

Evaluation Criteria

RFP PS-25-0543 Medical Direction Services

No.	Evaluation Criteria
1.	<p>Approach to Scope of Work: 400 points</p> <p>A Describe the company's approach to satisfy the administrative functions provided in Exhibit A – Scope of Work Subsection 6 Medical Director's Essential Function – EMS Administration.</p> <p>B Provide how your company will participate in the development, revision, and approval of Phoenix Fire Department's (PFD) policies, procedures, treatment guidelines, standards of care, and quality of patient care, including all events from dispatch, triage, treatment, transport and/or non-transport of patients as it relates to the delivery of emergency and non-emergency service in accordance with state and federal law. (Exhibit A – Scope of Work Subsection 7 Medical Director Essential Functions – EMS Operations Item B).</p> <p>C Describe how your company will provide medical direction for public health and response programs, including the PFD Baby Shot Immunization Program, Chempak, Urban Area Security Initiative (UASI), and Metropolitan Medical Response System (MMRS), and special event and disaster planning and management. (Exhibit A – Scope of Work Subsection 7 Medical Director Essential Functions – EMS Operations Item D).</p> <p>D Explain how your company will conduct research that will support the further development of the PFD Medical Services Division. (Exhibit A – Scope of Work Subsection 7. Medical Director Essential Functions – EMS Operations Item G).</p> <p>E Describe your company's online Medical Direction process. (Exhibit A – Scope of Work Subsection 8 Online Medical Direction).</p> <p>F Describe, in detail, how your company will provide training (Exhibit A – Scope of Work Subsection 9 Training).</p> <p>G Explain how your company will maintain privacy and confidentiality. (Exhibit A – Scope of Work Subsection 10 Privacy and Confidentiality).</p> <p>H Provide assessment of your company's current workload, projected workload, and any other work that will be performed while serving as Medical Director, if any. Offeror must describe any other work or employment, that Offeror intends to perform while working as Medical Director.</p>

2.

Qualifications, Experience, and References: 350 points

- A Provide a history of your company including:
- 1 The date established.
 - 2 The length of time the firm has been operating as a legal entity.
 - 3 The length of time the firm has been providing the requested services as provided in Exhibit A – Scope of Work.
 - 4 Discuss the areas of expertise and resources available both nationally and locally to provide the requested services.
- B State your company’s experience in the provision of the services described in the Scope of Work for agencies or entities. Describe experiences that include:
- 1 Experience serving on Federal, State, and local EMS related committees and in the development of emergency Medical Policies and Procedures.
 - 2 Experience with medical-legal malpractice cases, particularly regarding serving as a medical expert in pre-hospital cases. (Exhibit A – Scope of Work Subsection 6 Medical Director Essential Functions – EMS Administration Item I and J).
 - 3 Experience in the development of policies and procedures specific to pre-hospital on-scene emergency care (Exhibit A – Scope of Work Subsection 7 Medical Director Essential Functions – EMS Operations B).
 - 4 Experience providing Medical Direction for immunization programs (Exhibit A – Scope of Work Subsection 7 Medical Director Essential Functions – EMS Operations Item D 2).
 - 5 Experience implementing and participating in the Continuous Quality Improvement (CQI) Program. (Exhibit A – Scope of Work Subsection 7. Medical Director Essential Functions – EMS Operations Item F).
 - 6 Experience in a Paramedic Training Program (Exhibit A – Scope of Work Subsection 9 Training).
 - 7 Experience in developing and delivering training programs for basic and advanced Emergency Medical Technicians (Exhibit A – Scope of Work Subsection 9 Training).
- C State whether the company is currently involved in any litigation, threatened litigation, investigation, reorganization, receivership, filing, strike, audit, corporate acquisition, unpaid judgments, or any other action that could have an adverse impact on the ability to provide the required RFP needs. If so, please provide the nature of the item(s) and the potential impact.

- D State whether or not your company has been unable to complete a contract, been removed from a contract, or been replaced during a contract period in the last five years. If yes, explain what happened and why.
- E List three references from company or government organizations for which the Offeror is currently furnishing services, or in the past five years has completed services. This information shall be provided in the Submittal Section – Years in Business and References.
- F The Offeror must describe the key members of the team including an organizational chart. The Offeror shall include:
- 1 List the proposed key members of staff to the City’s contract, including their roles and estimated participation in delivering the services as detailed in Exhibit A – Scope of Work.
 - 2 Provide resumes of the key personnel that will be assigned to these services. Resumes shall state clearly any experience specifically related to the Scope of Work and list similar work successfully completed. Limit three pages per resume.
 - 3 Provide information regarding all licenses relevant to the Scope of Work for all key personnel.
- G Describe the certification of your firm’s physician(s). Any physicians to be used for online or telemedicine medical direction for paramedics must also meet these requirements (Section 1 Instructions Subsection 1.3. Minimum Qualifications).
- 1 The physicians must meet at least one of the options provided below:
 - a. Certified physician that has emergency medicine certification from a specialty board recognized by the American Medical Board or the American Board of Osteopathic Examiners in Medicine and Surgery.
 - b. Or has completed an emergency medicine residency training program accredited by the Accreditation Council for Graduate Medical Education or approved by the American Osteopathic Association and is a practicing emergency medicine physician.

3.	<p>Price (Itemized Budget): 250 points</p> <p>A. Offerors shall be evaluated based on the Total cost provided in the Itemized Budget. Offer must break down the price into an itemized budget as shown in Exhibit B - Sample Itemized Budget. The pricing stated shall be all-inclusive and must include all necessary costs including, but not limited to, materials, labor, travel, copying costs, incidentals, equipment, space, profit, insurance, and any other items necessary to effectively conduct and complete the RFP.</p>
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