



## SOLICITATION ADDENDUM

Solicitation Number: IFB 26-FMD-007 Addendum #1 Page 1 of 1

Solicitation Due Date: Wednesday, March 26, 2025 11:00 a.m. Local Time

**CITY OF PHOENIX**  
**Procurement Section**  
**200 W. Washington Street**  
**7th Floor**  
**Phoenix, AZ 85003**  
**Phone: (602) 256-5634**

### Miscellaneous Building Repairs

- I. The following questions were received prior to and during the Pre-Offer Conference that was held on March 12, 2025 at 10:00a.m.

- 1. Question** – In the Response Checklist it states, “8.2.2 The offer shall be submitted with a Cover letter and the following documents: A. Offeror shall affirm the Pre-Award Qualifications in Section 2 – Instructions, paragraph 2.15 is met”. Do we need to type something up on letterhead affirming that?

**Answer** – You can address the affirmation in the Cover letter.

- 2. Question** – Do you have any sample invoice format to include in the response or you want it on our format?

**Answer** - Submit a sample invoice using your format.

- 3. Question** – How many contractors do you intend to select from this solicitation?

**Answer** – That question cannot be answered at this time.

All other terms and conditions remain unchanged

**Offeror is required to sign and return addendum with their offer.**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_