

### ADDENDUM # 1

(please sign and return with the submittal)

#### QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	What are all the delivery locations?	Please reference Section 5, Special Terms and Conditions, Subsection 5.2., Free on Board (FOB), page 39, which states, "Prices quoted shall be FOB destination and delivered, as required, to the following point(s): Printing and Design Shop, 2640 S. 22nd Ave, Phoenix, AZ 85009."
2.	Since City of Phoenix already has an existing account with [REDACTED], is an existing login for [REDACTED] regarding the "procurePHX" link?	If you are a new, or existing, vendor and need assistance from Vendor Support please call either the Vendor Support Help Desk at (602) 262 -1819 or email the Help Desk at <a href="mailto:vendor.support@phoenix.gov">vendor.support@phoenix.gov</a> . The link to The City of Phoenix's Procurement page does not need a login, it is at <a href="https://www.phoenix.gov/procure">https://www.phoenix.gov/procure</a> .
3.	Just following up on my previous email regarding the questions we had about the City of Phoenix bid. Are you able to tell me if the carbonless section is supposed to be in set instead of "M" unit of measure as not all "parts" come out to equal thousand amounts?	GROUP IV: CARBONLESS PAPER will continue to have an Estimated Annual Quantity in M (Thousands). The City understand that sometimes, for example, 3 part carbonless paper comes in reams of 501 sheets (167 sets) so a bid for this particular line item (3 part carbonless) will be for 1002 sheets.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_