
	SOLICITATION ADDENDUM		CITY OF PHOENIX Human Services Department Procurement Section 200 W. Washington Street 18th Floor Phoenix, AZ 85003-1611
	Solicitation Number: RFQu-25-EDU-81	Addendum #1	Page 1 of 2
	Solicitation Due Date: April 11, 2025 by 3:00 p.m. Local Time		

Head Start Birth to Five Classroom Observation Services Utilizing CLASS, TPOT/TPITOS

In accordance with the Section I – Instructions, 8. Addenda, the Solicitation is hereby amended as set forth below.

The following questions were submitted:

Question	Answer
1. Would you consider a vendor with extensive early childhood observation experience but not in these tools? If so, can we submit examples of scoring sheets from other tools?	Yes, possibly. Please provide the length of observation experience, the tools used, and the tools observation protocol, as the CLASS observation structure is unique.
2. Would you consider a vendor who only provides assessment services for CLASS, or does it need to be both CLASS AND the Pyramid tools (TPOT and TPITOS)?	Yes
3. Can certifications for assessors be provided after the contract is signed but before the observations begin?	No.
4. Would you consider a vendor with extensive early childhood observation experience in other tools, with the commitment to become certified in the specified tools?	Yes, possibly. Please provide the length of observation experience, the tools used, and the tools observation protocol, as the CLASS observation structure is unique.
5. Do the CLASS observations include both the teacher-child interaction observation AND the environment observation?	The observation will only include teacher-child interactions.

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6. Regarding the timeline referenced on 59, do the terms “pre-assessment” and “post-assessment” have the same meaning as “first and second observation”? If not, can the City please clarify?	Yes, pre- and post-assessments have the same meaning as the first and second observations.
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The balance of the specifications and instructions remains the same. Offeror must acknowledge receipt and acceptance of this addendum by signing and returning the entire addendum with the bid, proposal, or submittal.

Organization Name: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____