

ADDENDUM # 2

(please sign and return with the submittal)

QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	Our firm has a question regarding the 3-year extension. Are the approved rates for the initial term available for an update should the City decide to extend the contract?	<p>Please reference Section 1, Introduction, Subsection 1.1, Summary, particularly the sixth paragraph, which states, “These rates will also remain fixed for the duration of any LOEs entered into during the initial three-year term until case or matter completion.” Additionally, Section 2, Instructions, Subsection 2.28, Fixed Rates Through Offer and Acceptance Period and Agreement states, “The hourly rates in an Offer must remain fixed through the solicitation’s offer and acceptance period and throughout the three-year term of the Agreement, including amendments thereto or LOEs.”</p> <p>The “one (1) three-year option to extend the term” specified under Section 6, Special Terms and Conditions, Subsection 6.1, Term of Contract, is not part of the initial three-year duration of the LOEs. As such, LOEs within the one (1) three-year option to extend would be subject to new rates for the duration of that extension, subject to the City’s sole discretion.</p>
2.	Page 7, Section 2.5 states that we must not take any exceptions to the RFP, but it also states that the City encourages us to send inquiries to the Procurement Officer rather than including exceptions in our proposal. Please clarify if exceptions to any terms and conditions may be submitted as inquiries to the Procurement Officer before the questions deadline, as referenced in Section 2.5, or if they are not permitted to be submitted as questions or otherwise.	<p>The City encourages Offerors to first seek clarification from the Procurement Officer regarding any of the solicitation terms, conditions, or requirements. The Procurement Officer will then respond to written inquiries through an addendum and publish any addendums on the Procurement Website. To the extent the written inquiries prompt revisions to the Solicitation’s terms and conditions, this will be documented as part of the addendum.</p> <p>Although Offerors may submit exceptions with their Offers, pursuant to Section 2.5 of the Solicitation, the City will exercise its</p>

		sole discretion in determining whether those exceptions alter any material terms, conditions, or requirements. If the exceptions do alter material terms, conditions, or requirements, the City may deem the Offer non-responsive and disqualified from further consideration. Accordingly, seeking clarification from the Procurement Officer may reduce the amount of non-responsive determinations. Offers submitted with exceptions may be deemed non-responsive and disqualified from further consideration in the City's sole discretion.
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The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____