



City of Phoenix
OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 W. Washington Street, 5th Floor
Phoenix, Arizona 85003-1611

**PUBLIC WORKS DEPARTMENT
SOLID WASTE SUPPORT
ON-CALL SERVICES**

RFX 6000001724

PROCUREPHX PRODUCT CATEGORY CODE 925000000 and 926000000

NOTIFICATION LETTER NO. 2

March 13, 2025

This notification letter shall become part of the Request for Qualifications for the above referenced project.

1. SECTION IV – SUBMITTAL REQUIREMENTS

Submittals: Delete the fourth and fifth bullet points in its entirety and replace with the following:

- A maximum of 10 pages is permitted to address Evaluation Criteria C and D in the SOQ submittal.
- A firm can submit **an additional three pages per Service Category** to address Evaluation Criteria A and B in the SOQ submittal (***Maximum page limit includes evaluation criteria and all additional content. It does not include the information sheet.***)

Response to Questions:

- 1. QUESTION:** We're working on our proposal and noticed that Section III lists evaluation criteria A-D, while section IV submittal requirements says: A maximum of 10 pages is permitted to address Evaluation Criteria C, D, and E in the SOQ submittal.
ANSWER: See above for corrected information.
- 2. QUESTION:** The current contracts are set to expire on May 19, 2025 and the proposed contracts are to set to initiate on July 1, 2025, leaving a 6-week period between contracts. Does the City have a method of how this period will be handled?
ANSWER: Projects under the current contracts may have NTPs issued prior to the contract expiring and work may extend past the contract expiration. Therefore, we don't anticipate an impact with the gap.
- 3. QUESTION:** Would you be able to tell us which firms are currently under contract for the 4 categories being requested?
ANSWER: Geologic Associates, Inc., Tetra Tech BAS, Inc., AMTECH Associates, LLC., Brown and Caldwell, Inc., and S3 Arizona, LLC.

4. **QUESTION:** The RFQ states the proposal is to be submitted via email; however, the procurement site says that it must be uploaded. Can you confirm which method should be used?
ANSWER: The RFQ is to be followed. SOQ's will be sent via email to the Contracts Specialist.
5. **QUESTION:** Can you confirm again that it is Bobbie that we should be emailing to get our name/email address on the pre-submittal meeting list?
ANSWER: Yes, you will email Bobbie Hobart with your contact information for attending the meeting.
6. **QUESTION:** Can we request a confirmation reply for our submittals?
ANSWER: Yes, you will receive an email confirmation.
7. **QUESTION:** If a firm is submitting on three categories, is the maximum page limit 19 pages (not including Cover, TOC, Tabs and Information Sheet)?
ANSWER: Correct, you will get three additional pages for each category you're submitting on as well as 10 pages to cover criteria C and D.
8. **QUESTION:** We have a current contract but haven't received any work. Why are some firms not being used?
ANSWER: For On-call Services contracts, projects are on an as-needed basis and there isn't any guarantee of work. The City strives to spread work out amongst contracted firms, but some firms may have more expertise, capabilities, availability or other factors that may be taken into consideration by the department. Also, over the last 5 years, the Public Works Department and the Solid Waste Diversion and Disposal has experienced an increase in overall business costs (fuel, labor, equipment, and construction). The engineering staff is sensitive to these cost increases and has strived to spend smarter and where possible reduce the cost of engineering, design, CA&I, and construction costs. To that end, we have:
- Reviewed reductions in CA&I by reducing field observations on not critical construction activities such as observing mass excavation operations during cell construction.
 - Performing "peer" review of consultant solutions and considering changes to design.
 - Retiring some air quality permits where discharges are below regulatory levels and downgrading permits based on lower discharge conditions.
 - Revising existing permits to reduce soil excavation without impacting overall-permitted, site capacity.
9. **QUESTION:** What are some of the projects and or services that have taken place under the current contracts?
ANSWER: Based on the preceding, the following is a list of some of the engineering related services requested during the last 5 years of the on-call services:
- One permit modification to Master Facility Plan Approval for SR85LF. The permit modification was a Type III.
 - Two Cell construction events at SR85LF.
 - Five structural engineering analyses for peer review of ongoing construction (2), demolition of existing structures (1), and repair of damage to transfer station support columns (2).
 - Five geotechnical investigations related to building foundation issues (2), roadway construction (1), and repair of subgrade failure under concrete tipping floors/roadways (2).
 - One material recycling facility analysis for alternative solutions.

- One transfer siting study for alternatives considering site expansions or greenfield locations.
- Surveying and engineering analysis of consumed/remaining waste volume, soil use and waste density at SR85LF.
- Two Aquifer Protection Permit and Condensate Disposal reports/studies.



Bobbie Hobart
Contracts Specialist I
bobbie.hobart@phoenix.gov
CITY OF PHOENIX
DESIGN AND CONSTRUCTION PROCUREMENT

*****END OF NOTIFICATION*****