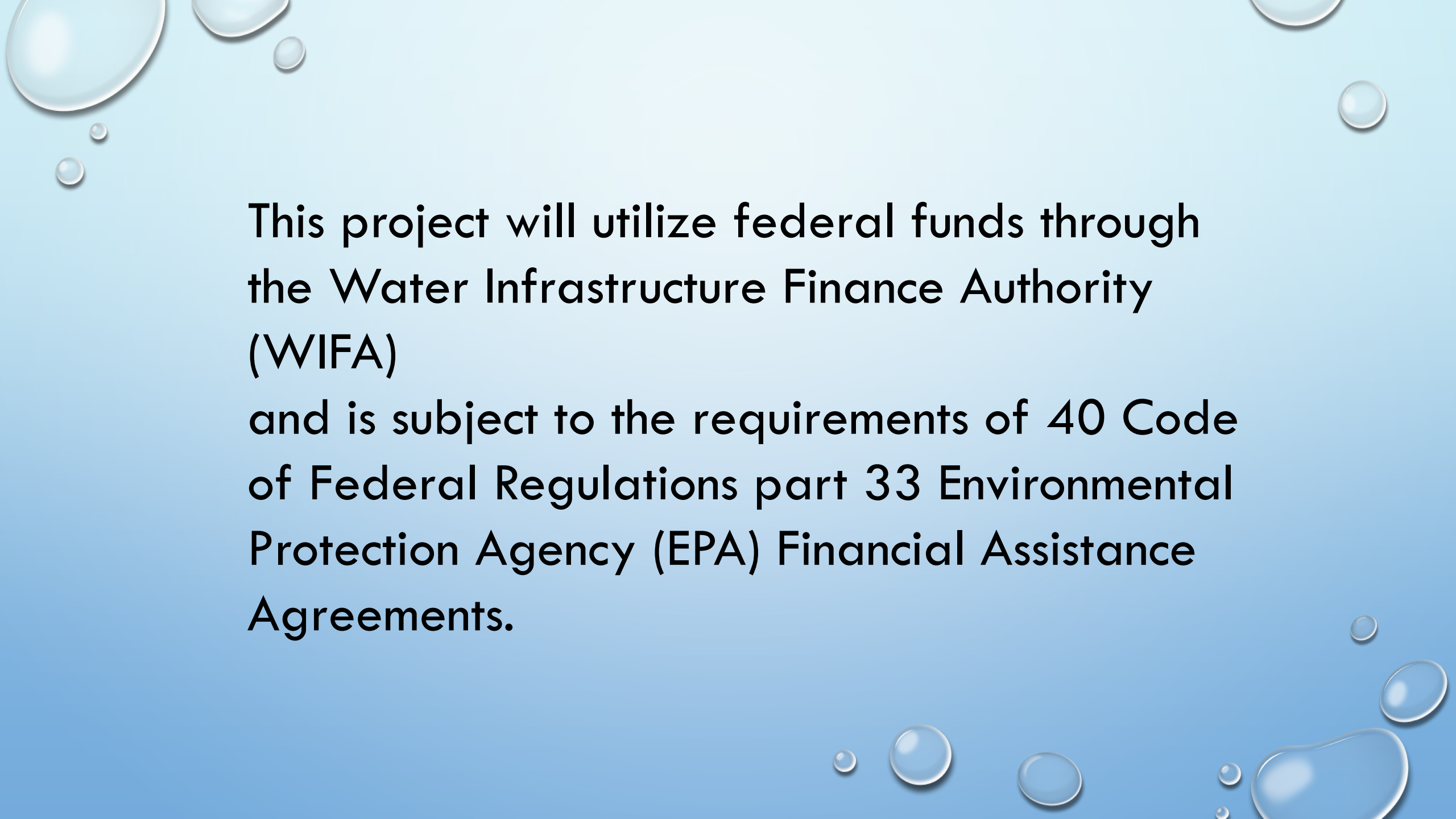
It Is Your Responsibility, Prior To Submittal, If Any Addenda's Have Been Issued.

This Is Your **Only** Opportunity To Discuss This Solicitation With City Staff.

MEETING INFORMATION

- ✓ Please Fill Out The Sign In Sheet. On-line Attendees,
Please Email Me Your Information To Add Your Name
To The Sign-in Sheet
- ✓ Hold Questions Until After The Presentation
- ✓ This Is Your **ONLY** Opportunity To Ask City Staff
Questions
- ✓ Sign In Sheet And Power Point Presentation Will Be
Posted Online For Your Review





This project will utilize federal funds through the Water Infrastructure Finance Authority (WIFA) and is subject to the requirements of 40 Code of Federal Regulations part 33 Environmental Protection Agency (EPA) Financial Assistance Agreements.

FEDERAL REQUIREMENTS:

- Use of American Iron and Steel
- Federal Davis-Bacon Prevailing Wages
- Title VI of the Civil Rights Act of 1964
- Compliance with the Civil Rights Act and Equal Employment Opportunity
- Promoting the use of Small, Minority, and Women-owned Businesses
- Participation by Disadvantaged Business Enterprises in Procurement under Environmental Protection Agency (EPA) Financial Assistance Agreements (40 C.F.R. Part 33).
- Prohibition on certain telecommunication and video surveillance services or equipment.
- Debarment and Suspension
- E-Verify

EPA REQUIRES THE FOLLOWING GOOD FAITH EFFORTS (BUSINESS OUTREACH):

- ❑ Ensure DBEs are made aware of subcontracting opportunities through outreach and recruitment activities.
- ❑ Make information on forthcoming opportunities available to DBEs in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- ❑ Consider, in the subcontracting process, when economically feasible, dividing requirements into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.

EPA REQUIRES THE FOLLOWING GOOD FAITH EFFORTS (BUSINESS OUTREACH):

- ❑ Consider subcontracting with a consortium of DBEs when a subcontract is too large for one of these firms to handle individually.
- ❑ Use services and assistance including, but not limited to, the Small Business Administration, the Minority Business Development Agency of the Department of Commerce, City of Phoenix SBE Directory, Arizona Department of Transportation directory, various minority and women's Chambers of Commerce and organizations, and Associated Minority Contractors of Arizona.

DBE GOAL

There is no DBE goal required for the project, only
Good Faith Efforts

DBE PROGRAM

- 40 CFR Part 33 Mandates Recipient (City) Administers A **Disadvantaged Business Enterprise (DBE) Program**.
- Phoenix DBE Program Administers This Program Using Entirely Race- And Gender-Neutral (RGN) Means, Which Consists Of Small Business Outreach Requirements.

EQUAL OPPORTUNITY DEPARTMENT

EQUAL OPPORTUNITY DEPARTMENT (EOD) IS RESPONSIBLE FOR ENSURING CONTRACTORS AND CONSULTANTS ACHIEVE FULL COMPLIANCE WITH APPLICABLE FEDERAL REGULATIONS DURING ALL PHASES OF THIS PROJECT/CONTRACT:

- SOLICITATION
- BID/SUBMITTAL VERIFICATION
- SUBCONTRACT APPROVAL
- COMPLIANCE MONITORING
- PROMPT PAYMENT
- RELEASE OF RETENTION
- SANCTIONS AND PENALTIES



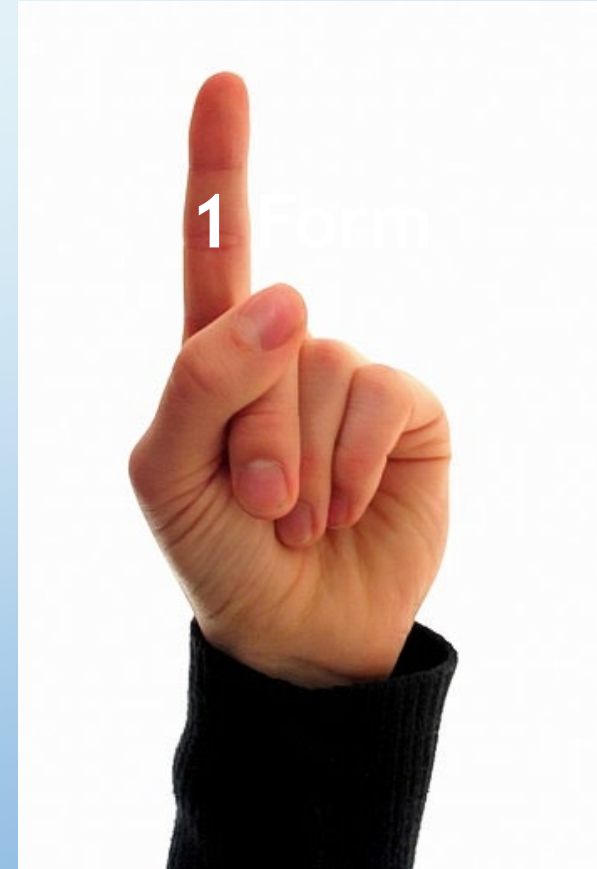
DBE SUBMITTAL REQUIREMENTS (PROFESSIONAL SERVICES)

❑ SUBMITTAL REQUIREMENTS

❑ *(DUE AT TIME OF SUBMITTAL)*

- ❑ **FORM EO1:** Statement of Small Business Outreach Commitment

Failure to submit = Non-Responsive



DBE POST-AWARD SUBMITTAL REQUIREMENTS (PROFESSIONAL SERVICES)

POST-AWARD SUBMITTAL REQUIREMENTS

☐ DUE WITHIN 3 DAYS OF AWARD OR A DATE DETERMINED BY THE CITY

1. **FORM EO2: Small Business Outreach Efforts**
2. **Supporting documentation for FORM EO2***
3. **FORM EO3: Proposed Statement of Small Business Participation**

❖ **Good Faith Effort Documentation**



Submit to EOD for review and approval

EOD CONTACT

FOR ASSISTANCE CONTACT:

KARINA MATTHIESSEN

CONTRACT COMPLIANCE PROGRAM ASSISTANT

KARINA.MATTHIESSEN@PHOENIX.GOV

(623) 760-8052



QUESTIONS

FOR KARINA/EOD

PROJECT DESCRIPTION

The City of Phoenix is seeking a qualified contractor to provide construction services for water main installation in the ABB by Mountain View Road to Peoria Avenue and 19th Avenue to 15th Avenue.

Constructions services will include, but not limited to, installation of 4-inch, 6-inch, 8-inch, and 12-inch water main, gate valve, tapping sleeve and valve, cut & plug, swing connection, fire hydrant, service line connection, pavement replacement and miscellaneous work as required for complete installation.

PROJECT DESCRIPTION

This is federal-aid project. The prevailing basic hourly wage rates and fringe benefit payments, as determined by the Secretary of Labor pursuant to the provisions of the Davis-Bacon Act, shall be the minimum wages paid to the described classes of laborers and mechanics employed or working on the site to perform the contract.

This project will utilize federal funds through the Water Infrastructure Finance Authority (WIFA) and is subject to the requirements of 49 Code of Federal Regulations part 26.

IMPORTANT INFORMATION

- Bids due *March 11, 2025*, at 2:00 pm (Phoenix time)
- Confirm bids items due at time of bid submittal
- Confirm post-bid items due 3 days after bid opening by 5 PM
- Submittal **MUST** be delivered to City Hall 1st Floor
- All questions **MUST** be submitted by *March 4, 2025*
- All questions must be directed to my attention – no other contact with City staff

IMPORTANT INFORMATION

BID SUBMITTALS

- Acknowledge all addenda
- Complete all of the Bid Proposal forms
- Include your Bid Bond (rated A- or better for the prior four quarters:
or Guarantee Cashier's Check
- Complete Certification with Regard to Equal Opportunity Clause for Contractor
and Subcontractors
- Complete List of Major Subcontractors and Suppliers form
- Complete Form EO1 Statement of Outreach Commitment
- No Collusion Affidavit

IMPORTANT INFORMATION POST-BID SUBMITTALS

- Complete Form EO2 Disadvantage Business Outreach Efforts
 - Complete Form EO3 Disadvantage Business Utilization Commitment
 - Completed List of All Subcontractors and Suppliers form
 - Bidders Disclosure Statement
 - Submit Affidavit of Identity
-
- The three lowest bidders must submit completed contracts documents listed, no later than three calendar days after bid opening by 5 PM.

SUBSTITUTIONS

The Engineer will consider written request(s), by the prime bidder only, for substitution(s) which is/are considered equivalent to the items(s) specified in the Contract documents.

The written request will be considered only if it is received at least 12 calendar days prior to the established bid date. Notification of acceptable substitutions will be made by addendum issued no fewer than seven calendar days prior to the established bid date.

IMPORTANT INFORMATION CONT.

Changes To The Bids Will Be Posted On Our Website As
Addenda

[HTTPS://EPROCUREMENT.PHOENIX.GOV/IRJ/PORTAL](https://eprocurement.phoenix.gov/irj/portal)

and

[HTTPS://SOLICITATIONS.PHOENIX.GOV](https://solicitations.phoenix.gov)

It Is Your Responsibility As A Plan Holder To
Determine, Prior To Submittal, If An Addendum
Has Been Issued.

GROUNDS FOR DISQUALIFICATION

- ✓ Receipt Of Bid After The Specified Cut-off Date And Time
- ✓ Deposit Of Bid In The Wrong Location
- ✓ Violating The “Contact With City Employees” Policy. Please Do Not Contact The Designer Of Record
- ✓ L.O.S.-2 - ALL Vendors Providing Work Must Be Listed



QUESTIONS AFTER TODAY

E-mail your questions to:

heather.roye@phoenix.gov

All questions regarding the plans and specifications must be received (in writing) at a minimum seven calendar days prior (March 4, 2025) to bid opening

Questions received after that time may not be given any consideration.

THANK YOU FOR ATTENDING

Heather Roye
602-261-8894

heather.roye@phoenix.gov

Reminder for those of you on-line to send me your contact information by 4 PM today so that I can add your name to the sign-in sheet.